

Monday, May 16, 2022
Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue
Link to join Webinar
<https://us02web.zoom.us/j/81820486151>
Webinar ID: 818 2048 6151

1. Meeting Opening

Subject : A. Call to Order
Meeting : May 16, 2022 - Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : May 16, 2022 - Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : May 16, 2022 - Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : May 16, 2022 - Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : May 16, 2022 - Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc05022022.pdf \(90 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[4-30-22 Budget Performance Report.pdf \(407 KB\)](#)

[4-30-22 Balance Sheets.pdf \(335 KB\)](#)

[admin_20220512_100035.pdf \(689 KB\)](#)

[Accounts Payable by G_L Distribution Report 05_12_2022 10_16_21 AM_Mary McCormick_3D408RAX.pdf \(394 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Request to waive fees for the Sauk Valley Area Chamber of Commerce to hold their annual Hot Dog Days at Sterling Marketplace
Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve request to waive fees for the Sauk Valley Area Chamber of Commerce to hold their annual Hot Dog Days at Sterling Marketplace.

Public Content

File Attachments

[MarketplaceRentalRequest2022.pdf \(77 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. Pay Request #7 for former National Training Building Demolition Renovation to Gehrke Construction in the amount of \$56,870.800
Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Pay Request #7 for former National Training Building Demolition Renovation to Gehrke Construction in the amount of \$56,870.800

Public Content

Pay Request #7 covers some concrete work, masonry, roofing as well as excavation and grading work.

File Attachments

[Council Agenda Item - Pay Request #7 National Training Building.pdf \(843 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. 2022-2023 MICA Insurance Renewal for Fiscal Year 2022-2023 in the amount of \$647,398.
Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Please approve the MICA insurance renewal for fiscal year 2022-2023 in the amount of \$647,398.

Public Content

On April 6, 2022, the annual MICA renewal meeting was held. The renewal premium for 2022-2023 is \$647,398 which is a 4.59% increase from the 2021-2022 premium of \$619,009. The 2022-2023 premium is based on payroll costs, exposure, and the past 4 full years of claims experience. The City had a relatively low claim year (\$115,422) drop off and a higher claim year (\$288,311) added on, which accounted for a portion of the increase. Payroll increases were also factors in the total premium increase. Our participation in MICA since 1991 has reduced our insurance costs substantially. To date, we have received rebates totaling \$532,053. The 2022-2023 premium was originally \$755,923 and was offset by an equity disbursement of \$108,525.

File Attachments

[history.pdf \(63 KB\)](#)

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3. Consent Agenda

Subject :	F. Sterling American Legion Auxiliary to hold a Bucket Brigade on May 28, 2022
Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve petition from Sterling American Legion Auxiliary to hold a bucket brigade on May 28, 2022

Public Content

This is the Sterling American Legion Auxiliary's annual Poppy campaign. 100% of the funds raised from this event will go to Veterans in nursing homes.

File Attachments

[admin_20220511_143943.pdf \(87 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Diversity Committee of the Sauk Valley requests the use of Grandon Civic Center on June 18, 2022 and June 19, 2022; request fees to be waived
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Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve use of Grandon Civic Center by Diversity Committee of the Sauk Valley on 6/18/2022 and 6/19/2022. Approve that fees associated with the use of this facility be waived for this family celebration/educational event.

Public Content

The Diversity Committee of the Sauk Valley would like to hold a Juneteenth Celebration at Grandon Civic Center. This will be a two (2) day celebration/educational event.

File Attachments

[admin_20220511_135543.pdf \(547 KB\)](#)
[admin_20220511_135555.pdf \(547 KB\)](#)

Consent

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3. Consent Agenda

Subject :	H. First Presbyterian Church requests the use of Grandon Civic Center on July 17, 2022; request fees to be waived
Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve request from First Presbyterian Church to waive fee(s) for the use of Grandon Civic Center on 7/17/2022 for a Community event

Public Content

The First Presbyterian Church, along with several other churches, gather together annually for a worship in the park. This is a Community Event and all are welcome.

File Attachments

[admin_20220513_120508.pdf \(81 KB\)](#)

Consent

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concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. Business Items

Subject :	A. Approve MFT General Maintenance Bids
Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	City Staff and our Consulting Engineers, Willett, Hofmann & Associates recommend that the City accept bid as presented.

Public Content

Each year the City solicits bids for General Maintenance materials that are purchased with Motor Fuel Tax funds. This year, the City received just one bid.

File Attachments

[1044Z22_2022-05-02_Letter-of-Recommendation.pdf \(677 KB\)](#)
[2022 Material Proposal.pdf \(20 KB\)](#)

Consent

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8. Business Items

Subject :	B. Waive Bid Process and Purchase Axon Body Worn Cameras and Axon Fleet Camera systems from Axon Enterprise, Inc., in the amount of \$178,406.10
Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends that the City waive the bid process and purchase twenty-six (26) Axon Body Worn Cameras and nine (9) Axon Fleet (Car) Camera systems from Axon Enterprise, Inc., in the amount of \$178,145.70 over a five (5) year period.

Public Content

Body worn cameras do more than advance professionalism and accountability for the citizen and officer; they protect officers, organizations and municipalities against unsupported complaints or civil actions.

Inquiries and research were completed into the acquisition of body worn cameras and fleet cameras. Several factors were considered: durability/reliability, comfort/size, ease of use, back-end data management, customer support and price. After much research, and a trial period of use with a BWC, Axon provided the quality, guarantee, and customer service to best serve the City of Sterling.

Discussions were started with Axon, and over the course of several months, a quote proposal of \$108,485.70, paid over a five (5) year period, was negotiated for (26) BWCs. A quote proposal of \$69,660.00, paid over a (5) year period, was negotiated for (9) Fleet vehicle camera systems. Body Worn Cameras will be paid out at \$21,697.14 per year. Fleet (Car) Video systems will be paid out at \$13,932 per year. The City anticipates grant funds should be available to fully or partially reimburse the cost of the system.

File Attachments

[Quote Sterling Police DeptAxon AB3 1 refresh \(224\).pdf \(90 KB\)](#)
[Quote Sterling Police Dept. Axon Fleet 3 \(223\).pdf \(83 KB\)](#)

8. Business Items

Subject :	C. Waive the Bid Process and Purchase New Fitness Equipment from Rogue
Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends waiving the bid process and approving the purchase of fitness equipment from Rogue in the amount of \$34,720.24

Public Content

The City of Sterling supports overall employee wellness and has long provided for a small employee fitness area within the Coliseum. Prior to the remodel, it was located in a dark corner in the basement and was only accessible to and through the Police Department. The area has typically been furnished with home-style equipment which was personally owned or donated by employees. The equipment comes and goes depending on the employment status of the employee. Most of the existing workout equipment is 25 to 30+ years old and in poor condition.

During the remodel of the Coliseum, a designated gym area was selected and new commercial workout equipment for employees was projected, but never budgeted.

This year, an employee committee was assembled and asked to develop a recommendation to finally replace the equipment. The committee developed a list of recommendations from Rogue, a prominent manufacturer of strength and conditioning equipment. The quote from Rogue totaled \$34,720.24, which includes strength, conditioning and cardio equipment as well as fitness accessories to maximize use of the gym space. Delivery dates range from 4 to 16 weeks. The quote includes shipping and handling.

File Attachments

[119594_1.pdf \(43 KB\)](#)

[119593_3.pdf \(51 KB\)](#)

[Old Fitness Area.pdf \(969 KB\)](#)

[New Fitness Area.pdf \(409 KB\)](#)

8. Business Items

Subject :	D. Ordinance No 2022-05-20 Amending the Whiteside Carroll Enterprise Zone
Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance No 2022-05-20 Amending the Whiteside Carroll Enterprise Zone

Public Content

In September of 2016, the Sterling City Council approved ordinance 2016-09-19 establishing an enterprise zone within the Counties of Whiteside and Carroll Counties. At the April 12, 2022 Enterprise Zone Management Organization (EZMO) meeting, the board voted to amend the Ordinance and Intergovernmental Agreement (IGA) to revise the Enterprise Zone Fee Schedule to help fund the administering of the Enterprise Zone. The Enterprise Zone has been losing money each year needed a funding source to stabilize it.

File Attachments

[Amendment to IGA.pdf \(118 KB\)](#)

[Ord No 2022-05-20 Enterprise Zone.pdf \(72 KB\)](#)

[Ord No 2016-09-19.pdf \(320 KB\)](#)

8. Business Items

Subject :	E. Pay Request #1 to Winter Construction in the amount of \$75,912.74 for the Coliseum Ceiling Repairs and lighting upgrades.
Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff Recommends Approval of Pay Request #1 to Winter Construction in the amount of \$75,912.74 for the Coliseum Ceiling Repairs and lighting upgrades.

Public Content

On March 7, 2022 the Council approved the proposal from Winter Construction for the emergency ceiling repairs to the Council Chambers and both conference rooms. This pay request is for the work that has been done through April 30, 2022. Light fixtures have been ordered and will be installed when they are received.

File Attachments

[22904 Sterling City Hall 1 - 220430.pdf \(192 KB\)](#)

8. Business Items

Subject :	F. Award Bid for 2022 Street Construction Program to Helm of Freeport, Illinois in the amount of \$557,173.00
Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends awarding the bid for 2022 Street Construction Program to Helm of Freeport, Illinois in the amount of \$557,173.00

Public Content

Three bids were received for the 2022 Street Program Contract, which were opened May 11th. Bids ranged from \$557,000 to \$737,000. This contract includes:

- 600 Block 9th Avenue
- 600 Block 11th Avenue
- Alley behind 300 Block of 1st Avenue
- Alley behind 600 Block 1st Avenue
- 1900 Block Avenue E cul-de-sac
- City Hall parking lot (driving lanes only)
- 1901-1955 Oak Grove Avenue
- 1st Ave Parking lot, 400 Block (behind Grummerts/Meads/Theater)
- Parking lot at Public Works
- Waste Water Treatment Plant drive

The low bidder was Helm Civil of Freeport.

File Attachments

[admin_20220512_155400.pdf \(16 KB\)](#)

[1032Z22_2022-05-13_Award-Recommendation-to-City.pdf \(4,018 KB\)](#)

11. Executive Session

Subject :	A. Pursuant to 5ILCS 120/2(c)(1) to discuss the appointment, employment, discipline, performance or dismissal of specific employees of the public body.
Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.

Public Content

No action will be taken after the closed session.

11. Executive Session

Subject :	B. Pursuant to 5ILCS 120/2.06 to review closed session minutes
Meeting :	May 16, 2022 - Council Meeting at 6:30 pm
Type :	Action, Procedural