Monday, December 19, 2016
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject :	A. Call to Order
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	C. Pledge of Allegiance
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

public comment policy.pdf (75 KB)

3. Consent Agenda

Subject :	A. Approval of Minutes
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Minutes as presented

File Attachments

cc120516.pdf (83 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

apsummary 12-19-16.pdf (935 KB)
Accounts Payable 12-19-16.pdf (335 KB)
Budget Performance 11-30-16.pdf (344 KB)
Balance Sheet 11-30-16.pdf (272 KB)

Consent

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3. Consent Agenda

Subject :	C. Partial Pay Request #16 for Martin & Company at the Riverfront with IGIG funds in the amount of $191,188.60
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Partial Pay Request #16 for Martin & Company at the Riverfront with IGIG funds in the amount of $191,188.60

File Attachments

PPR#16-IGIG-Martin revised ok to pay.pdf (183 KB)
PPR#16-IGIG-Martin revised.pdf (1,026 KB)

Consent

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agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	D. Acceptance of the bids for demolition of three (3) single-family dwellings and associated accessory structures located at 312 Wallace Street, 405 W. 7th Street and 1306 2nd Avenue
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	It is the recommendation of the Staff that the City Council award contracts to Stichter Construction Inc., of Erie, Illinois, to demolish 312 Wallace Street in the amount of $10,400.00, to demolish 405 W. 7th Street in the amount of $9,750.00, and to demolish 1306 2nd Avenue in the amount of $9,800.00.

Public Content

The City of Sterling acquired the subject properties by Judicial Deed on November 7, 2016. Bids were advertised for the demolition of the structures on December 1, 2016, and three (3) bids were received. The bids were opened on Wednesday, December 14, 2016.

The low bid for each respective property was received from Stichter Construction, Incorporated, Erie, Illinois. Their bid for 312 Wallace Street was $10,400.00;their bid for 405 W. 7th Street was $9,750.00; and their bid for 1306 2nd Avenue was $9,800.00. The bids were found to be in accordance with the Bid Specifications. Stichter Construction is capable of completing the work within the time-line specified.

Funding for this work is being provided through the Blight Reduction Program, a grant awarded to the City of Sterling by the Illinois Housing Development Authority.

File Attachments

BRP bid opening 12-14-16.pdf (28 KB)
312 Wallace.jpg (3,404 KB)
1306 2nd Ave.jpg (1,655 KB)
405 W 7th.jpg (1,898 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. Recommended Personnel Action

Subject :	A. Introduce New Police Officers: Travis Nease, Mark Mendoza, and Andrew Connor

Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	Recognition

Public Content

Chief Morgan will introduce officers. Please welcome new officers.

5. Recommended Personnel Action

Subject :	B. Promotion of Joshua Weber to Sergeant
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	Presentation, Recognition

Public Content

Chief Morgan will give an introduction. Please congratulate Josh Weber on his promotion to the rank of Sergeant.

5. Recommended Personnel Action

Subject :	C. Transfer of ownership of retired K-9 Marco to Officer Pat Bartel
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Authorize the Mayor to execute the agreement transferring ownership of K-9 Marco to Officer Pat Bartel.

Public Content

K-9 Marco has reached retirement age.

It is customary in many departments to allow the handler to keep the K-9 as a pet and in the past we have offered to transfer the K-9 to the handler. There is a risk of liability to sell the dog because it is trained as a police dog.

We have asked city attorney Zollinger to prepare paperwork transferring ownership of Marco to Pat Bartel and also relieve the city of any future liability.

Please authorize transfer of ownership Marco to Pat Bartel at no cost.

File Attachments

K-9 Agreement.pdf (79 KB)

7. Unfinished Business

Subject :	A. Ordinance #2016-12-23 Providing for the Submission to

	the Electors of the City of Sterling, Whiteside County, Illinois, the Question of Whether the City May Increase the Amount Being Imposed for a Non-Home Rule Municipal Retailers' Occupation Tax and Non-Home Rule Municipal Service Use Tax
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Consider Approval of Ordinance #2016-12-23, if acceptable.

Public Content

To address a number of outstanding projects that have been deemed necessary, particularly stormwater management and roads, the City is considering an additional 1/2% non-home rule option sales tax as a funding source. Ordinance #2016-12-23 provides for putting the sales tax up for referendum at the April 2017 general election.

File Attachments

2016-12-23 sales tax.pdf (147 KB)

8. Business Items

Subject :	A. Resolution #2016-12-28 Approving Issuance of Refund to Sterling Steel Company, LLC on Utility Tax Erroneously Collected
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Please pass Resolution R2016-12-28 approving issuance of refund to Sterling Steel Company on erroneously collected utility taxes

Public Content

There were multiple delays between the State of Illinois and Commonwealth Edison in implementing the partial exemption of utility taxes on Sterling Steel, as permitted within the Enterprise Zone. The delays caused there to be an erroneous collection of taxes. The City needs to rebate the improperly collected funds to Sterling Steel.

File Attachments

R2016-12-28 Utility Tax Exemption.pdf (84 KB)

8. Business Items

Subject :	B. Ordinance #2016-12-24 Tax Levy Ordinance
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm

Type :	Action
Recommended Action :	Pass Ordinance #2016-12-24 Tax Levy Ordinance in the Amount of $4,599,858, which is a 6.06% increase.

Public Content

The proposed 2016 Tax Levy as proposed at the Truth in Taxation Hearing was for $4,599,858, a 6.06% increase.

After further evaluation, staff has prepared 2 slightly lower alternatives.

Option 1 is in the amount of $4,571,822. This figure represents a 5.41% increase over last year. This is a $28,036 decrease from the 6.06% increase presented at the Tax Levy Hearing. The decrease is primarily from the reduction of the IMRF levy by $20,182 and the Tort/Work Comp levies for the General Fund and Library by $5,752.

Option 2 is in the amount of $4,552,975. This figure represents a 4.98% increase over last year. This is a $46,882 decrease from the 6.06% increase presented at the Tax Levy Hearing. The decrease is primarily from the reduction of the IMRF levy by $25,788 and the Tort/Work Comp levies for the General Fund and Library by $18,992.

A copy of the 2016 Tax Levy Ordinance options are attached for your review.

File Attachments

tax levy hearing.pdf (92 KB)
2016-12-24 Tax Levy.pdf (107 KB)
2016 Tax Levy Opt 1.pdf (18 KB)
2016-12-24 Tax Levy Option 1.pdf (107 KB)
2016 Tax Levy Opt 2.pdf (18 KB)
2016-12-24 Tax Levy Option 2.pdf (107 KB)

8. Business Items

Subject :	C. Ordinance #2016-12-25 Regarding Travel, Meal, and Lodging Expenses
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Pass Ordinance #2016-12-25 if acceptable.

Public Content

The Local Government Travel Expense Control Act (PA 99-0604) requires local governments to pass an ordinance regulating the reimbursement for all travel, meal and lodging expenses for officer and employees. Non-home rule municipalities required to pass this ordinance regulating the reimbursement of travel expenses by January 1, 2017.

File Attachments

2016-12-25 travel & training.pdf (269 KB)

TRAVEL.pdf (187 KB)

11. Adjourn to Study Session

Subject :	A. Discussion on Capital Project Priorites
Meeting :	Dec 19, 2016 - City Council Meeting at 6:30 pm
Type :	