

Tuesday, September 6, 2022
Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue
<https://us02web.zoom.us/j/81484288519>

1. Meeting Opening

Subject : A. Call to Order
Meeting : Sep 6, 2022 - Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Sep 6, 2022 - Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Sep 6, 2022 - Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Sep 6, 2022 - Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Sep 6, 2022 - Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[admin_20220816_164237.pdf \(165 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Sep 6, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Accounts Payable by G_L Distribution Report 09_01_2022 12_02_50 PM_Mary McCormick_3D4092JC.pdf \(430 KB\)](#)
[admin_20220901_114503.pdf \(924 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Approval of Plan Commission Minutes
Meeting :	Sep 6, 2022 - Council Meeting at 6:30 pm
Type :	

File Attachments

[06 16 2022 Minutes .pdf \(133 KB\)](#)

3. Consent Agenda

Subject :	D. Proclamation Declaring September 11th through September 17th, 2022 as Chamber of Commerce Week.
Meeting :	Sep 6, 2022 - Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Proclamation Declaring September 11th through

Public Content

This proclamation recognizes the contributions of the Sauk Valley Area Chamber in our community

File Attachments

[Chamber of Commerce Proclamation 2022.pdf \(77 KB\)](#)

3. Consent Agenda

Subject :	E. Newman Central High School Homecoming Parade on September 30, 2022
Meeting :	Sep 6, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Newman Central Catholic High School to hold a Homecoming Parade on September 30, 2022

Public Content

Newman High School petitioned the City to conduct their annual Homecoming parade on September 30, 2022, at 2:00pm. Attached is the letter from Newman, including the requested route.

File Attachments

[admin_20220816_152333.pdf \(28 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Sterling High School Homecoming Parade on October 7, 2022
Meeting :	Sep 6, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Sterling High School to hold a Homecoming Parade on October 7, 2022

Public Content

Sterling High School petitioned the City to conduct their annual Homecoming parade on October 7, 2022, at 3:00pm. Attached is the letter from Sterling High School as well as the requested route.

File Attachments

[Parade Route.pdf \(56 KB\)](#)
[Parade Letter.pdf \(112 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Waive the Building Permit Fee for Sterling Main Street for the Small Business Incubator at 310 2nd Avenue
Meeting :	Sep 6, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Waiving the Building Permit Fee for Sterling Main Street for the Small Business Incubator at 310 2nd Avenue

Public Content

Sterling Main Street will be building a small business incubator at 310 2nd Avenue, staff recommends waiving the building permit fee of \$659 for the project.

File Attachments

[Retail Incubator Site Rendering 1.jpg \(566 KB\)](#)
[SITE rev 8 31 2022-2220056.pdf \(2,305 KB\)](#)

Consent

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3. Consent Agenda

Subject :	H. Partial Pay Request for Central Memorial Park to Complete Electric in the Amount of \$95,621.40
Meeting :	Sep 6, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)

Recommended Action :

Approve Partial Pay Request for Central Memorial Park to Complete Electric in the Amount of \$95,621.40

Public Content

Work continues to progress on the concession, bathroom and splash pad facility at Central Park. Council previously approved the total electric estimate for the park project is \$204,845.

File Attachments

[Council Agenda Item - Pay Request #2 Hibbard Builders - Central Memorial Park September.pdf \(81 KB\)](#)
[Complete - 11-30.pdf \(30 KB\)](#)

Consent

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3. Consent Agenda

Subject :	I. Pay Request for for Central Memorial Park to Hibbard Builders in the Amount of \$45,349.50
Meeting :	Sep 6, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Pay Request for for Central Memorial Park to Hibbard Builders in the Amount of \$45,349.50

Public Content

Work continues to progress on the concession, bathroom and splash pad facility at Central Park. Hibbard Builders is responsible for site supervision and coordination of the various contractors and utilities.

File Attachments

[Pay Request Hibbard Builders - Central Memorial Park.pdf \(3.033 KB\)](#)

Consent

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3. Consent Agenda

Subject :	J. Pay Request for Central Memorial Park to JMI Masonry in the Amount of \$61,000.00
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Meeting :	Sep 6, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Pay Request for Central Memorial Park to JMI Masonry in the Amount of \$61,000.00

Public Content

Work continues to progress on the concession, bathroom and splash pad facility at Central Park. This \$61,000 balance is from the original quote of \$149,000 previously approved by Council.

File Attachments

[Pay Request JMI Masonry Work - Central Memorial Park.pdf \(186 KB\)](#)
[JMI CP.pdf \(98 KB\)](#)

Consent

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3. Consent Agenda

Subject :	K. Request from Rock River Hospice and Home to waive rental fee(s) at Grandon Civic Center for events associated with Festival of Trees
Meeting :	Sep 6, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve petition from Rock River Hospice and Home to waive rental fees for the use of Grandon Civic Center on November 17, 2022

Public Content

The Festival of Trees is an annual campaign for Rock River Hospice and Home as an effort to raise funds to allow them to continue to provide quality, compassionate care to the terminally ill and their families without the burden of cost to them.

Rock River Hospice and Home is hoping to utilize the space at Grandon Civic Center to provide entertainment, in association with the week long fundraising efforts.

File Attachments

[FOT-2022 City Request .docx \(71 KB\)](#)
[City of Stirling Application-Grandon.pdf \(80 KB\)](#)

Consent

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8. Business Items

Subject : A. Approve ARPA Funds for Phase 1 Mural Restoration

Meeting : Sep 6, 2022 - Council Meeting at 6:30 pm

Type :

Public Content

The ARPA committee has discussed using ARPA funds to restore murals in the downtown during past meetings. At the August 9th meeting of the ARPA Committee, the committee voted unanimously to recommend to the City Council, \$10,000 toward Phase 1 Mural Restoration. The funds will be used to reimburse for costs associated with the restoration of the Adelante mural, which was just completed by the original artist, Robert Valadez.

File Attachments

[adelante.jpg \(493 KB\)](#)

8. Business Items

Subject : B. Ordinance 2022-09-23 Amending Chapter 6, Article I, To Add a Provision Relating to Outdoor Events.

Meeting : Sep 6, 2022 - Council Meeting at 6:30 pm

Type : Action

Recommended Action : Approve Ordinance 2022-09-23 Amending Chapter 6, Article I, To Add a Provision Relating to Outdoor Events.

Public Content

Since the onset of COVID-19, outdoor events have become more popular with liquor license holders. To ensure there are safety procedures in place as well as preplanning for emergency services, staff is recommending that all liquor license holders be required supplywritten notice to the City Clerk and meeting with the Liquor Commissioner to provide information on the event.

File Attachments

[Ord 2022-09-23 Outdoor events.pdf \(71 KB\)](#)

8. Business Items

Subject : C. Ordinance 2022-09-24 Amending Chapter 74, Article I, Section 74-5 to Clarify Responsibility For Returning Trash and Recycle Bins from Lot Line to Premises

Meeting : Sep 6, 2022 - Council Meeting at 6:30 pm

Type :	Action
Recommended Action :	Approval of Ordinance 2022-09-24 Amending Chapter 74, Article I, Section 74-5 to Clarify Responsibility For Returning Trash and Recycle Bins from Lot Line to Premises

Public Content

Although the current ordinance states;

(a) No trash or recycling carts shall be placed within the limits of any street or alley but shall be kept by the adjacent property owner upon his own property.

(b) It shall be the duty of all persons occupying or controlling any residential dwelling unit to place trash and recycling carts either at the alley lot line or at the curb line of the premises on the day of collection.

(c) All trash and recycling carts shall be stored and maintained in a neat manner complementary to the area and the neighborhood.

it does not state who is responsible for returning the trash containers to the premise it belongs to, the municipal court hearing officer will not uphold citations issued to residents that do not return their trash containers to their property.

File Attachments

[Ord 2022-09-24 Returning trash containers to property.pdf \(73 KB\)](#)

8. Business Items

Subject :	D. Ordinance 2022-09-25 Approving the Petition From Sterling Industrial Development Commission for Approval of Subdivision Platt
Meeting :	Sep 6, 2022 - Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance 2022-09-25 Approving the Petition From Sterling Industrial Development Commission for Approval of Subdivision Platt

Public Content

The City of Sterling Plan Commission held a public hearing on August 18, 2022 to review a petition received from the Sterling Industrial Development Commission (SIDC). The SIDC is requesting to subdivide a 60.5-foot wide strip of land (0.84-acres) from the 15.8-acre SIDC property (west) to be added to the 13.16-acre P&P Industries property. Currently there are no plans for future development for the SIDC property, P&P Industries is planning to expand its parking facilities.

It is the recommendation of the Plan Commission to approve the Subdivision Plat for parts of Parcels 11-20-101-007 and 11-20-152-005 to subdivide a 60.5-foot wide strip of land (0.84-acres) from the 15.8-acre SIDC property (west) to be added to the 13.16-acre P&P Industries property

File Attachments

8. Business Items

Subject :	E. Resolution No. R2022-09-11 Transferring Jurisdiction and Control of Real Property to the Industrial Development Commission
Meeting :	Sep 6, 2022 - Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends approval of Resolution No. R2022-09-11 Transferring Jurisdiction and Control of Real Property to the Industrial Development Commission

Public Content

Public Act 102239 was signed into law in August 2021 and allows for local industrial development commission to "use or disposal of surplus real estate owned by the municipality." The statutes that govern the Sterling Industrial Development Commission (SIDC) allow for more option in selling surplus property. By transferring jurisdiction and control of various residential lots in the City to the SIDC, the SIDC can then work to sell and dispose of these lots that the City has maintained and been restricted in the manner in which they can be sold and disposed.

File Attachments

[Resolution 2022-09-11 Transferring to IDC.pdf \(99 KB\)](#)

8. Business Items

Subject :	F. Agreement with Willett Hofmann for Professional Services for the Public Works Building Addition Phase 2
Meeting :	Sep 6, 2022 - Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of the Agreement with Willett Hofmann for Professional Services for the Public Works Building Addition Phase 2

Public Content

Phase 2 work for the Public Works building addition includes the design of the building enclosure system and associated interior construction. This work includes structural engineering, HVAC, electrical, plumbing and fire protection design services. WHA would work with System Design Service Engineering (SDSE) of Rockford, Illinois as a sub-consultant providing for the HVAC, Electrical, Plumbing and Fire Protection Engineering services.

Phase 1 work was completed this summer.

File Attachments

[Sterling - 2022 Public Works Building Addition Project PHASE 2.pdf \(2.099 KB\)](#)
[1165D19_P2_06_A1_FLOOR_PLAN.pdf \(798 KB\)](#)
[1165D19_P2_08_A3_ELEVATIONS.pdf \(1.414 KB\)](#)
[IMG_20220902_152633.jpg \(37 KB\)](#)

