

Monday, December 5, 2016
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : Dec 5, 2016 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Dec 5, 2016 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Dec 5, 2016 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Dec 5, 2016 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Dec 5, 2016 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc112116.pdf \(126 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Dec 5, 2016 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[apsummary 12-05-16.pdf \(959 KB\)](#)
[Accounts Payable 12-05-16.pdf \(304 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Toys for Tots to hold a bucket brigade on December 17, 2016
Meeting :	Dec 5, 2016 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Toys for Tots to hold a bucket brigade on December 17, 2016

Public Content

Each year Toys for Tots distributes toys to children whose parents are unable to afford to buy them gifts for Christmas. The funds raised from this bucket brigade will benefit local families in Whiteside County.

File Attachments

[toys for tots.pdf \(691 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. Final Pay Request for Wallace Street/Avenue B Round-About Project to O'Brien Civil Works in the amount of \$10,976.89
Meeting :	Dec 5, 2016 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Final Pay Request for Wallace Street/Avenue B Round-About Project to O'Brien Civil Works in the amount of \$10,976.89

File Attachments

[FPR Wallace St-Ave B.pdf \(99 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

4. Items Removed from the Consent Agenda

Subject :	A. Promotion of Jeremy Billeb to Captain
Meeting :	Dec 5, 2016 - City Council Meeting at 6:30 pm
Type :	Presentation

Public Content

Jeremy's Father, Bill Billeb, retired captain from Dixon Rural Fire Department will pin Jeremy Billeb as Captain.

4. Items Removed from the Consent Agenda

Subject :	B. Promotion of Michael Mackey to Lieutenant
Meeting :	Dec 5, 2016 - City Council Meeting at 6:30 pm
Type :	Presentation

Public Content

Mike's Father, Lynn Mackey, retired Sterling Firefighter, will pin Mike Mackey as Lieutenant.

8. Business Items

Subject :	A. Public Hearing on the 2016 Tax Levy
Meeting :	Dec 5, 2016 - City Council Meeting at 6:30 pm
Type :	Presentation

Public Content

The City Council reviewed the proposed 2016 Tax Levy Estimate at the November 21, 2016 City Council meeting. The Tax Levy Estimate (\$4,599,858) reflects an 6.06% increase over last years Tax Levy (\$4,337,077) and therefore requires that a public hearing be conducted before passage of the final 2016 Tax Levy. The public hearing notice was published in the Daily Gazette on November 28, 2016 as required by law.

8. Business Items

Subject :	B. Ordinance #2016-12-23 Providing Submission to the Electors of the City, the Question of Whether the City Should Impose a Non-Home Rule Municipal Retailers' Occupation Tax and Non-Home Rule Municipal Service Use Tax
Meeting :	Dec 5, 2016 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Consider Approval of Ordinance #2016-12-23, if acceptable.

Public Content

To address a number of capital projects that are backlogged and deemed necessary, particularly stormwater management and roads, the City is considering a 1/2% non-home rule option sales tax as a funding source. Ordinance #2016-12-23 provides for putting the sales tax up for referendum at the April 2017 general election.

File Attachments

[2016-12-23 sales tax.pdf \(141 KB\)](#)

8. Business Items

Subject :	C. Waive Bid Procedure to Repair Roof at Lawrence Brothers Building
Meeting :	Dec 5, 2016 - City Council Meeting at 6:30 pm
Type :	Action

Recommended Action :

Waive the bid process and accept Sterling Commercial Roofings Proposal for a temporary roof in the amount of \$51,450.

Public Content

The roof of the 5 story section of Lawrence Brothers was torn off after a series of high wind storms. An architect and two engineers have recommended we replace the roof to preserve the structure so that it can be safely assessed and remediated for environmental purposes in the future. The current water intrusion is compromising the structure and allowing for mold growth in some sections. If the structure becomes compromised, it risks significantly higher remediation costs in the future as the whole building may have to be treated as hazardous waste rather than simply abating the actual hazardous conditions.

The architect received a proposal from Sterling Commercial Roofing to put a temporary roof on the 5 story section for the cost of \$51,450. This temporary roof could also serve as a base for a permanent roof if needed in the future. A new roof was budgeted in the FY 16-17 Capital Fund. Due to the increasing deterioration and forthcoming wintry weather, staff highly recommends waiving the bid process and accepting Sterling Commercial Roofings Proposal for a temporary roof in the amount of \$51,450.

File Attachments

[Sterling Commercial Roofing 11-18-16.pdf \(28 KB\)](#)

11. Executive Session

Subject :	A. Pursuant to 5ILCS 120/2(c)(1) to discuss the appointment, employment, discipline, performance or dismissal of specific employees of the public body.
Meeting :	Dec 5, 2016 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.

Public Content

No action will be taken after the closed session.