

Monday, October 2, 2017
City Council Meeting STARTING AT 5:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type : Procedural

1. Meeting Opening

Subject : D. 5:30 pm -- Adjourn to Riverfront for Tour
Meeting : Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type :

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc091817.pdf \(143 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[apsummary 10-02-17.pdf \(995 KB\)](#)
[Accts Pay 10-02-17.pdf \(324 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Resolution #R2017-10-20 to close streets for Twin Cities Holiday Parade on Saturday, November 18
Meeting :	Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2017-10-20 to Close Streets for Twin Cities Holiday Parade on Saturday, November 18, 2017

Public Content

This resolution is requesting closure of Route 2 and Route 40 for the Holiday Parade on Saturday, November 19, 2016.

The parade will begin at 1:00 pm in Sterling at Fourth Avenue and Fourth Street. The parade will proceed west on Fourth Street to Locust, turn south on Locust and travel to the First Avenue Bridge into Rock Falls. The parade will continue south on First Avenue in Rock Falls and turn right at West Fifth Street toward Merrill School.

Upon approval, the City Clerk will forward the Resolution to IDOT for permission to close the State Highways.

File Attachments

[R2017-10-20 parade.pdf \(127 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. Resolution #R2017-10-21 to close streets for Downtown Christmas Walk and Tree Lighting
Meeting :	Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2017-10-21 to Close Streets for Downtown Christmas Walk and Tree Lighting on Friday, November 1, 2017

Public Content

This resolution requests street closures for the Downtown Christmas Walk and the Tree Lighting on Friday, November 17, 2017.

Fourth Street between Locust and First Avenue will be closed from 4:30 pm to 9:00 pm to better accommodate pedestrian traffic in the downtown during the Christmas Walk.

Locust Street will be closed between Fifth Street and Third Street from 7:30 to 8:30 for everyone to gather around the Christmas Tree at the entrance to Library Plaza. The Christmas Tree will be lit at 8:00 pm.

Upon approval, the City Clerk will forward the Resolution to IDOT for permission to close the State Highways.

File Attachments

[R2017-10-21 christmaswalk.pdf \(126 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Sterling High School Homecoming Parade on Friday, October 6, 2017 at 3:30 pm
Meeting :	Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type :	Action (Consent)
Recommended Action :	The Police Department recommends the approval of this petition.

Public Content

The Sterling High School Homecoming Parade is an annual event.

The parade will assemble in the Whiteside Area Career Center parking lot on 5th Avenue; proceed north to E. 19th Street, east to 6th Avenue, south to E. 14th Street, west to 2nd Avenue, north to E. Lefevre, East to 5th Avenue then north again where it will disband.

The Police Department reviewed the petition and found the date, times and route to be acceptable.

Police personnel will staff traffic control points.

File Attachments

[shs homecoming.pdf \(22 KB\)](#)

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3. Consent Agenda

Subject :	F. Petition from J. Herzog & Sons, Inc. requesting a subdivide to 2900 E Lincolnway
Meeting :	Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type :	Action (Consent)
Recommended Action :	It is the recommendation of City Staff that City Council refers this issue to the Plan Commission for further action.

Public Content

The proposed subdivide is 3.668 acres which is above the minimum lot size for the RB district. Any development onsite will conform to the greenspace requirements of the City's code.

File Attachments

[pet-herzog.pdf \(41 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Christ Lutheran School Annual 5K on October 14, 2017
Meeting :	Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Christ Lutheran School to hold their Annual 5K Run/Walk on October 14, 2017

Public Content

Proceeds from this event will help support various programs at Christ Lutheran School.

File Attachments

[CLS 5K 2017.pdf \(488 KB\)](#)

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3. Consent Agenda

Subject :	H. Partial Pay Request #4 for 2016/2017 Street Program to Civil Constructors in the amount of \$12,588.71
Meeting :	Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type :	Action (Consent)

Recommended Action :

Approve Partial Pay Request #4 for 2016/2017 Street Program to Civil Constructors in the amount of \$12,588.71

File Attachments

[PPR#4-2016-17 street program.pdf \(92 KB\)](#)

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3. Consent Agenda

Subject :	I. Partial Pay Request #3 for the Reconstruction of East 16th Street to Twin City Construction in the amount of \$19,470.83
Meeting :	Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Partial Pay Request #3 for the Reconstruction of East 16th Street to Twin City Construction in the amount of \$19,470.83

File Attachments

[PPR#3-E 16th St.pdf \(104 KB\)](#)

Consent

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3. Consent Agenda

Subject :	J. Partial Pay Request #1 for 2017 ADA Project to Twin City Construction in the amount of \$113,847.28
Meeting :	Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Partial Pay Request #1 for 2017 ADA Project to Twin City Construction in the amount of \$113,847.28

File Attachments

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6. Presentations and Awards

Subject :	A. Proclamation declaring October 8 - 14, 2017 as Fire Prevention Week
Meeting :	Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type :	Action

Public Content

Each year the City of Sterling joins the National Fire Protection Association to promote Fire Safety and National Fire Safety Week activities. This years theme for Fire Safety Week is Don't Wait - Check the Date! Replace Smoke Alarms Every 10 Years".

Please approve the proclamation, and show your support for the cause.

File Attachments

[proc-fire prevention.pdf \(173 KB\)](#)

6. Presentations and Awards

Subject :	B. Proclamation for Stock Up Our Local Food Pantries Day
Meeting :	Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type :	Action
Recommended Action :	Approve the Proclamation Declaring Wednesday, October 4, 2017 as "Stock Up Our Local Food Pantries Day"

Public Content

Newman Central Catholic High School has worked with area schoolsto serve the local community be collectingfood throughout the Twin Cities to stock our food pantries for severalyears.

The area schools plan collect food on Wednesday, October 4, 2017. Weask that you support this cause by leaving food on your front porch by 8:00 am on Wednesday, October 4, 2017.

File Attachments

[Proc-stockfoodpantries.pdf \(168 KB\)](#)
[letter - stock food pantries.pdf \(217 KB\)](#)

8. Business Items

Subject :	A. Change Order for Coliseum Parking Lot lighting in the amount of \$26,488
Meeting :	Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type :	Action

Public Content

On July 17, 2017 City Council awarded the Coliseum parking lot bid to Tri-City Electric to install the light poles and conduit to the perimeter trees. The City has asked for a cost to complete the job while the equipment and manpower is still in place. The attached proposal is the installation of outlets to all 20 perimeter trees. If we ever want to light up the trees in the future, this change order would be required to get power to the trees. Of course, this would be a better price at this time because they are already on-site.

File Attachments

[Pricing for Tree Outlets 9-28-17.pdf \(210 KB\)](#)
[christmas lights.pdf \(15.207 KB\)](#)

8. Business Items

Subject :	B. Presentation of Annual Audited Financial Statements for FY 2016/2017
Meeting :	Oct 2, 2017 - City Council Meeting STARTING AT 5:30 pm
Type :	Action
Recommended Action :	It is the recommendation of City staff to accept the April 30, 2017 audited financial statements and place them on file.

Public Content

Attached is a copy of the fiscal year 2016/2017 audited financial statements. The audit was performed by the independent auditing firm of WIPFLi. The audit reflects the City's financial position and demonstrates that the City is in conformity with generally accepted accounting principles.

Jerry Funk from WIPFLi is present to answer any questions that you may have regarding the audit.

File Attachments

[2017 audit letter.pdf \(81 KB\)](#)
[2017 audit report.pdf \(803 KB\)](#)