

Tuesday, March 7, 2023
Library Board Meeting

Library Meeting Room
7:00 pm

1. Meeting Opening

Subject : 1.01 Call to Order
Meeting : Mar 7, 2023 - Library Board Meeting
Type :

Public Content

Item

Background

Recommendation

1. Meeting Opening

Subject : 1.02 Roll Call
Meeting : Mar 7, 2023 - Library Board Meeting
Type :

1. Meeting Opening

Subject : 1.03 Changes/Additions to the
Agenda
Meeting : Mar 7, 2023 - Library Board Meeting
Type :

1. Meeting Opening

Subject : 1.04 Communications/Presentations
Meeting : Mar 7, 2023 - Library Board Meeting
Type :

2. Consent Agenda

Subject : 2.01 Approval of Minutes
Meeting : Mar 7, 2023 - Library Board Meeting
Type :

File Attachments

[Feb minutes.pdf \(77 KB\)](#)

2. Consent Agenda

Subject : 2.02 Approval of bills payable

Meeting :

Mar 7, 2023 - Library Board Meeting

Type :

File Attachments

[Accounts payable.pdf \(529 KB\)](#)

[LIBRARY FUNDS EXPENSE PERFORMANCE.pdf \(159 KB\)](#)

2. Consent Agenda

Subject :

2.03 Approval of receipts

Meeting :

Mar 7, 2023 - Library Board Meeting

Type :

File Attachments

[January Revenue.pdf \(155 KB\)](#)

2. Consent Agenda

Subject :

2.04 Cash & Investment Report

Meeting :

Mar 7, 2023 - Library Board Meeting

Type :

File Attachments

[January.pdf \(43 KB\)](#)

3. Reports

Subject :

3.01 Librarian's Report

Meeting :

Mar 7, 2023 - Library Board Meeting

Type :

File Attachments

[February report.pdf \(106 KB\)](#)

3. Reports

Subject :

3.02 Circulation Statistics/Story Hour
Report

Meeting :

Mar 7, 2023 - Library Board Meeting

Type :

File Attachments

[Feb circulation.pdf \(703 KB\)](#)

[February 2023 Stats.pdf \(105 KB\)](#)

[Press Readers Stats.pdf \(63 KB\)](#)

4. Discussion/Action Items

Subject :

4.01 Discussion and Approval to remove Book

Security Gates

Meeting :

Mar 7, 2023 - Library Board Meeting

Type :

Public Content

Requesting Board approval to remove two book security gates and to discontinue the use of security strips in books. After three years of inventory the number of materials lost to not being checked out is less than 10 items per year. The library would cancel their yearly maintenance on the gate and book check equipment a savings of \$2,000 plus additional \$600 per year for security strips that are purchased to place in each item. The security gate and book check equipment located at the main entrance (Adult department) will be put up for sale. The downstairs gate and bookcheck equipment will be removed by Public Works for scrap.

Requesting approval to sale the upstairs gate and book check (sensitizer/de-sensitizer) to a library for fair market value.

4. Discussion/Action Items

Subject :

4.02 Discussion and approval of amended FY23 Budget

Meeting :

Mar 7, 2023 - Library Board Meeting

Type :

Public Content

Requesting Board approval to amend the FY23 Revenue budget from \$944,948 to \$1,205,746 and Expenses from \$1,046,241 to \$1,130,403. Increase in revenue is the result of an increase in PPRT of \$180,000.

File Attachments

[FY23 and FY24.pdf \(382 KB\)](#)

4. Discussion/Action Items

Subject :

4.03 Executive Session

Meeting :

Mar 7, 2023 - Library Board Meeting

Type :

Public Content

Pursuant to 5ILCS 120/2(c)(1) to discuss the appointment, employment, discipline, performance or dismissal of specific employees of the public body.

4. Discussion/Action Items

Subject :

4.04 Discussion and approval of FY24

Budget

Meeting :

Mar 7, 2023 - Library Board Meeting

Type :

Public Content

Requesting Board approval of the FY2024 budget. The budget includes an increase in the minimum wage from \$14 to \$15 an hour, new phone system (\$14,000), two-factor authentication (\$1,000), strategic plan (\$18,000), gutter guards (\$17,500) and replace the sensors in the stacks (\$7,000).

File Attachments

[FY23 and FY24.pdf \(382 KB\)](#)