

Monday, October 5, 2015
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : Oct 5, 2015 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Oct 5, 2015 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Oct 5, 2015 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Oct 5, 2015 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Oct 5, 2015 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc092115.pdf \(67 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Oct 5, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Accounts Payable 10-05-15.pdf \(220 KB\)](#)
[apsummary10-05-15.pdf \(948 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Plan Commission Minutes of August 20, 2015
Meeting :	Oct 5, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Plan Commission Minutes of August 20, 2015

Public Content

Plan Commission approved the minutes from their August 20, 2015 meeting at their September meeting.

File Attachments

[pc082015.pdf \(144 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. Halloween Trick or Treat date and time
Meeting :	Oct 5, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Please approve the date and times for Trick or Treating in Sterling for Saturday, October 31, 2015 from 4:30 p.m. to 7:00 p.m.

Public Content

Chief Potthoff met with Rock Falls Chief Nelson and Sheriff Kelly Wilhelmi about the date and times for Trick or Treat. All departments are in agreement about keeping the traditional date of October 31st and the hours of 4:30 p.m. until 7:00 p.m.

Therefore, please approve Saturday, October 31, 2015 as the designated Trick or Treat night from 4:30 p.m. to 7:00 p.m.

A joint press release will be issued by all three agencies. (See attached)

File Attachments

[halloween.pdf \(968 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Sterling Township Bucket Brigade
Meeting :	Oct 5, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Petition from Sterling Township to raise funds on Saturday, October 10, 2015 to provide Thanksgiving Baskets

Public Content

Sterling Township has submitted a petition to hold a bucket brigade on Saturday, October 10, 2015, at the intersections of Second Street/Second Avenue, First Avenue/ Locust, and First Avenue/Third Street. Sterling Township will raise money purchase Thanksgiving Baskets.

File Attachments

[bucket brigade Stlg Twp.pdf \(170 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Red Cross Bucket Brigade
Meeting :	Oct 5, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Peittion from Lincoln Land Red Cross to raise funds on Saturday, October 24, 2015, from 9:00 am to 1:00 pm supporting the local Disaster Team and Blood Drives

Public Content

Lincoln Land Red Cross has submitted a petition to hold a bucket brigade on Saturday, October 24, 2015, from 9:00 am to 1:00 pm at the intersections of Second Street/Second Avenue, Third Street/First Avenue, and Third Street/Locust. Funds will be used for support of our local Disaster Team and our local Blood Drives.

File Attachments

[bucket brigade Red Cross.pdf \(185 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Partial Pay Request #7 to Martin & Company Excavating in the amount of \$155,880.00
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Meeting :	Oct 5, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Partial Pay Request #7 to Martin and Company Excavating in the amount of \$155,880.00

Public Content

Partial payment request #7 to Martin and Company Excavating covers a partial payment for work being done at the "Plant 1" site of the former Northwestern Steel and Wire site. This partial payment covers additional mobilization and moving earth from Meadowlands to the Riverfront. This work is funded through the Illinois Green Infrastructure and Mud-to-Parks Grants.

File Attachments

[PPR7-IGIG-Martin.pdf \(1.860 KB\)](#)

Consent

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3. Consent Agenda

Subject :	H. Resolution #R2015-10-18 Deed to Rock Island Economic Growth Corporation for properties at 506 West Third Street and 1002 West Fourth Street
Meeting :	Oct 5, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends approving Resolution #R2015-10-18 Deed to Rock Island Economic Growth Corporation for properties at 506 West Third Street and 1002 West Fourth Street

Public Content

506 W. 3rd Street was acquired by the City from Sterling Federal Bank through the foreclosure process. 1002 W. 4th Street was acquired through the abandonment process after the previous property owner did not pay the taxes for several years and the property fell into even further disrepair.

The City of Sterling has been awarded a grant from the Illinois Housing Development Authority to eliminate blighted properties. A condition of the grant requires the Municipal Authority to partner with a non-for-profit corporation and that said non-for-profit corporation is required to possess the deed to each blighted property prior to demolition and elimination of the blight. The City of Sterling has partnered with Rock Island Growth Corporation to administer the grant award and in accordance with the requirements of the grant, must transfer ownership of the property to them. Upon completion of the grant requirements, the property will be returned to the City.

The costs to rehabilitate both residential structures are prohibitive. The structures have numerous issues including asbestos and are considered blight and unsightly. Each property will be demolished and the site will be restored with grass.

File Attachments

[deed-506 W 3rd.pdf \(64 KB\)](#)
[506 W 3rd St Front View.jpg \(926 KB\)](#)
[Deed-1002 W 4th.pdf \(64 KB\)](#)
[R2015-10-18 - deeds to RI Growth.pdf \(345 KB\)](#)
[Appraisal 506 W 3rd St.pdf \(8,720 KB\)](#)
[Appraisal 1002 W 4th St.pdf \(8,722 KB\)](#)
[1002 W 4th St Front View.jpg \(916 KB\)](#)

Consent

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3. Consent Agenda

Subject :	I. Bids for Demolition of a two-family dwelling at 506-508 West Third Street and a multi-family dwelling at 1002 West Fourth Street
Meeting :	Oct 5, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Award the contract to demolish 506-508 West Third Street and 1002 West Fourth Street, for a total amount of \$24,000

Public Content

The City of Sterling acquired 506-508 West Third Street on January 20, 2015 and the property at 1002 West Fourth Street by a Quit-Claim Deed on October 27, 2014.

Bids were advertised for the demolition of these buildings on September 17, 2015 and four(4) were received. The bids were opened on Monday, September 28, 2015.

The low bid received was from CPs Demolition, Sterling, Illinois, in the amount of \$12,000.00 for each structure, for a total of \$24,000.00. The bids were found to be in accordance with the Bid Specifications.

Funding for these projects is being provided through the Blight Reduction Program. A grant awarded to the City of Sterling by the Illinois Housing Development Authority.

File Attachments

[biddemo50623rd&1002w4th.pdf \(61 KB\)](#)

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3. Consent Agenda

Subject :	J. Resolution #R2015-10-16 to close Locust for Christmas Tree Lighting and close Fourth Street for Christmas Walk Activities
Meeting :	Oct 5, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2015-10-16 to Close Locust for Christmas Tree Lighting and Close Fourth Street for Christmas Walk Activities

Public Content

Attached is a resolution requesting to close Locust for the Christmas Tree Lighting at Fourth Street and Locust on Friday, November 20, 2015 from 6:30 to 7:30 pm.

Also is a request to close Fourth Street from Locust to First Avenue on Friday, November 20, 2015 from 5:00 pm until 9:00 pm.. A resolution is not necessary because Fourth Street, in this area, is not a state route.

These street closures will keep pedestrians safer while enjoying the evening's festivities.

File Attachments

[R2015-10-16.pdf \(124 KB\)](#)

Consent

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3. Consent Agenda

Subject :	K. Resolution #R2015-10-17 to close street for Holiday Parade on Saturday, November 21, 2015
Meeting :	Oct 5, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2015-10-17 to close streets for Twin Cities Holiday Parade on Saturday, November 21, 2015 from 12:30 pm to 3:00 pm

Public Content

Attached is a resolution to close Locust Street for the Twin Cities Holiday Parade on Saturday, November 21, 2015 from 12:30 pm to 3:00 pm. The parade will start in Sterling at the Grandon Center at Fourth Street and Fourth Avenue, proceed to Locust on Fourth Street, head south on Locust to Rock Falls. In Rock Falls, it will proceed to West Fifth Street and then disband at Merrill School.

File Attachments

[R2015-10-17.pdf \(124 KB\)](#)

Consent

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6. Presentations and Awards

Subject :	A. Proclamation for Stock Our Local Food Pantries Day on October 7, 2015
Meeting :	Oct 5, 2015 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	If acceptable, approve the proclamation.

Public Content

The students and faculty at Newman Central Catholic High School, Sterling Community Unit 5 High School and Rock Falls Township High School will be conducting a food drive in Sterling and Rock Falls to collect food items to help restock food pantries serving this area.

Newman, Sterling, and Rock Falls high school students and faculty members have volunteered to do a door-to-door pick up of food items in Sterling and Rock Falls on Wednesday, October 7. Representatives from the schools plan to drive each street and pick up food items that residents are being asked to leave on their front porches. They do not intend to do any door-to-door solicitation. It is hoped that the actions of these students and faculty will be responded to with generosity.

File Attachments

[Proc-stockfoodpantries.pdf \(165 KB\)](#)

8. Business Items

Subject :	A. Snow and Ice Mailbox Replacement Policy
Meeting :	Oct 5, 2015 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Approve Mailbox Replacement Policy, if acceptable.

Public Content

While reviewing a request for replacement of two mailboxes damaged last winter, we realized the mailbox replacement policy was in dire need of updating.

The new policy has more detail as to the placement of the mailbox, an updated reimbursement amount and it reiterates to the citizen about placement and maintenance of their mailbox.

File Attachments

[Mailbox Replacement Policy.pdf \(205 KB\)](#)
[currentmailboxpolicy.pdf \(68 KB\)](#)

8. Business Items

Subject :

B. Sixth and Eighth Avenues Roadway Improvements

Meeting :

Oct 5, 2015 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Staff recommends awarding the low bid to Twin City Construction in the amount of \$470,000.40

Public Content

It was discovered that homes in the 100 block of 8th Avenue were not immediately served by a City sanitary sewer line. Three homes shared a service lateral that runs under the alley to the east, including a non-conforming lot with a 2nd Street address. This shared lateral runs to our sewer on 2nd Street. The area is old enough that no record indicates when the service line was put in or by whom. Two homes are currently having sanitary sewer issues due to that shared service line. 8th Avenue is also in dire need of reconstruction and stormwater improvements. The 8th Ave area has significant stormwater issues, though some are related to the railroad. Once we make our improvements, it will be up to the railroad to make changes if stormwater problems persist, which we expect. This contract also entails redoing 6th Ave from 2nd to 3rd Street.

While we have some funding for this project from the local option sales tax, a large portion of this project will also be funded by the wastewater fund due to the extension of the sanitary sewer.

File Attachments

[6th-8thAve_Bid-Tab_9-15-2015.pdf \(417 KB\)](#)
[6th-8th ave road imp.pdf \(62 KB\)](#)

8. Business Items

Subject :

C. Change Order #1 for Sixth and Eighth Avenues Roadway Improvements

Meeting :

Oct 5, 2015 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Please pass Change Order #1 in the amount of \$39,871.76 if acceptable.

Public Content

The engineers let bids for a rock base and a combination rock and concrete base under the brick for 6th and 8th Avenues. The bids for a concrete base were very high. Following the bid opening, the engineers investigated using a permeable asphalt mix to allow water to drain, yet give the brick a more uniform base to help prevent too much settling over time. The additional cost is \$39,871.76. While it is not necessary, it should extend the usable life of an already long-lived road even further.

File Attachments

[CO1-6th & 8th Aves.pdf \(43 KB\)](#)

8. Business Items

Subject :

D. Review Bids for City of Sterling electrical accounts; presented by Mike Mudge, Rock River Energy

Meeting :

Oct 5, 2015 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Staff recommends accepting the low proposal from Constellation energy.

Public Content

The City's electrical service contracts for parking lots, sewer lift stations and the wastewater treatment plant are set to expire. Rock River Energy Services collected bids for us. A representative will be present to answer further questions. The low bids are 6-7% higher than our current rates.

File Attachments

[Electric Bid Comparison-Sterling City of-09-30-15.pdf \(84 KB\)](#)

8. Business Items

Subject :

E. Approval of Ordinance #2015-10-16 which repeals the existing Zoning Ordinance and Official Zoning Map then recreates the Zoning Ordinance and Official Zoning Map.

Meeting :

Oct 5, 2015 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

It is the recommendation of the Plan Commission, City Planner and City Staff that the City Council approve Ordinance #2015-10-16 which repeals and recreates Chapter 102, Zoning Ordinance, of the Municipal Code and Official Zoning Map.

Public Content

The Plan Commission, City Planner and City Staff have been working on a rewrite of the existing zoning code for the last 19 months. Prior to being presented for discussion at Plan Commission City staff had been working on this document for several years. With the existing code being well over 40 years old large portions of the code are antiquated and have become somewhat of a hindrance for property owners. Each month a revised section of the code was discussed in depth at meetings with input from commissioners and other interested parties. Once the Plan Commission was comfortable with the material it was presented to City Council. The Plan Commission is satisfied with the completed document and has recommended adoption by City Council.

A public hearing was held at the Plan Commission meeting on September 24, 2015. The Plan Commission recommended the adoption of the revised Zoning Ordinance and Official Map in Resolution 2015-09-01.

File Attachments

[2015-10-16 Attachment Zoning Code.pdf \(6.930 KB\)](#)

[2015-10-16 Zoning Map.pdf \(19.730 KB\)](#)

[pcres#2015-09-01.pdf \(630 KB\)](#)

[2015-10-16 Ordinance for Zoning Code.pdf \(7 KB\)](#)