Monday, October 19, 2015
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject :	A. Call to Order
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	C. Pledge of Allegiance
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

public comment policy.pdf (75 KB)

3. Consent Agenda

Subject :	A. Approval of Minutes
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Minutes as presented

File Attachments

cc100515.pdf (128 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

10 19 15 bills and payroll.pdf (966 KB)
9-30-15 Budget Performance Report.pdf (357 KB)
10 19 15 gl dist rept.pdf (211 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	C. Approve Bid for Snow Removal
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve snow removal contract with Porter Brothers for winter season 2015/2016.

Public Content

The snow removal contract has been rebid due to the previous contractor, AAA construction, walking away from the contract. Public Works recommends Porter Brothers, who have been in business for forty-five years, for the new snow removal winter season 2015/2016 contract; beginning November 15, 2015 through April 15, 2016. The Contractor and the City may extend the term of this agreement for up to 4 (four) years [five (5) years total] in one year period beyond the original termination date, upon such terms and conditions as the parties shall mutually agree. Should the Contractor and the City agree to extend the agreement beyond the first year, the fees which may be charged by the Contractor for the second and subsequent years of the term hereof shall be adjusted upward or downward to reflect changes in cost of operations, as reflected by fluctuations in the CPI (Consumer Price Index) for Urban Wage Earners and Clerical Workers as published by the U.S. Department of Labor, Bureau of Labor Statistics.

Scope of work to be completed:

Group 1	Description
Library Plaza	Lot #013
Chamber Lot	Lot #010
Designated CBD Alleys	No Lot #

Group II	Description
Crescent Lot	Lot #12
First Avenue Lots	Lots #008 and 011
Light Street Lot	Lots #014
Twin City Lot	Lot #009
YMCA Lot	Lot #007

Group III	Description
Second Avenue Lots	Lots #004, 005, and 006
Brinks Circle Lots	Lot #003
City Hall	Lots #001 and 002

File Attachments

bidsnowremoval2015.pdf (66 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	D. Approve payment to Civil Constructors for the 2015 Street Project, Contract #1 in the amount of $169,870.26
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve payment for the 2015 Street Project, Contract #1 to Civil Constructors in the amount of $169,870.26

File Attachments

2015 Street Proj. Contract #1.pdf (53 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	E. Petition from Toys for Tots to hold a Bucket Brigade on November 7, 2015
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Toys for Tots to hold a bucket brigade on November 7, 2015

Public Content

Rick Rajnowski is the local representative for Toys for Tots of Whiteside County. The funds raised from this bucket brigade will stay in the community and help local families have a joyous holiday.

File Attachments

Toys for Tots Petition.pdf (205 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	F. Petition from Vicki Amadeo Leal to connect a single family residence located at 1004 Elm Ave to the City sanitary sewer sytem.
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	It is the recommendation of the Staff that the City Council approve the petition to allow Vicki Amadeo Leal located at 1004 Elm Avenue to connect to the City sanitary sewer system.

Public Content

The subject property is located outside of current City limits. The property owner, Vicki Amadeo Leal, has some concern that the septic system at the home would fail in the future and took advantage of a grant opportunity to have the work done through the grant program.

File Attachments

1004 Elm Ave SW hook on.pdf (1,821 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	G. Petition from property owners of 1702 and 1704 East 3rd Street to rezone the property from SR-4 Single Family Residence District to CB Community Business District
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	It is the recommendation of City Staff that City Council refers this issue to the Plan Commission for further action at the November 19, 2015 meeting.

Public Content

The petition fromproperty owners of 1702 and 1704 East Third Street to rezone the property from SR-4 to CB to facility the sale of said properties to allow for a business use.

File Attachments

1702-1704 E 3rd St.pdf (3,958 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. Recommended Personnel Action

Subject :	A. Pinning Firefighter Derek Sheaves
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	

Public Content

Derek Sheavescompleted his probationary period with the Sterling Fire Department on October 15, 2015.

His father, Reverend Larry Sheaves is here to pin him.

5. Recommended Personnel Action

Subject :	B. Introduction of new police officers
Meeting :	Oct 19, 2015 - City Council Meeting at 6: 30 pm
Type :	Action
Recommended Action :	Please welcome Officer Kyle Wyckstandt and Officer Andrew Haack.

Public Content

Officer Kyle Wyckstandt is a 2014 graduate of Western Illinois University with a Bachelor's degree in Law Enforcement and Justice Administration and a minor in Conservation and Natural Resources. Kyle hails from Rock Falls, is 24 years old and recently married Erika. He enjoys fishing and hunting in his spare time.

Officer Andrew Haack is a native of Dixon and is 23 years old. Andrew graduated from Olivet Nazarene University with a Bachelor's degree in Criminal Justice and Psychology. He enoys exercising, sports and playing piano is his spare time.

Both officers graduated from PTI on September 17th and are enjoying their FTO program.

6. Presentations and Awards

Subject :	A. Auditor's Report
Meeting :	Oct 19, 2015 - City Council Meeting at 6: 30 pm
Type :	Action, Presentation
Recommended Action :	It is the recommendation of the City staff to accept the April 30, 2015 audited financial statements and place them on file.

Public Content

Attached is a copy of the fiscal year 2014/2015 audited financial statements. The audit was performed by the independent auditing firm of WIPFLi and meets the reporting requirements under GASB 34. The audit reflects the City's financial position and demonstrates that the City is in conformity with generally accepted accounting principles.

Jerry Fund from WIPFLi is present to answer any questions that you may have regarding the audit.

File Attachments

city of sterling communcation letter.pdf (469 KB)
cityof sterling audit report 2015.pdf (5,399 KB)

6. Presentations and Awards

Subject :	B. Riverfront Development Update from Jens Jensen
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Presentation

Public Content

Jens Jensen of Jensen Ecology is the site manager for the Mud to Parks and IGIG grant work at the riverfront. Mr. Jensen will provide an update on the site and the progress, including major milestones on the work to date and the next steps.

7. Unfinished Business

Subject :	A. Appoint Carolyn Spencer to the CGH Medical Center Board of Directors
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Appoint Carolyn Spencer to the CGH Medical Center Board of Directors to fill the unexpired term of LaVonn Collaton who recently passed away.

8. Business Items

Subject :	A. Agreement for repayment of sanitary sewer lateral construction for 102 8th Avenue
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends approval of the sanitary sewer later repayment agreement if acceptable.

Public Content

The homes on the east side of 8th Ave share what is assumed to be a shared, private lateral that runs through the alley up to 2nd Street. This private lateral has failed. The homes in the 100 block of 8th Ave do not have access to a sanitary line. The City recently agreed to extend sewer down 8th Ave in conjunction with rebuilding the street and making some storm sewer improvements. Alternate bids were taken to connect the homes to the sanitary sewer while the area was already under construction. The alternate bid to connect 102 8th Ave was $10,400. The City Attorney drafted an agreement to allow the homeowner the alternative to pay us over time for the construction cost. Staff is recommending a 5 year limit on repayment. The agreement stipulates that the debt stays with the property in the event the homeowner moves.

File Attachments

102 8th Ave Vasquez.pdf (775 KB)

8. Business Items

Subject :	B. Agreement for repayment of sanitary sewer lateral construction for 104 8th Avenue
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends approval of the sanitary sewer later repayment agreement if acceptable.

Public Content

The homes on the east side of 8th Ave share what is assumed to be a shared, private lateral that runs through the alley up to 2nd Street. This private lateral has failed. The homes in the 100 block of 8th Ave do not have access to a sanitary line. The City recently agreed to extend sewer down 8th Ave in conjunction with rebuilding the street and making some storm sewer improvements. Alternate bids were taken to connect the homes to the sanitary sewer while the area was already under construction. The alternate bid to connect 104 8th Ave was $6,860. The City Attorney has drafted an agreement to allow the homeowner the alternative to pay us over time for the construction cost.Staff is recommending a 5 year limit onrepayment. The agreement stipulates that the debt stays with the property in the event the homeowner moves.

File Attachments

104 8th Ave Fassig.pdf (775 KB)

11. Executive Session

Subject :	A. Adjourn to Closed Session for the purposes of setting a price for sale or lease of property owned by the public body
Meeting :	Oct 19, 2015 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Make a motion to adjorn to closed session as provded under 5ILCS 120/2a for the purpose of setting a price for sale or lease of property owned by the public body

Public Content

5ILCS 120/2(C) provides the Governing Body with certain exceptions to the Open Meetings Act and allows for the conducting of a "Closed Session".

ILCS 5 Section 120/2a provides "A public body may hold a meeting closed to the public, or close a portion of a meeting to the public, upon a majority vote of a quorum present, taken at a meeting open to the public for which notice has been given as required by this Act". Therefore, the City Council should move by simple majority vote to go into a "Closed Session" for the purpose as stated above.