

Tuesday, October 5, 2021
Library Board Meeting

Library Meeting Room
7:00 pm

1. Meeting Opening

Subject : 1.01 Call to Order
Meeting : Oct 5, 2021 - Library Board Meeting
Type :

Public Content

Item

Background

Recommendation

1. Meeting Opening

Subject : 1.02 Roll Call
Meeting : Oct 5, 2021 - Library Board Meeting
Type :

1. Meeting Opening

Subject : 1.03 Changes/Additions to the
Agenda
Meeting : Oct 5, 2021 - Library Board Meeting
Type :

1. Meeting Opening

Subject : 1.04 Communications/Presentations
Meeting : Oct 5, 2021 - Library Board Meeting
Type :

2. Consent Agenda

Subject : 2.01 Approval of Minutes
Meeting : Oct 5, 2021 - Library Board Meeting
Type :

File Attachments

[09_07_21 Library note \(1\).pdf \(42 KB\)](#)

2. Consent Agenda

Subject : 2.02 Approval of bills payable

Meeting :

Oct 5, 2021 - Library Board Meeting

Type :

File Attachments

[Accounts Payable.pdf \(475 KB\)](#)

[Expense report.pdf \(1,233 KB\)](#)

2. Consent Agenda

Subject :

2.03 Approval of receipts

Meeting :

Oct 5, 2021 - Library Board Meeting

Type :

File Attachments

[Revenue report.pdf \(1,207 KB\)](#)

2. Consent Agenda

Subject :

2.04 Cash & Investment Report

Meeting :

Oct 5, 2021 - Library Board Meeting

Type :

File Attachments

[Cash Investment August.pdf \(26 KB\)](#)

3. Reports

Subject :

3.01 Librarian's Report

Meeting :

Oct 5, 2021 - Library Board Meeting

Type :

3. Reports

Subject :

3.02 Circulation Statistics/Story Hour
Report

Meeting :

Oct 5, 2021 - Library Board Meeting

Type :

File Attachments

[Sept circulation.pdf \(669 KB\)](#)

[Programs.pdf \(262 KB\)](#)

4. Discussion/Action Items

Subject :

4.01 Approval of revised contract with Willett
Hoffmann

Meeting :

Oct 5, 2021 - Library Board Meeting

Type :

Public Content

Requesting approval for the President to sign the revised contract with Willett Hoffmann to cover the cost to hire System Design Services for \$7,350 (mechanical/electrical and administrative fees) for the upgrade to the elevator with a revised professional fee cost of \$20,875. The projected cost to upgrade the elevator is \$223,109 which includes construction, professional fees and +/-20% contingency. Allan Hulstedt from Willett Hoffman will be present to answer questions.

4. Discussion/Action Items

Subject : 4.02 Approval of GoGo Gadget Policy
Meeting : Oct 5, 2021 - Library Board Meeting
Type :

Public Content

Requesting Board approval of the GoGo Gadget policy.

File Attachments

[Policy.pdf \(362 KB\)](#)

4. Discussion/Action Items

Subject : 4.03 Discussion and Approval to waive overdue fines on SPL Cards
Meeting : Oct 5, 2021 - Library Board Meeting
Type :

Public Content

As the world continues to deal with COVID-19 and the financial hardships, I would like to request board approval to waive all fines for overdue materials for Sterling Public Library patrons (Juvenile and Adult residents and non-residents, senior, and student use cards). This will not include Rock Falls, Dixon, Milledgeville or reciprocal borrower cards.

4. Discussion/Action Items

Subject : 4.04 Discussion and approval to become a Fine Free library
Meeting : Oct 5, 2021 - Library Board Meeting
Type :

4. Discussion/Action Items

Subject : 4.05 Approval of waiving fines on SPL cards
Meeting : Oct 5, 2021 - Library Board Meeting

Type :

Public Content

Requesting approval from the Board to waive fines on SPL patron cards that have a balance of \$10 or less and to delete expired cards from the database. Patrons who have lost material would not be granted a waiver.

4. Discussion/Action Items

Subject :	4.06 Strategic Plan Discussion
Meeting :	Oct 5, 2021 - Library Board Meeting
Type :	