

Monday, October 5, 2020
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA

Pursuant to Governor Pritzkers Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency and the prohibition of public gathering of 10 or more, the City Council has chosen to conduct the board meeting remotely.

If you would like to listen to the meeting, please go to

Please click the link below to join the webinar:

Join Zoom Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87399081465>

Or iPhone one-tap :

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Dial(for higher quality, dial a number based on your current location):

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Webinar ID: 873 9908 1465

International numbers available: <https://us02web.zoom.us/j/87399081465>

1. Meeting Opening

Subject :	A. Call to Order
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Procedural

File Attachments

[Sterling - 2020 Audit Report.pdf \(8.059 KB\)](#)

[Sterling - 2020 Audit Board Presentation Handout.pdf \(4.079 KB\)](#)

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	C. Pledge of Allegiance
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject :	A. Approval of Minutes
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Minutes as presented

File Attachments

[cc09212020.pdf \(116 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[admin_20201002_092616.pdf \(371 KB\)](#)
[Accounts Payable by G_L Distribution Report 10_02_2020 9_36_41 AM_Mary McCormick_3D4075P1.pdf \(351 KB\)](#)

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3. Consent Agenda

Subject :	C. Trick or Treat Hours
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the proposed Trick or Treat time for Halloween as presented

Public Content

The proposed Trick or Treat time for Halloween is the usual and customary 4:30 p.m. to 7:00 p.m. on October 31, 2020. Everyone is encouraged to take extra safety precautions this year. The Whiteside Health Department has provided additional recommendations to help stay safe this season. Those recommendations have been attached.

File Attachments

[HALLOWEEN 2020.pdf \(1.200 KB\)](#)

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3. Consent Agenda

Subject :	D. Proclamation for Domestic Violence Awareness Month
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)

File Attachments

[Domestic Violence Proclamation 2020 PDF.pdf \(158 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Pay Request #12 to Porter Brothers Asphalt and Sealing for the Public Market, in the amount of \$45,621.50
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm

Type :	Action (Consent)
Recommended Action :	Approve Pay Request #12 (Final Payment) to Porter Brothers Asphalt and Sealing for the Public Market, in the amount of \$45,621.50

Public Content

Pay request #12(Final Payment) includes site restoration, including items such as seeding, grading, mulching and planting. The project is 100% complete.

File Attachments

[Pay Request Sterling Public Market - Porter Brothers.pdf \(514 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Pay Request # 2 to Twin City Construction Company in the amount of \$61,723.47 for Phase II Johnson Avenue from 14th Street to 12th Street
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends approval of Pay Request # 2 to Twin City Construction Company in the amount of \$61,723.47 for Phase II Johnson Avenue from 14th Street to 12th Street

Public Content

Twin City Construction estimates the completion of Johnson Avenue Phase II will be October 20th.

File Attachments

[Johnson Ave 14th to 12th Street Phase II.pdf \(1.178 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Pay Request #4 for Lynn Blvd/LeFevre Road New Construction of Roundabout to Martin and Company Excavating, in the amount of \$47,748.30
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff and the Citys Consulting engineer recommend partial payment #4 to Martin and Company Excavating, in the amount of \$47,748.30

Public Content

Progress continues at the intersection. Pay request #4 reflects work completed through October 2nd. Staff and the Citys consulting engineer recommend partial payment #4 in the amount of \$47,748.30

File Attachments

[Roundabout Pay Request - Council Oct 5 2020.pdf \(1,582 KB\)](#)

3. Consent Agenda

Subject :	H. Petition from Whiteside Area Career Center to waive new construction permit fees
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve petition to waive permit fees for a new construction

Public Content

The City Council previously authorized an agreement with WACC to construct a house on a City-owned lot as a student project. Any permit fees paid to the City would eventually be charged back to the City as the owner of the property. As such, staff recommends waiving all permit fees associated with construction of the house. WACC will still be required to have the permits so that the building department can review plans as necessary for building code and zoning code compliance

File Attachments

[WACC CONSTRUCTION PROJ 2020.pdf \(43 KB\)](#)

Consent

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3. Consent Agenda

Subject :	I. Petition from Girl Scout Troop 150 to waive Grandon Rental fees
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve petition to from Girl Scout Troop 150 to waive Grandon Rental Fees

Public Content

Girl Scout Troop 150 would like to utilize Grandon Center for their "Bridging Over ceremony", a 100 + year tradition.

The Troop is requesting the deposit and rental fees be waived for this community event.

File Attachments

[GS Troop 150 rental app.pdf \(104 KB\)](#)

[GS Troop 150 Petition.pdf \(54 KB\)](#)

Consent

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5. Recommended Personnel Action

Subject :	A. Introduce Police Officer Bryce Stanley and administer Oath of Office
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Action

6. Presentations and Awards

Subject :	A. Presentation of Annual Audited Financial Statements for FY 2019/2020
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the recommendation of City staff to accept the April 30, 2020 audited financial statements and place them on file.

Public Content

Attached is a copy of the fiscal year 2019/2020 audited financial statements. The audit was performed by the independent auditing firm of Hopkins & Associates. The audit reflects the City's financial position and demonstrates that the City is in conformity with generally accepted accounting principles.

Joel Hopkins from Hopkins & Associates is present to answer any questions that you may have regarding the audit.

File Attachments

[Sterling - 2020 Audit Report.pdf \(8,059 KB\)](#)

[Sterling - 2020 Audit Board Presentation Handout.pdf \(4,079 KB\)](#)

6. Presentations and Awards

Subject :	B. Presentation regarding CGH Bonds
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Action

Public Content

CGH is requesting permission to issue a bond through the City. CGH would use the bond proceeds for capital projects and to pay down the amount they owe to the Illinois Municipal Retirement Fund to help avoid interest penalties on the outstanding balance. Taking advantage of historically low borrowing rates is a chance to save significant funds and provide a level payment schedule.

Typically, hospitals cannot receive as low of rates on bonds as municipalities. CGH's savings would be largely diminished by the higher borrowing rates if they would have to borrow on their own. The City issued a similar bond in 2010 on behalf of CGH. Just as then, the bond comes with the backing of the City, meaning the bond is ultimately the City's responsibility should CGH become unable to pay due to unforeseen circumstances.

Bob Vail of Bernardi Securities will be presenting the proposal for the bonds and available to answer any questions from the Council.

File Attachments

[Council Meeting Presentation.pdf \(640 KB\)](#)

8. Business Items

Subject :	A. Award Bid for Street Construction Program Contract #2 to Martin & Company Excavating of Oregon, Illinois in the amount of \$484,931.77
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends awarding the low bid in the amount of \$484,931.77 to Martin & Company Excavating of Oregon, Illinois

Public Content

Street Program Contract #2 includes:

E. 25th Street, west of 6th Avenue

Avenue K from 3rd to 4th

4th Ave from 5th to 7th

8th Ave from 10th to 11th

18th Avenue from 5th Street to Platt Park

Shinkle Avenue/W. 20th Street

The City received 3 bids for Contract #2. The 2 lowest bids were within 3% of each other. The contract stipulates that 18th Avenue and the W. 20th Street/Shinkle projects be completed this calendar year due to their present condition. The remainder of the roads are to be completed as time and weather permits. Ave K will be completed using concrete while the remainder of the roads will be bituminous asphalt.

File Attachments

[2020 street program contract 2 oct 2.doc.pdf \(27 KB\)](#)

8. Business Items

Subject :	B. Discussion Amending the number of Liquor Licenses
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Discussion

Public Content

Currently, the liquor ordinance states, there are no more than an aggregate total of 33 classes A, C, E, and F licenses shall be issued and in full force and effect at any time. There shall be no numerical limit on class B, D, G, or H licenses.

The City continues to receive requests for liquor licenses for gaming establishments.

Class A licenses - Package sales (Limited)

Class B licenses - Beer and wine restaurants (No Limit)

Class C licenses - Hotels, motels, restaurants, and banquet halls (Limited)

Class D licenses - Clubs (No Limit)

Class E licenses - Taverns (Limited)

Class F licenses - Bowling alleys/pool halls (Limited)

Class G licenses - Grocery or general merchandise stores (No Limit)

Class H licenses - Automobile service stations, convenience stores (No Limit)

File Attachments

[Ord2020-10-34 Increase in the number of available liquor licenses.pdf \(140 KB\)](#)

8. Business Items

Subject :	C. Discussion in Reference to an Ordinance for Motorized Bicycles
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Discussion

Public Content

Members of the Council and staff have noticed increased usage in motorized bicycles in town. Complaints have been received about instances of dangerous operations of motorized bicycles. The police department has assembled a matrix of rights to roads and sidewalks for different motorized forms of transportation. The City Attorney has provided a draft ordinance for review and discussion. A campaign to inform or remind users of motorized bikes and other bicycles would benefit the traveling public, both those on bicycles and those in automobiles. Discuss any modifications or proposals for future consideration of an Ordinance.

File Attachments

[STERLING Ordinance Low-Speed Electric and Gas Bicycles 8-4-20.pdf \(150 KB\)](#)
[admin@sterling-il.gov_20200814_101535.pdf \(4,860 KB\)](#)

8. Business Items

Subject :	D. Emergency Operations Plan
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends the City Council adopt the Emergency Operations Plan as presented

Public Content

The Emergency Operations Plan (EOP) contains policies, guidelines, and procedures to follow before during and after an emergency. The purpose of the EOP is to identify personnel, equipment, facilities, supplies, and other available resources that may be needed in the event of an emergency or disaster.

File Attachments

[City of Sterling EOP.pdf \(674 KB\)](#)

9. Staff Reports

Subject :	A. Financial Update as it Concerns the City Budget - Finance Director Cindy Von Holten
Meeting :	Oct 5, 2020 - City Council Meeting at 6:30 pm
Type :	Discussion

11. Executive Session

Subject : A. Closed Session for Employment/Appointment Matters: 5 ILCS 120/2 allows public bodies to hold closed meetings to consider the following employment or appointment-related topics:(1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body."

Meeting : Oct 5, 2020 - City Council Meeting at 6:30 pm

Type : Action

Recommended Action : Make a motion to move to Closed Session for Employment /Appointment Matters: 5 ILCS 120/2 allows public bodies to hold closed meetings to consider the following employment or appointment-related topics:(1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body."