

Tuesday, September 3, 2024
Library Board Meeting

Library Meeting Room
7:00 pm

1. Meeting Opening

Subject : 1.01 Call to Order
Meeting : Sep 3, 2024 - Library Board Meeting
Type :

Public Content

Item

Background

Recommendation

1. Meeting Opening

Subject : 1.02 Roll Call
Meeting : Sep 3, 2024 - Library Board Meeting
Type :

1. Meeting Opening

Subject : 1.03 Changes/Additions to the
Agenda
Meeting : Sep 3, 2024 - Library Board Meeting
Type :

1. Meeting Opening

Subject : 1.04 Communications/Presentations
Meeting : Sep 3, 2024 - Library Board Meeting
Type :

2. Consent Agenda

Subject : 2.01 Approval of Minutes
Meeting : Sep 3, 2024 - Library Board Meeting
Type :

File Attachments

[August Library Board Meeting.pdf \(71 KB\)](#)

2. Consent Agenda

Subject : 2.02 Approval of bills payable

Meeting :

Sep 3, 2024 - Library Board Meeting

Type :

File Attachments

[Payables.pdf \(2.396 KB\)](#)

2. Consent Agenda

Subject :

2.03 Approval of receipts

Meeting :

Sep 3, 2024 - Library Board Meeting

Type :

File Attachments

[August Revenue.pdf \(152 KB\)](#)

2. Consent Agenda

Subject :

2.04 Cash & Investment Report

Meeting :

Sep 3, 2024 - Library Board Meeting

Type :

File Attachments

[Cash & Investment.pdf \(24 KB\)](#)

3. Reports

Subject :

3.01 Librarian's Report

Meeting :

Sep 3, 2024 - Library Board Meeting

Type :

File Attachments

[August Director's report.pdf \(25 KB\)](#)

3. Reports

Subject :

3.02 Circulation Statistics/Story Hour
Report

Meeting :

Sep 3, 2024 - Library Board Meeting

Type :

File Attachments

[August 2024 Children's Stats.pdf \(245 KB\)](#)

[August circulation.pdf \(640 KB\)](#)

4. Discussion/Action Items

Subject :

4.01 New Bookmobile discussion

Meeting :

Sep 3, 2024 - Library Board Meeting

Type :

4. Discussion/Action Items

Subject : 4.02 Internet Policy

Meeting : Sep 3, 2024 - Library Board Meeting

Type :

Public Content

The current Internet policy requires juvenile patrons to have a parent/guardian sign a permission slip to be allowed on the Internet computers in the juvenile computers. Since most juvenile patrons have access to the internet either at home or on their own devices from school. I am recommending we no longer require signed permission slips for patrons 14 and under but instead place the new policy by all devices.

The staff also requested allowing parents/caregivers with children present to access the juvenile internet computers. After, consulting with City Attorney he recommends not allowing access to parent/caregivers since this would be hard to control what they are accessing and what may or may not be seen by minors.

File Attachments

[Proposed Internet and Public Computer Policy.pdf \(45 KB\)](#)

[Current Internet Policy for Public Access.pdf \(106 KB\)](#)

4. Discussion/Action Items

Subject : 4.03 Auto Renewal

Meeting : Sep 3, 2024 - Library Board Meeting

Type :

Public Content

Issue: The library software is capable of allowing automatic renewal of items for our patrons. If the patron is in good standing (no fees or other overdue items) the software will renew items **onetime** automatically with no input from library staff or the patron. The renewal period of time is equal to the first checkout period whether it is 2 weeks or 7 days as determined by material type. I have discussed this with the staff and they are in favor of it as they believe it will cut down on the number of calls they need to make each week. If the item is on hold for another patron the automatic renewal will not be processed.

Action: Requesting permission from the board to turn on the automatic renewal feature for patrons.

4. Discussion/Action Items

Subject : 4.04 GoGo Gadget Policy to allow students to check out

Meeting : Sep 3, 2024 - Library Board Meeting

Type :

Public Content

Staff are receiving requests from juvenile patrons with only a student use card to check out the gadgets. Staff is requesting approval to allow student use cards to check out Go-Go Gadgets if their parent/legal guardian are present along with continuing to checkout to resident and non-resident adult cards only.

File Attachments

[Go-Go Gadgets Policy.pdf \(43 KB\)](#)