

Monday, October 7, 2019
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : Oct 7, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Oct 7, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Oct 7, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Oct 7, 2019 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Oct 7, 2019 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc091619.pdf \(124 KB\)](#)

[cc092319.pdf \(59 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Oct 7, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Accts Pay 10-7-19.pdf \(426 KB\)](#)
[apsummary 10-7-19.pdf \(755 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Approval of Plan Commission Minutes
Meeting :	Oct 7, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Minutes as presented

File Attachments

[8 26 19 Minutes.pdf \(145 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. Award Bid for Snow Removal
Meeting :	Oct 7, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve snow removal contract with Porter Brothers for winter season 2019/2020.

Public Content

The snow removal contract has been rebid due to the previous contractor, Porter Brothers, indicating an increase in their cost. Porter Brothers has performed the snow removal in the downtown business district for the last 3 years.

Bids were required to be submitted with costs per snow fall per group, one bid received was written for time and material. Porter Brothers was the only complete bid for the new snow removal winter season 2019/2020 contract; beginning November 15, 2019 through April 15, 2020. The Contractor and the City may extend the term of this agreement for up to 4 (four) years [five (5) years total] in one year periods beyond the original termination date, upon such terms and conditions as the parties shall mutually agree. Should the Contractor and the City agree to extend the agreement beyond the first year, the fees which may be charged by the Contractor for the second and subsequent years of the term hereof shall be adjusted upward or downward to reflect changes in cost of operations, as reflected by fluctuations in the CPI (Consumer Price Index) for Urban Wage Earners and Clerical Workers as published by the U.S. Department of Labor, Bureau of Labor Statistics.

Scope of work to be completed:

Group 1	Description
Library Plaza	Lot #013
Chamber Lot	Lot #010
Designated CBD Alleys	No Lot #

Group II	Description
Crescent Lot	Lot #012
First Avenue Lots	Lots #011
Light Street Lot	Lots #010 & 014
Twin City Lot	Lot #008 & 009
YMCA Lot	Lot #007

Group III	Description
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Second Avenue Lots

Lots #005, and 006

Lawrence Lots

City Hall

Lots #001 and 002

File Attachments

[snow removal.pdf \(65 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Partial Pay Request #1 to Porter Brothers in the amount of \$83,373.81 for the Sterling Public Market
Meeting :	Oct 7, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Partial Pay Request #1 to Porter Brothers in the amount of \$83,373.81 for the Sterling Public Market

File Attachments

[ppr#1 stlg public market.pdf \(117 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. City of God to hold a Bucket Brigade on October 19, 2019
Meeting :	Oct 7, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from City of God to hold a bucket brigade on October 19, 2019

Public Content

This bucket brigade helps City of God's campaign to distribute backpacks and school supplies to local school aged children. They do this annually, in association with National Night Out at Wallace Park.

File Attachments

[City of God 2019.pdf \(222 KB\)](#)

Consent

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5. Recommended Personnel Action

Subject :	A. Appoint John Kirchhoff to the Library Board
Meeting :	Oct 7, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Mayor Lee's recommendation of John Kirchhoff to the Library Board with a term ending June 30, 2022

Public Content

As set forth in Chapter 2, Administration, Article V, Boards, Commissions and Committees of the Sterling City Code; and with the advice and consent of the City Council, it is recommended that John Kirchhoff be appointed to the Library Board for a term to expire June 30, 2022.

File Attachments

[Kirchhoff Resume .pdf \(144 KB\)](#)

6. Presentations and Awards

Subject :	A. Proclamation for Fire Prevention Week
Meeting :	Oct 7, 2019 - City Council Meeting at 6:30 pm
Type :	Action

File Attachments

[Fire Prevention Week Proclamation 2019.doc \(85 KB\)](#)

6. Presentations and Awards

Subject :	B. Proclamation honoring Sterling American Legion
Meeting :	Oct 7, 2019 - City Council Meeting at 6:30 pm

Type :

File Attachments

[Stlg American Legion Proclamation 2019.pdf \(52 KB\)](#)

6. Presentations and Awards

Subject : C. Proclamation recognizing Domestic Violence Month

Meeting : Oct 7, 2019 - City Council Meeting at 6:30 pm

Type :

File Attachments

[Domestic Violence Awareness Proc 2019.pdf \(46 KB\)](#)

6. Presentations and Awards

Subject : D. Presentation of Annual Audited Financial Statements for FY 2018/2019

Meeting : Oct 7, 2019 - City Council Meeting at 6:30 pm

Type : Action

Recommended Action : It is the recommendation of City staff to accept the April 30, 2019 audited financial statements and place them on file.

Public Content

Attached is a copy of the fiscal year 2018/2019 audited financial statements. The audit was performed by the independent auditing firm of Hopkins & Associates. The audit reflects the City's financial position and demonstrates that the City is in conformity with generally accepted accounting principles.

Joel Hopkins from Hopkins & Associates is present to answer any questions that you may have regarding the audit.

File Attachments

[2019 Audit Final.pdf \(12.117 KB\)](#)