

Tuesday, January 7, 2020
Library Board Meeting

Library Meeting Room
7:00 pm

1. Meeting Opening

Subject : 1.01 Call to Order
Meeting : Jan 7, 2020 - Library Board Meeting
Type :

Public Content

Item

Background

Recommendation

1. Meeting Opening

Subject : 1.02 Roll Call
Meeting : Jan 7, 2020 - Library Board Meeting
Type :

1. Meeting Opening

Subject : 1.03 Changes/Additions to the
Agenda
Meeting : Jan 7, 2020 - Library Board Meeting
Type :

1. Meeting Opening

Subject : 1.04 Communications/Presentations
Meeting : Jan 7, 2020 - Library Board Meeting
Type :

2. Consent Agenda

Subject : 2.01 Approval of Minutes
Meeting : Jan 7, 2020 - Library Board Meeting
Type :

File Attachments

[November 4, 2019.pdf \(68 KB\)](#)

2. Consent Agenda

Subject : 2.02 Approval of bills payable

Meeting :

Jan 7, 2020 - Library Board Meeting

Type :

File Attachments

[November distribution.pdf \(482 KB\)](#)

[Expeditures December.pdf \(351 KB\)](#)

2. Consent Agenda

Subject :

2.03 Approval of receipts

Meeting :

Jan 7, 2020 - Library Board Meeting

Type :

File Attachments

[November revenue.pdf \(923 KB\)](#)

[December REVENUE PERFORMANCE.pdf \(149 KB\)](#)

2. Consent Agenda

Subject :

2.04 Cash & Investment Report

Meeting :

Jan 7, 2020 - Library Board Meeting

Type :

File Attachments

[C&I October.pdf \(60 KB\)](#)

[Cash Investment November.pdf \(38 KB\)](#)

3. Reports

Subject :

3.01 Librarian's Report

Meeting :

Jan 7, 2020 - Library Board Meeting

Type :

File Attachments

[November_December report.pdf \(52 KB\)](#)

3. Reports

Subject :

3.02 Circulation Statistics/Story Hour
Report

Meeting :

Jan 7, 2020 - Library Board Meeting

Type :

File Attachments

[December Circulation.pdf \(619 KB\)](#)

[November storyhour.pdf \(22 KB\)](#)

[December storyhour.pdf \(21 KB\)](#)

4. Discussion/Action Items

Subject : 4.01 Approval of replacing Copper Banding on
1904 Addition

Meeting : Jan 7, 2020 - Library Board Meeting

Type :

Public Content

Willett Hofman& Associates is providing 3 options to replace the current copper banding near the top of the 1904 portion of the Library. The options are separated into three groups and each group has three profile options. Requesting approval from the Library Board on the building material option and cost.

File Attachments

[Banding Project.pdf \(1.740 KB\)](#)

4. Discussion/Action Items

Subject : 4.02 Approval of sale or disposal of excess electronic
equipment and furniture

Meeting : Jan 7, 2020 - Library Board Meeting

Type :

File Attachments

[Furniture and computers.pdf \(719 KB\)](#)

4. Discussion/Action Items

Subject : 4.03 Approval of Holiday bonus for
staff

Meeting : Jan 7, 2020 - Library Board Meeting

Type :

Public Content

Requesting approval to purchase gift certificates in the amount of \$50 per employee (14) for the holiday season from Wal-mart using donated funds for a total cost of \$700.

4. Discussion/Action Items

Subject : 4.04 Approval of Quote from Bibliotheca for new book
security gate

Meeting : Jan 7, 2020 - Library Board Meeting

Type :

Public Content

The book security gate stopped working last year. I had budgeted in funds for RFID but due to other expenses I have decided the gate will be the cheapest way to go. I am request Board approval to purchase a Tattle-Tape 1 aisle baseplate gate.

Bibliotheca provided two quotes:

1. Standard gate for a cost of \$9,466.10 which includes installation and removal/disposal of old gate.
2. Clear gate for a cost of \$14,057.35 which includes installation and removal/disposal of old gate.

File Attachments

[Sterling Public Library, IL-NA 2019 Gate Promotion--Clear Option--Replace 1A Gate--Baseplate Mount.pdf \(105 KB\)](#)

[Sterling Public Library, IL-NA 2019 Gate Promotion--Clear Option--Replace 1A Gate--Baseplate Mount.pdf \(105 KB\)](#)

[Bibliotheca NA 2019 Security Detection Upgrade Promotion--Special Terms and Conditions.pdf \(132 KB\)](#)

[Tattle-tape gates -basic+clear+software+bookcheck+strips.pdf \(1,561 KB\)](#)