

Monday, November 21, 2016  
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA  
Council Chambers - First Floor  
212 Third Avenue

## 1. Meeting Opening

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Subject : A. Call to Order  
Meeting : Nov 21, 2016 - City Council Meeting at 6:30 pm  
Type : Procedural

## 1. Meeting Opening

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Subject : B. Roll Call  
Meeting : Nov 21, 2016 - City Council Meeting at 6:30 pm  
Type : Procedural

## 1. Meeting Opening

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Subject : C. Pledge of Allegiance  
Meeting : Nov 21, 2016 - City Council Meeting at 6:30 pm  
Type : Procedural

## 2. Communication from Visitors

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Subject : A. Public Comment  
Meeting : Nov 21, 2016 - City Council Meeting at 6:30 pm  
Type : Information

### File Attachments

[public comment policy.pdf \(75 KB\)](#)

## 3. Consent Agenda

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Subject : A. Approval of Minutes  
Meeting : Nov 21, 2016 - City Council Meeting at 6:30 pm  
Type : Action (Consent)  
Recommended Action : Approval of Minutes as presented

### File Attachments

[cc110716.pdf \(134 KB\)](#)

### Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

### 3. Consent Agenda

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|                      |                                                |
|----------------------|------------------------------------------------|
| Subject :            | B. Approval of Bills and Payroll               |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm |
| Type :               | Action (Consent)                               |
| Recommended Action : | Approval of Bills and Payroll as presented     |

## Public Content

### File Attachments

[Accounts Payable 11-21-16.pdf \(297 KB\)](#)  
[apsummary 11-21-16.pdf \(928 KB\)](#)  
[Balance Sheet 10-31-16.pdf \(272 KB\)](#)  
[Budget Performance Report 10-31-16.pdf \(343 KB\)](#)

### Consent

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### 3. Consent Agenda

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|                      |                                                                                                                                                                                                                                       |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | C. Resolution #R2016-11-25 Motor Fuel Tax Funds for General Maintenance in the amount of \$265,000.00 for the year of 2017                                                                                                            |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm                                                                                                                                                                                        |
| Type :               | Action                                                                                                                                                                                                                                |
| Recommended Action : | It is the recommendation of City Staff and our consulting engineers, Willett, Hofmann & Associates, Inc. that the City Council approve the attached resolution for Maintenance of Streets and Highways in the amount of \$265,000.00. |

## Public Content

Each year the City Council approves a Resolution for the maintenance of streets and highways as required by the Illinois Department of Transportation. The Resolution covers maintenance supplies, labor and equipment reimbursement costs for the year beginning January 1, 2017 through December 31, 2017. By passing this

Resolution the City Council is committing \$265,000.00 of Motor Fuel Tax allotment for the purpose of maintaining streets and highways in the City of Sterling. Further, passing the Resolution will allow the City to solicit bids for maintenance materials for the calendar year 2017.

Maintenance supplies purchased with these funds include: road rock, sand, salt for snow and ice control, crack filler, bituminous hot mix and cold patch. We also reimburse our eligible labor and equipment costs as well as a substantial portion of our street lighting cost.

## File Attachments

[R2016-11-25 MFT GM.pdf \(47 KB\)](#)

## 3. Consent Agenda

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|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | D. Resolution #R2016-11-26 Authorizing the Transfer of four (4) single family properties from the City to Rock Island Growth Corporation                                                                                                                                                                                                                                                                                                                            |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Type :               | Action (Consent)                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Recommended Action : | It is the recommendation of Staff that the City Council approve Resolution #R2016-11-26, as prepared, authorizing the transfer of title of property at 312 Wallace Street, 405 W. 7th Street, 603 4th Avenue and 1306 2nd Avenue to Rock Island Economic Growth Corporation. Further, it is the recommendation of staff that the Council authorize the Mayor to sign the Cash Sale Contract of each respective property to Rock Island Economic Growth Corporation. |

## Public Content

The City of Sterling took title to certain properties through the execution of Judicial Deeds, via Petitions for Declaration of Abandonment, on October 27, 2016 and November 7, 2016. The subject properties are located at 312 Wallace Street, 405 W. 7th Street and 1306 2nd Avenue (November 7, 2016), and 603 4th Avenue (October 27, 2016).

All structures are to be demolished using funds from the Blight Reduction Program (BRP) grant, received from the Illinois Housing Development Authority (IHDA). In accordance with the BRP guidelines, the property must be transferred to the Non-For-Profit partner of the City engaged in the BRP grant prior to demolition. Rock Island Economic Growth Corporation is our designated Non-For-Profit partner.

## File Attachments

[R2016-11-26 Properties to Rock Island Growth.pdf \(137 KB\)](#)

[contract-deed 312 Wallace.pdf \(170 KB\)](#)

[contract-deed 405 W 7th.pdf \(170 KB\)](#)

[contract-deed 1306 2nd Ave.pdf \(172 KB\)](#)

[contract-deed 603 4th Ave.pdf \(170 KB\)](#)

[312 Wallace.jpg \(3,404 KB\)](#)

[405 W 7th.jpg \(1,898 KB\)](#)

[1306 2nd Ave.jpg \(1,655 KB\)](#)

[603 4th Ave.jpg \(587 KB\)](#)

## Consent

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### 3. Consent Agenda

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|                      |                                                                                                                                                                 |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | E. Resolution #R2016-11-27 Authorizing Application to United States Environmental Protection Agency Brownfields Assessment Grant Program                        |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm                                                                                                                  |
| Type :               | Action (Consent)                                                                                                                                                |
| Recommended Action : | Staff recommends passing Resolution #R2016-11-27 Authorizing Application to United States Environmental Protection Agency Brownfields Assessment Grant Program. |

## Public Content

The IEPA is requiring applicants to pass a resolution demonstrating an intent to apply for brownfield assessment grants. This resolution will notify IEPA of our intent to submit a proposal to U.S. EPA for a \$300,000 Community Wide Assessment Grant.

## File Attachments

[R2016-11-27 Sterling Brownfields.pdf \(156 KB\)](#)

## Consent

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### 3. Consent Agenda

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|                      |                                                                                                                      |
|----------------------|----------------------------------------------------------------------------------------------------------------------|
| Subject :            | F. Purchase of three (3) 2017 AWD Ford Utility Police Interceptors for the Police Department                         |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm                                                                       |
| Type :               | Action (Consent)                                                                                                     |
| Recommended Action : | Staff recommends that the city purchase three (3) 2017 Ford Utility Police Interceptors from Reynolds Motor Company. |

## Public Content

The Sterling Police Department has budgeted for the purchase of three 2017 AWD Ford Utility Police Interceptors. Invitations were sent out to bid on minimum requested specifications.

On November 10, 2016 the City Clerk opened the one received bid from Reynolds Motor Company of East Moline, IL.

The bid was a total amount of \$33,565.42 which included the trade-in of eight vehicles.

The remainders of the allocated funds are to be utilized for equipment transfer, marking and emergency lights. 2 squads were budgeted in the FY 16-17 General Fund and the third will be paid for through Blackhawk Area Task Force funds.

## Consent

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### 3. Consent Agenda

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|                      |                                                                                                                     |
|----------------------|---------------------------------------------------------------------------------------------------------------------|
| Subject :            | G. Partial Pay Request #15 for Martin & Company at the Riverfront with IGIG funds in the amount of \$44,341.28      |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm                                                                      |
| Type :               | Action (Consent)                                                                                                    |
| Recommended Action : | Approve Partial Pay Request #15 for Martin & Company at the Riverfront with IGIG funds in the amount of \$44,341.28 |

## File Attachments

[PPR#15-IGIG-Martin.pdf \(564 KB\)](#)

## Consent

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### 3. Consent Agenda

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|                      |                                                                                                               |
|----------------------|---------------------------------------------------------------------------------------------------------------|
| Subject :            | H. Partial Pay Request #8 for 6th Avenue Reconstruction to Martin & Company in the amount of \$27,189.74      |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm                                                                |
| Type :               | Action (Consent)                                                                                              |
| Recommended Action : | Approve Partial Pay Request #8 for 6th Avenue Reconstruction to Martin & Company in the amount of \$27,189.74 |

## File Attachments

[PPR#8-6th Avenue Reconst.pdf \(178 KB\)](#)

## Consent

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## 3. Consent Agenda

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|                      |                                                                                                          |
|----------------------|----------------------------------------------------------------------------------------------------------|
| Subject :            | I. Final Pay Request for 6th Avenue Reconstruction to Martin & Company in the amount of \$17,771.83      |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm                                                           |
| Type :               | Action (Consent)                                                                                         |
| Recommended Action : | Approve Final Pay Request for 6th Avenue Reconstruction to Martin & Company in the amount of \$17,771.83 |

## File Attachments

[FPR-6th Avenue Reconst.pdf \(182 KB\)](#)

## Consent

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## 3. Consent Agenda

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|                      |                                                                                                         |
|----------------------|---------------------------------------------------------------------------------------------------------|
| Subject :            | J. Partial Pay Request #4 for Wallace Street/Avenue B to O'Brien Civil Works in the amount of \$5640.86 |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm                                                          |
| Type :               | Action (Consent)                                                                                        |
| Recommended Action : | Partial Pay Request #4 for Wallace Street/Avenue B to O'Brien Civil Works in the amount of \$5640.86    |

## File Attachments

[PPR#4 Wallace St-Ave B.pdf \(99 KB\)](#)

## Consent

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concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

### 3. Consent Agenda

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|                      |                                                                                                                 |
|----------------------|-----------------------------------------------------------------------------------------------------------------|
| Subject :            | K. Partial Pay Request #1 for ADA Sidewalk Improvements to Civil Constructors in the amount of \$58,683.48      |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm                                                                  |
| Type :               | Action (Consent)                                                                                                |
| Recommended Action : | Approve Partial Pay Request #1 for ADA Sidewalk Improvements to Civil Constructors in the amount of \$58,683.48 |

#### File Attachments

[PPR#1 ADA sidewalks-Civil.pdf \(87 KB\)](#)

#### Consent

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### 3. Consent Agenda

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|                      |                                                                                                     |
|----------------------|-----------------------------------------------------------------------------------------------------|
| Subject :            | L. Sterling Fire Department to hold a bucket brigade on December 3, 2016                            |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm                                                      |
| Type :               | Action (Consent)                                                                                    |
| Recommended Action : | Approve the petition from the Sterling Fire Department to hold a bucket brigade on December 3, 2016 |

## Public Content

Each year the Sterling Fire Department raises funds to support the efforts of the Salvation Army.

#### File Attachments

[SFD Salvation Army BB.pdf \(686 KB\)](#)

#### Consent

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## 6. Presentations and Awards

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|           |                                                |
|-----------|------------------------------------------------|
| Subject : | A. Greg Hummel                                 |
| Meeting : | Nov 21, 2016 - City Council Meeting at 6:30 pm |
| Type :    | Presentation                                   |

## Public Content

Greg Hummel of Bryan Cave, LLP will be here to overview work accomplished to date with the Northwestern Steel & Wire and Stanley-National properties and to propose a strategy moving forward for reuse and continued environmental remediation of the sites.

## 6. Presentations and Awards

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|           |                                                |
|-----------|------------------------------------------------|
| Subject : | B. Future Capital Project Needs                |
| Meeting : | Nov 21, 2016 - City Council Meeting at 6:30 pm |
| Type :    | Presentation                                   |

## Public Content

City Manager will present.

## 8. Business Items

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|                      |                                                                                                                                                               |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | A. Request from Sterling-Rock Falls Historical Society to waive building permit fees for the construction of Lincoln Learning Center at 611 East Third Street |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm                                                                                                                |
| Type :               | Action                                                                                                                                                        |
| Recommended Action : | City staff supports the petition from the Sterling-Rock Falls Historical Society to waive permit fees in the amount of \$831.00                               |

## Public Content

The Sterling- Rock Falls Historical Society is in the process of buildingthe Lincoln Learning Center at 611 E 3<sup>rd</sup> Street. As a not for profit organization they rely heavily on private funding to support their efforts, including this large project. Waiving the permit fee will lessen the burden on their donors.

### File Attachments

[s-rf historical society.pdf \(530 KB\)](#)

## 8. Business Items

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|                      |                                                                                              |
|----------------------|----------------------------------------------------------------------------------------------|
| Subject :            | B. Agreement with Sterling Rural Fire Protection District for the provision of Fire Services |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm                                               |
| Type :               | Action                                                                                       |
| Recommended Action : | Staff recommends approval of the Sterling Rural Fire Protection Agreement                    |

## Public Content

The Sterling Rural Fire Protection District approved a new agreement for the provision of fire services by the City of Sterling Fire Department. The new agreement increases the fire protection levy rate for rural properties to .30 from the .18 level it has been at for several years. This rate will bring the district levy closer to the average of other Whiteside and Lee County fire protection district rates.

The agreement runs year to year, though either party may terminate the agreement with a 60 day notice.

### File Attachments

[Rural Fire Agreement.pdf \(90 KB\)](#)

## 8. Business Items

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|                      |                                                    |
|----------------------|----------------------------------------------------|
| Subject :            | C. 2016 Tax Levy Estimate                          |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm     |
| Type :               | Action                                             |
| Recommended Action : | Staff recommends approval of the Tax Levy Estimate |

## Public Content

Each year the City is required to prepare a Tax Levy Estimate prior to adopting the tax levy for the upcoming fiscal year in accordance with the Illinois Truth in Taxation law. The purpose of the tax levy estimate is to determine whether the estimated levy extension is 5% or greater than the previous years actual levy extension. If the upcoming levy extension is 5% or greater than the actual prior levy, the City must conduct a public hearing.

The projected EAV for the City will increase just 0.08%. As such, any individual levies that are set at the maximum rate will increase just 0.08% next year. Levies at the maximum rate include those for the fire protection, police protection and corporate levies.

The pension funds do not have levy rate caps under State Statutes. The pension funds tax levies continue to grow far faster than inflation and EAV growth, which has been flat to negative. For next year, the actuary recommends a minimum contribution to the fire pension fund of \$1,132,888 compared to \$974,169 for the current year. This is a \$158,719 or 16.3% increase. The amount represents 99.08% of payroll next year.

The actuary recommends a minimum contribution to the police pension fund of \$1,058,614 next year versus \$978,830 this year. This is an 8.15% increase over this year. It represents 75.81% of payroll.

The State requires cities to have their pension funds funded at a 90% ratio by 2040. If cities do not fund their plans accordingly, pension plans can have the State withhold payments to the cities to funnel the monies to the pension funds.

Staff is presenting a tax levy that represents a 6.06% increase. 90.8% of the increase will go directly to the fire and police pension funds. This estimate exceeds a 5% increase, thus triggering a truth in taxation hearing at the December 5<sup>th</sup> Council meeting. The City can reduce pension levies in the future, particularly if reductions occur in the number of retirees, or investment rates increase. The sooner funds get invested, the faster the compounding interest will work in our favor to reduce pension levy increases into the long-term future and prevent the State from seizing our local funding in the event our fire and police pension funds are not adequately funded as State statute allows.

**File Attachments**

[2016 Tax Levy Estimate.pdf \(17 KB\)](#)

**11. Executive Session**

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|                      |                                                                                                                                                                                                  |
|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | A. Pursuant to 5ILCS 120/2(c)(1) to discuss the appointment, employment, discipline, performance or dismissal of specific employees of the pubic body.                                           |
| Meeting :            | Nov 21, 2016 - City Council Meeting at 6:30 pm                                                                                                                                                   |
| Type :               | Action                                                                                                                                                                                           |
| Recommended Action : | Move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body |

**Public Content**

No action will be taken after the closed session.