

Tuesday, July 5, 2022
Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue
Link to join Webinar
<https://us02web.zoom.us/j/86365753743>

1. Meeting Opening

Subject : A. Call to Order
Meeting : Jul 5, 2022 - Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. New Agenda Item
Meeting : Jul 5, 2022 - Council Meeting at 6:30 pm
Type :

1. Meeting Opening

Subject : C. Roll Call
Meeting : Jul 5, 2022 - Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : D. Pledge of Allegiance
Meeting : Jul 5, 2022 - Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Jul 5, 2022 - Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Jul 5, 2022 - Council Meeting at 6:30 pm
Type : Action (Consent)

Recommended Action :

Approval of Minutes as presented

File Attachments

[cc06202022.pdf \(99 KB\)](#)

[Civic Pride Workshop 06222022.pdf \(65 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Jul 5, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Accounts Payable by G_L Distribution Report 06_30_2022 11_44_39 AM_Mary McCormick_3D408WHU.pdf \(359 KB\)](#)

[admin_20220630_112243.pdf \(633 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	C. Resolution R2022-07-10 To Close Streets for Fiesta Parade on Saturday, September 17, 2022
Meeting :	Jul 5, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Resolution R2021-06-10 to close streets for Fiesta Parade on Saturday, September 17, 2022

Public Content

The annual Fiesta Parade will be held on Saturday, September 17, 2022. The parade will begin in Rock Falls at 1:00 pm and end at 3rd Street and Avenue D in Sterling.

File Attachments

[CityofSterlingRoadClosurepetition \(002\).pdf \(118 KB\)](#)

[Resolution 2022-07-10 Fiesta Parade Road Closure.pdf \(108 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	D. Pay Request to Strand Associates Inc. for Griswold Avenue Drainage Improvements in the amount of \$28,528.45
Meeting :	Jul 5, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff Recommends Approval of the Pay Request to Strand Associates Inc. for Griswold Avenue Drainage Improvements in the amount of \$28,528.45

Public Content

On March 21, 2022 the Council authorized the Mayor to enter into an Engineering Agreement with Strand Associates. The agreement covered reconstruction of Griswold from 4th to LeFevre, Woodburn Ave from 11th Ave to LeFevre and the side streets (11th, 13th, and 15th).

This pay request covers work done between May 1, 2022 and May 31, 2022.

File Attachments

[Consent Agenda Item - Pay Request Strand - Drainage Improvements Griswold Avenue.pdf \(33 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	E. Petition to Close Miller Road for the Sterling High
-----------	--

Schools Boosters Back to School Jamboree

Meeting :	Jul 5, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Petition to Close Miller Road for the Sterling High Schools Boosters Back to School Jamboree

Public Content

Sterling High School Boosters along with the Sterling Schools Foundation will be holding a back to school fundraiser on August 19, 2022 from 3:00 pm to 10:30 pm. They are requesting permission to close the 500 block of Miller Road for the event.

File Attachments

[Booster SSF petition to City for Miller Rd.pdf \(215 KB\)](#)
[Map for Road Closure.pdf \(762 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	F. Copy of Petition to Close Miller Road for the Sterling High Schools Boosters Back to School Jamboree
Meeting :	Jul 5, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Petition to Close Miller Road for the Sterling High Schools Boosters Back to School Jamboree

Public Content

Sterling High School Boosters along with the Sterling Schools Foundation will be holding a back to school fundraiser on August 19, 2022 from 3:00 pm to 10:30 pm. They are requesting permission to close the 500 block of Miller Road for the event.

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation

concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. Business Items

Subject :	A. Ordinance No 2022-07-21 Amending Chapter 18 Article III to Provide for updating Provisions Related to Testing of Applicants of Electrical Contractors
Meeting :	Jul 5, 2022 - Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ord No 2022-07-21 Amending Chapter 18 Article III to Provide for updating Provisions Related to Testing of Applicants of Electrical Contractors

Public Content

The current ordinance requires the City to administer electrical testing once a year for electrical contractor applicants, the new ordinance will allow testing to be completed by an outside vendor approved by the City.

File Attachments

[Ord No 2022-07-21 Electrical Contractor Testing.pdf \(19 KB\)](#)

8. Business Items

Subject :	B. Agreement with CLEC Enterprises of Rolling Meadows to Distribute, Monitor, and Grade Electrical Contractors Licenses for Electrical Contractors doing business in the Tri-City.
Meeting :	Jul 5, 2022 - Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Agreement with CLEC Enterprises of Rolling Meadows to Distribute, Monitor, and Grade Electrical Contractors Licenses for Electrical Contractors doing business in the Tri-City.

Public Content

Ordinance 2022-07-21 allows for outside vendors to administer electrical testing for electrical contractors. This Agreement allows for the Cities of Sterling, Rock Falls and Dixon to utilize CLEC Enterprises to administer electrical contractor testing.

File Attachments

[Tri-City LICENSE TESTING AGREEMENT.pdf \(106 KB\)](#)

8. Business Items

Subject :	C. Waive Bid Process and Accept a Quote from Karl Chevrolet in the amount of \$59,201.99 for a 2023 Police
-----------	--

Package Chevrolet Tahoe for the Sterling Fire Department

Meeting :

Jul 5, 2022 - Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Approve Waiving the Bid Process and Accept a Quote from Karl Chevrolet in the amount of \$59,201.99 for a 2023 Police Package Chevrolet Tahoe

Public Content

The current Deputy Chief's vehicle is a 2009 Chevy Tahoe with over 115,000 miles. Several local dealers have been contacted for quotes, due to lack of supply there has been no successful response. Karl Chevrolet in Ankeny, Iowa can provide a 2023 Chevrolet Tahoe Police Package, Dark Red with Emergency Vehicle Up Fit. The cost of the vehicle with the emergency package is \$59,201.99. The package includes complete light package, radio installation, command box installation, and stripping and lettering. \$60,000 was budgeted for this purchase in the 2022-2023 budget. Delivery is expected Fall of 2022

File Attachments

[Quote Karl Chevrolet.pdf \(416 KB\)](#)

8. Business Items

Subject :

D. Ordinance 2022-07-20 Amending The Zoning Map To Reclassify Property Owned By Mark Joachim, Along With Contract Purchaser Hoosier Care Properties From Single Family Residential (SR-4) to Multi Family (MR-6) With Special Use

Meeting :

Jul 5, 2022 - Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Staff Recommends Approval of Ordinance 2022-07-20 Amending The Zoning Map To Reclassify Property Owned By Mark Joachim, Along With Contract Purchaser Hoosier Care Properties From Single Family Residential (SR-4) to Multi Family (MR-6) With Special Use

Public Content

On June 16, 2022 the Plan Commission held a Public Hearing for a request to rezone 24.78 acres on the Southside of West St. Mary's Road from SR-4, Single-family to MR-6, Multi-Family with a special use for an assisted living facility.

Exceptional Care has outgrown their current facility on Woodlawn Road, they are requesting the rezone with special use to build a new 50,000 square foot assisted living facility for developmentally delayed clients. The new facility will support all of their clients needs for living, eating and training.

All building plans, site plans, photometric and landscaping plans will be reviewed prior to permitting. The new facility will compliment the neighborhood, the building is low profile and will be set back from the property lines and as the landscaping matures the development will appear more residential in nature.

File Attachments

[RZ-Exceptional Care Rezone R3-12 and SU_2022 06 10.pdf \(885 KB\)](#)

[Building & Aerial.pdf \(7,580 KB\)](#)

[Ordinance 2022-07-20 Amending Zoning Map.pdf \(82 KB\)](#)

8. Business Items

Subject :	E. Waive the Bid Process and Accept the Proposal from John Martin for complete Kitchen remodel at main station in the amount of \$22,150.00
Meeting :	Jul 5, 2022 - Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends Waiving the Bid Process and Accepting the Proposal from John Martin for complete Kitchen remodel at main station in the amount of \$22,150.00

Public Content

Fire Department staff sought quotes for a remodel of the main fire station kitchen. The remodel includes replacement of cabinets, countertops, and flooring. Since the station was built in the 1960s, there have been a few modifications and updates to the kitchen. The cabinets and countertops are from the original build.

John E. Martin (Morrison, IL) - \$22,150.00

Frary Lumber (Sterling) - \$22,363.00

Schofields (Rock Falls)- \$61,330.50

File Attachments

[Schofield general bid.pdf \(207 KB\)](#)

[Frary Lumber Bid.pdf \(91 KB\)](#)

[John E Martin Bid.docx \(3,361 KB\)](#)

[67839236341__D5417F95-90FE-497B-84A1-6582D89DA6BB.jpg \(106 KB\)](#)

[67839234412__0FE9644A-6414-403B-B610-4A76F66D8B82.jpg \(113 KB\)](#)

[67839231038__F0D99786-FD9B-44B7-9626-8887EAB5E19C.jpg \(110 KB\)](#)

[67839231977__A45354F9-6E66-4550-B021-0806E4716D11.jpg \(122 KB\)](#)

8. Business Items

Subject :	F. Budget for Master Plan under the Master Developer Agreement
Meeting :	Jul 5, 2022 - Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff has reviewed the Master Developer Budget, found it to be acceptable and recommends Council approve the Master Developer Budget as presented.

Public Content

Per the Master Developer Agreement, Gorman & Company is required to prepare a master development plan (the "Master Plan") for the riverfront project. Gorman was required to deliver the City a proposed budget for all costs and expenses to be incurred by Gorman & Company in connection with the preparation of the Master Plan. Gorman is to be reimbursed for all third-party costs and expenses reasonably incurred in connection with the Master Plan. The City is then obligated to notify Gorman whether it approves the Budget. If the City does not approve the Budget, then Gorman and the City shall work cooperatively in good faith to agree on modifications to the Budget. In the event the parties cannot agree on a final Budget within ninety (90) days after Gorman delivers the initial Budget to the City, the Master Developer Agreement shall terminate, in which event neither party shall have any further obligations hereunder. Staff has reviewed the budget and found the work to be necessary for redevelopment to occur and of reasonable cost.

File Attachments

[5.31.2022 Proposed Master Development Budget.pdf \(117 KB\)](#)

[Gorman Master Development Agreement.pdf \(92 KB\)](#)