

Monday, October 15, 2018
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : Oct 15, 2018 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Oct 15, 2018 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Oct 15, 2018 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Oct 15, 2018 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Oct 15, 2018 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc100118.pdf \(122 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Oct 15, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Balance Sheet 09-30-18.pdf \(329 KB\)](#)
[Budget Performance 09-30-18.pdf \(389 KB\)](#)
[Acct Pay 10-15-18.pdf \(308 KB\)](#)
[apsummary 10-15-18.pdf \(398 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Resolution #R2018-10-18 to close streets for Downtown Christmas Walk
Meeting :	Oct 15, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Resolution #R2018-10-18 to close streets for the downtown Christmas Walk and Tree Lighting on Friday, November 30, 2018

Public Content

Sterling Main Street and Sauk Valley Area Chamber of Commerce have set hours for the Seasonal Sights and Sounds Downtown Christmas Walk for Friday, November 30 from 5:00 to 9:00 pm. Tree lighting at Library Plaza will be at 6:00 pm and Santa's Workshop activities will be in Municipal Lot #11 behind Grummert's and the Sterling Theater.

File Attachments

[christmaswalk.pdf \(87 KB\)](#)

[R2018-10-18 christmas walk.pdf \(128 KB\)](#)

3. Consent Agenda

Subject :	D. Resolution #R2018-10-19 to close Fourth Street for Veterans Service
Meeting :	Oct 15, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Resolution #R2018-10-19 to Close Fourth Street for Veterans Day Service

Public Content

The Sterling American Legion is conducting a Veteran's Day Service on the 11th of November. This commemorates the 100th anniversary.

File Attachments

[R2018-10-19 veterans day.pdf \(112 KB\)](#)

3. Consent Agenda

Subject :	E. Halloween Trick or Treat Hours are set for 4:30 to 7:00 pm on Wednesday, October 31, 2018
Meeting :	Oct 15, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Halloween Trick or Treat Hours of 4:30 to 7:00 pm on Wednesday, October 31, 2018

Public Content

Sterling Police, Rock Falls Police, and the Whiteside County Sheriff's office have set the Halloween Trick or Treat Hours for 4:30 to 7:00 pm on Wednesday, October 31, 2018.

File Attachments

[halloween hours.pdf \(44 KB\)](#)

Consent

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3. Consent Agenda

Subject : F. Partial Pay Request #1 for Second Avenue/Miller Road Drainage Improvements to Martin & Company Excavating in the amount of \$241,118.65

Meeting : Oct 15, 2018 - City Council Meeting at 6:30 pm

Type : Action (Consent)

Recommended Action : Approve Partial Pay Request #1 for Second Avenue/Miller Road Drainage Improvements to Martin & Company Excavating in the amount of \$241,118.65

File Attachments

[PPR1-2nd & Miller.pdf \(5,253 KB\)](#)

Consent

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3. Consent Agenda

Subject : G. Partial Pay Request #1 for Sanborn to Civil Constructors in the amount of \$168,377.70

Meeting : Oct 15, 2018 - City Council Meeting at 6:30 pm

Type : Action (Consent)

Recommended Action : Approve Partial Pay Request #1 for Sanborn to Civil Constructors in the amount of \$168,377.70

File Attachments

[PPR1-Sanborn.pdf \(46 KB\)](#)

Consent

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3. Consent Agenda

Subject : H. Partial Pay Request #4 for Twin City Construction in the amount of \$35,349.56 for the 2018 Streets Project

Meeting : Oct 15, 2018 - City Council Meeting at 6:30 pm

Type : Action (Consent)

Recommended Action : Approve Partial Pay Request #4 for Twin City Construction in the amount of \$35,349.56 for the 2018

File Attachments

[PPR4-16th Street.pdf \(135 KB\)](#)

Consent

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3. Consent Agenda

Subject :	I. Partial Pay Request #1 for Dillon Avenue Reconstruction to Twin City Construction in the amount of \$8,032.01
Meeting :	Oct 15, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Partial Pay Request #1 for Dillon Avenue Reconstruction to Twin City Construction in the amount of \$8,032.01

File Attachments

[PPR1-Dillon Avenue.pdf \(175 KB\)](#)

Consent

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3. Consent Agenda

Subject :	J. Partial Pay Request #1 for Douglas Park Neighborhood Drainage Project for Fischer Excavating in the amount of \$70,271.46
Meeting :	Oct 15, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Partial Pay Request #1 for Douglas Park Neighborhood Drainage Project for Fischer Excavating in the amount of \$70,271.46

File Attachments

[PPR1-Douglas Park.pdf \(1,059 KB\)](#)

Consent

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3. Consent Agenda

Subject :	K. Home of Hope to hold a bucket brigade on November 10, 2018
Meeting :	Oct 15, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Home of Hope to hold a bucket brigade on November 10, 2018

Public Content

This bucket brigade will be the kickoff for Home of Hope's 6th Annual Giving Tuesday campaign

File Attachments

[Home of Hope 2018.pdf \(194 KB\)](#)

Consent

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5. Recommended Personnel Action

Subject :	A. Appoint Julia Atilano to the Library Board
Meeting :	Oct 15, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Appoint Julia Atilano to the Library Board with a term to expire June 30, 2021.

Public Content

As set forth in Chapter 2, Administration, Article V, Boards, Commissions and Committees of the Sterling City Code; and with the advice and consent of the City Council, it is recommended that Julia Atilano be appointed to the Library Board for a term to expire June 30, 2021.

File Attachments

[resume-atilano.pdf \(18 KB\)](#)

8. Business Items

Subject :	A. Approval of Ordinance #2018-10-35, pertaining to the petition from Caseys General Store to annex certain property located at 2806 W 4th Street, PIN# 11-19-426-003 and zone said property as CB (Community Business)
Meeting :	Oct 15, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	The Plan Commission, City Planner and Staff recommend approval of Ordinance #2018-10-35 annexing certain property to the City of Sterling and zone said property to CB (Community Business).

Public Content

At its regular meeting on September 4, 2018, the City Council referred this matter to the Plan Commission for a public hearing. The Plan Commission conducted said public hearing on September 20, 2018. The on-site septic system had not yet failed but the property owners wanted to utilize the better option of City sewer. The property is contiguous to the city limits, it is appropriate for them to annex upon connection to sewer.

File Attachments

[2018-10-35 annex Caseys.pdf \(72 KB\)](#)

[2018-10-35 EX A.pdf \(79 KB\)](#)

[2018-10-35 EX B.pdf \(126 KB\)](#)

8. Business Items

Subject :	B. Ordinance #2018-10-36 Authorizing Execution of the Illinois Public Works Mutual Aid Network Agreement (IPWMAN)
Meeting :	Oct 15, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the recommendation by the City Staff that the City Council approve Ordinance #2018-10-36 Authorizing Execution of the Illinois Public Works Mutual Aid Network Agreement (IPWMAN)

Public Content

The Illinois Public Works Mutual Aid Network (IPWMAN). IPWMAN is the first organization of its kind in the U. S. that is a Statewide Mutual Aid System for all Public Works agencies in Illinois. Its mission, in the spirit of intergovernmental cooperation, to develop and maintain a statewide network of public works related agencies whose principal purpose is to provide mutual aid response and recovery assistance to each other when confronted with natural or man-made emergencies and disasters.

Milledgeville's storm disaster on September 26, 2018 is a prime example of the need for this type of assistance. No community is too large or too small to need help in a disaster. No community is too small to help. When disasters strike, assistance may not be available locally or regionally.

Whiteside County currently has two members and twenty-four within our region. Cost for Dues are \$250 per year based on population served.

File Attachments

[2018-10-36 PW mutual aid.pdf \(77 KB\)](#)
[PW mutual_aid_agreement.pdf \(77 KB\)](#)

11. Adjourn to Study Session

Subject :	A. Discussion on modifying Brick Boss Agreement
Meeting :	Oct 15, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Direct staff on how to proceed with the agreement modification

Public Content

Brick Boss entered into a Redevelopment Agreement with the City in 2017 to demolish a building and repair a culvert system at 2607 E. Lincolnway. The agreement required work to be completed by December 31 of 2017. Boss was delayed by an Office of Water Resources permitting and review issue. He has since received his permit from the OWR and has resumed some work. He has requested a deadline extension and \$22,000 in additional funding to make up for the delay and additional work required by the delay.

The Council discussed the request at the September 17th Council Meeting. There was a consensus that Boss should provide a new timeline and site plan before approval. The site plan has now been submitted, but it has not undergone a full review. There appear to be issues with the site plan that need to be resolved. Staff would like further direction on bringing a new redevelopment agreement to Council either before or after a site plan is approved.

File Attachments

[boss-site plan.pdf \(2.034 KB\)](#)
[Boss-site plans.pdf \(2.966 KB\)](#)