

Tuesday, November 5, 2019
Library Board Meeting

Library Meeting Room
7:00 pm

1. Meeting Opening

Subject : 1.01 Call to Order
Meeting : Nov 5, 2019 - Library Board Meeting
Type :

Public Content

Item

Background

Recommendation

1. Meeting Opening

Subject : 1.02 Roll Call
Meeting : Nov 5, 2019 - Library Board Meeting
Type :

1. Meeting Opening

Subject : 1.03 Changes/Additions to the
Agenda
Meeting : Nov 5, 2019 - Library Board Meeting
Type :

1. Meeting Opening

Subject : 1.04 Communications/Presentations
Meeting : Nov 5, 2019 - Library Board Meeting
Type :

2. Consent Agenda

Subject : 2.01 Approval of Minutes
Meeting : Nov 5, 2019 - Library Board Meeting
Type :

File Attachments

[October.pdf \(35 KB\)](#)

2. Consent Agenda

Subject : 2.02 Approval of bills payable

Meeting :

Nov 5, 2019 - Library Board Meeting

Type :

File Attachments

[October payables.pdf \(450 KB\)](#)

2. Consent Agenda

Subject :

2.03 Approval of receipts

Meeting :

Nov 5, 2019 - Library Board Meeting

Type :

File Attachments

[October Revenue.pdf \(149 KB\)](#)

2. Consent Agenda

Subject :

2.04 Cash & Investment Report

Meeting :

Nov 5, 2019 - Library Board Meeting

Type :

File Attachments

[September.pdf \(32 KB\)](#)

3. Reports

Subject :

3.01 Librarian's Report

Meeting :

Nov 5, 2019 - Library Board Meeting

Type :

File Attachments

[October.pdf \(1.020 KB\)](#)

3. Reports

Subject :

3.02 Circulation Statistics/Story Hour
Report

Meeting :

Nov 5, 2019 - Library Board Meeting

Type :

File Attachments

[Storyhour October.pdf \(28 KB\)](#)

[Circulation October.pdf \(629 KB\)](#)

4. Discussion/Action Items

Subject :

4.01 Approval of Edward Jones
Purchase

Meeting :

Nov 5, 2019 - Library Board Meeting

Type :

Public Content

Carol Siefken and Ronda Borgman met with Nick Larue, Edward Jones on October 16, 2019 to invest funds currently in the money market. Mr. LaRue presented seven certificates of deposit that matured in the years that fit the library's financial ladder. Interest rates ranged from 1.7% to 2.0% The committee selected two certificate of deposits in the amount of \$25,000 each.

Wells Fargo 1.9% maturity 10/18/2023

Wells Fargo 2.0% maturity 10/17/2024

4. Discussion/Action Items

Subject : 4.02 Approval of Proposal from Willett Hofman for Professional service for Roof work and Tuck pointing

Meeting : Nov 5, 2019 - Library Board Meeting

Type :

4. Discussion/Action Items

Subject : 4.03 Approval of Change Order with Bi-State

Meeting : Nov 5, 2019 - Library Board Meeting

Type :

Public Content

Contract signed in September in the amount of \$81,187.00. Change Order #1 amount \$10,216.80. Leaving a balance of \$70,970.20 due upon completion of work.

File Attachments

[Change Order #001 - Replace Cornice Part B.pdf \(226 KB\)](#)

4. Discussion/Action Items

Subject : 4.04 Approval of Quote from Bibliotheca for new book security gate

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Public Content

The book security gate stopped working last year. I had budgeted in funds for RFID but do to other expenses I have decided the gate will be the cheapest way to go. I am request Board approval to purchase a Tattle-Tape 1 aisle baseplategate.

Bibliotheca provided two quotes:

1. Standard gate for a cost of \$9,466.10 which includes installation and removal/disposal of old gate.
2. Clear gate for a cost of \$14,057.35 which includes installation and removal/disposal of old gate.

File Attachments

[Sterling Public Library, IL-NA 2019 Gate Promotion--Clear Option--Replace 1A Gate--Baseplate Mount.pdf \(105 KB\)](#)

[Sterling Public Library, IL-NA 2019 Gate Promotion--Clear Option--Replace 1A Gate--Baseplate Mount.pdf \(105 KB\)](#)

[Bibliotheca NA 2019 Security Detection Upgrade Promotion--Special Terms and Conditions.pdf \(132 KB\)](#)

[Tattle-tape gates -basic+clear+software+bookcheck+strips.pdf \(1,561 KB\)](#)