

Tuesday, August 7, 2018
Library Board Meeting

Library Meeting Room
7:00 pm

1. Meeting Opening

Subject : 1.01 Call to Order
Meeting : Aug 7, 2018 - Library Board Meeting
Type :

Public Content

Item

Background

Recommendation

1. Meeting Opening

Subject : 1.02 Roll Call
Meeting : Aug 7, 2018 - Library Board Meeting
Type :

1. Meeting Opening

Subject : 1.03 Changes/Additions to the
Agenda
Meeting : Aug 7, 2018 - Library Board Meeting
Type :

1. Meeting Opening

Subject : 1.04 Communications/Presentations
Meeting : Aug 7, 2018 - Library Board Meeting
Type :

2. Consent Agenda

Subject : 2.01 Approval of Minutes
Meeting : Aug 7, 2018 - Library Board Meeting
Type :

File Attachments

[June Minutes.pdf \(39 KB\)](#)

2. Consent Agenda

Subject : 2.02 Approval of bills payable

Meeting :

Aug 7, 2018 - Library Board Meeting

Type :

File Attachments

[July Invoices.pdf \(243 KB\)](#)

[June Invoices.pdf \(467 KB\)](#)

2. Consent Agenda

Subject :

2.03 Approval of receipts

Meeting :

Aug 7, 2018 - Library Board Meeting

Type :

File Attachments

[July Revenue.pdf \(140 KB\)](#)

[June Revenue.pdf \(136 KB\)](#)

3. Reports

Subject :

3.01 Librarian's Report

Meeting :

Aug 7, 2018 - Library Board Meeting

Type :

File Attachments

[June_July Report.pdf \(51 KB\)](#)

3. Reports

Subject :

3.02 Cash & Investment Report

Meeting :

Aug 7, 2018 - Library Board Meeting

Type :

File Attachments

[June Cash Investments.pdf \(16 KB\)](#)

[May 2018.pdf \(13 KB\)](#)

[Cash Investment Balance over the Years.pdf \(8 KB\)](#)

3. Reports

Subject :

3.03 Circulation Statistics/Story Hour
Report

Meeting :

Aug 7, 2018 - Library Board Meeting

Type :

File Attachments

[June Circ.pdf \(104 KB\)](#)

[July Circ.pdf \(107 KB\)](#)

[Storyhour report.pdf \(66 KB\)](#)

4. Discussion/Action Items

Subject : 4.01 Approval of Edward Jones purchases

Meeting : Aug 7, 2018 - Library Board Meeting

Type :

Public Content

Carol Siefken and Ronda Borgmann met with Nick Lareau, Edward Jones, on July 5th to discuss investing \$50,000. The funds came from the State of Illinois Bond that was paid off. Mr Lareaupresented the following to the committee:

Savers Co-Operative Bank 2.30% 7/11/2019

Isabella Bank Mt. Pleasant 2.50% 11/13/2019

Iberia Bank, Lafayette La 2.60% 4/13/2020

Morgan Stanley Private Bank 2.75% 7/13/2020

Citibank National, Sioux Falls 3.00% 7/13/2021

BMW Bk North America Salt Lake 3.10% 7/13/2022

Discover Bank, Greenwood Del 3.30% 7/11/2023

The committee purchased:

Morgan Stanley CD in the amount \$30,000 with a rate of 2.75% maturity of 7/13/2020

BMW Bk North America Salt Lake CD in the amount of \$20,000 with a rate of 3.1% maturity of 7/13/2022

Requesting approval of the purchase by the Board.

4. Discussion/Action Items

Subject : 4.02 Approval of Three Air Conditioners /Heating Units

Meeting : Aug 7, 2018 - Library Board Meeting

Type :

Public Content

Requesting approval of the quote from LoescherHeating & Air Conditioningin the amount of \$15,210to replace 3 AC units and 2 Heating units in the 1996 section of the library. The units are 22 years old.

File Attachments

[Sterling Public Lib_20180730_070807.pdf \(39 KB\)](#)

4. Discussion/Action Items

Subject : 4.03 New Furniture for the Young Adult Department

Meeting : Aug 7, 2018 - Library Board Meeting

Type :

Public Content

Requesting approval to purchase new furniture and 1 new shelving units for the Young Adult Department. The Young Adult department was the first department the library remodeled 15 years ago. The current furniture has served its purpose and the staff would like to transform it to a more welcoming environment for the young adults.

File Attachments

[Library Furniture International Quote.pdf \(1.012 KB\)](#)

4. Discussion/Action Items

Subject : 4.04 Approval of roofing bid to replace flat portions

Meeting : Aug 7, 2018 - Library Board Meeting

Type :

Public Content

Five years ago the library completed the replacement of the shingle portions of the library roof. Late last year early this year the library experienced water leakage in the attic. Reitzel roofing recommend the possible cause of the water in the attic may be attributed to the two flat portions of the roof that have not been replaced. Requesting approval by Board for Reitzel roofing to do the work as quoted in the amount of \$2,200.00.

File Attachments

[Reitzel Roofing Quote.pdf \(25 KB\)](#)

4. Discussion/Action Items

Subject : 4.05 Approval of Thayer Lighting Inc for Energy Savings

Meeting : Aug 7, 2018 - Library Board Meeting

Type :

Public Content

Early this year Thayer Lighting did a walk through assessment of all the lights inside and outside of the building. The proposal includes changing the inside components of the current fixtures to allow for LED lamps. The library is entitled to an incentive to help pay for the project. The cost to the library would be \$11,229.14. Requesting approval to sign the agreement in the amount of \$11,229.14.

File Attachments

[Proposal.pdf \(2.706 KB\)](#)

4. Discussion/Action Items

Subject :	4.06 Delinquent Borrowers
Meeting :	Aug 7, 2018 - Library Board Meeting
Type :	