

Monday, October 3, 2022
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue
Zoom ID
820 1661 8322

1. Meeting Opening

Subject : A. Roll Call
Meeting : Oct 3, 2022 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Pledge of Allegiance
Meeting : Oct 3, 2022 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Oct 3, 2022 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Oct 3, 2022 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc09192022.pdf \(109 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Oct 3, 2022 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[admin_20220930_111528.pdf \(540 KB\)](#)
[Accounts Payable by G_L Distribution Report 09_30_2022 11_51_42 AM_Mary McCormick_3D40954F.pdf \(358 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Sauk Valley Foodbank request to waive fees for the use of Sterling Marketplace on October 26, 2022
Meeting :	Oct 3, 2022 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve, if acceptable, to waive fees for Sauk Valley Foodbank to utilize the Sterling Marketplace on October 26, 2022 for a fundraising event.

Public Content

Sauk Valley Foodbank is requesting to utilize the Sterling Marketplace on October 26th for a dinner fundraiser to support their efforts.

File Attachments

[Sauk Valley Foodbank_20220906_142413.pdf \(95 KB\)](#)

Consent

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concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	D. Sterling Kiwanis to hold bucket brigade on October 8, 2022
Meeting :	Oct 3, 2022 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve, if acceptable, the petition from Sterling Kiwanis to hold a bucket brigade on October 8, 2022

Public Content

This is the Sterling Kiwanis annual peanut campaign. Funds raised from this bucket brigade will go towards various projects for the youth in our community.

File Attachments

[admin_20220921_110501.pdf \(142 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Happy Tails Humane Society to hold a bucket brigade on October 22, 2022
Meeting :	Oct 3, 2022 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve, if acceptable, the petition from Happy Tails Humane Society to hold a bucket brigade on October 22, 2022 to raise funds for their mission

Public Content

The mission of Happy Tails Humane Society is to help area animals and provide families with healthy, happy cats and dogs.

File Attachments

[admin_20220920_164807.pdf \(382 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Cable Television Franchise Agreement Between the City of Sterling and Comcast of Illinois
Meeting :	Oct 3, 2022 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of the Cable Television Franchise Agreement Between the City of Sterling and Comcast of Illinois

Public Content

The Cable franchise agreement allows Comcast the right to construct, install, maintain and operate a cable system on the City Public Rights-of-Way in exchange for the franchisee's promise to provide cable service to residents of the City of Sterling.

The last agreement commenced in 2012 and ran for a 10 year period. This agreement extends the franchise agreement an additional 10 years.

The proposed agreement is the same as the current agreement with the exceptions as follows:

- Section 4.6.1, Service to School Buildings and Government Facilities A court is examining the requirements for complimentary services provided to them.
- Section 4.7, Emergency Alert System Reflects newer Federal EAS regulations
- Section 5.2.1, address lists This is the language from the State audit regulation from 2011. It is a reminder to send us addresses to ensure our customer records are accurate.
- Section 10.2, Notice We updated the Comcast address.

File Attachments

[Cable Television Franchise Agreement.pdf \(1,300 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Proclamation for Fire Prevention Week October 9th through October 15th 2022.
Meeting :	Oct 3, 2022 - City Council Meeting at 6:30 pm
Type :	Action (Consent), Recognition

Recommended Action :

Approval of Proclamation for Fire Prevention Week
October 9th through October 15th 2022.

Public Content

Fire Prevention Week is observed each year during the week of October 9th in commemoration of the Great Chicago Fire, which began on October 8, 1871, and caused devastating damage. This horrific conflagration killed more than 250 people, left 100,000 homeless, destroyed more than 17,400 structures, and burned more than 2,000 acres of land.

File Attachments

[Fire Prevention Week Proclamation 2022.pdf \(166 KB\)](#)

Consent

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3. Consent Agenda

Subject :	H. Trick or Treat Hours
Meeting :	Oct 3, 2022 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the proposed Trick or Treat time for Halloween as presented

Public Content

The proposed Trick or Treat time for Halloween is the usual and customary 4:30 p.m. to 7:00 p.m. on October 31, 2022.

File Attachments

[0398_001.pdf \(46 KB\)](#)

Consent

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3. Consent Agenda

Subject :	I. Pay Request for for Central Memorial Park to Hibbard
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Builders in the Amount of \$41,182.58

Meeting :

Oct 3, 2022 - City Council Meeting at 6:30 pm

Type :

Action (Consent)

Recommended Action :

Approve Pay Request for for Central Memorial Park to Hibbard Builders in the Amount of \$41,182.58

Public Content

Work continues to progress on the concession, bathroom and splash pad facility at Central Park. Hibbard Builders is responsible for site supervision and coordination of the various contractors and utilities.

File Attachments

[Council Agenda Item - Pay Request Hibbard Builders - Central Memorial Park September 22.pdf \(327 KB\)](#)

Consent

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6. Presentations and Awards

Subject :

A. New Wastewater Treatment Plant Project Plan Report Update

Meeting :

Oct 3, 2022 - City Council Meeting at 6:30 pm

Type :

Information

Public Content

At the September 7, 2021 Council Meeting, the City Council authorized wastewater facility project plan as required for new or modified sewerage systems. The basic purpose of facility planning is to assess the condition of a sewerage system, establish a need for improvement, evaluate options to address system needs and to identify cost-effective alternatives. The IEPA permitting process puts requirements on the City for various studies and metrics as requirements change over the years.

Matt Hansen from Willett Hofmann and Associates will be here to present an update on the Project Plan Report.

8. Business Items

Subject :

A. Ordinance 2022-10-27 Amending Chapter 6, Article II, To Remove Class A Licenses From the Cap on the Aggregate Number of Licenses Available

Meeting :

Oct 3, 2022 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Approve Ordinance 2022-10-27 Amending Chapter 6, Article II, To Remove Class A Licenses From the Cap on the Aggregate Number of Licenses Available

Public Content

The current liquor code limits the total number of Class A (Liquor Stores), Class C (Restaurant Hotel/Motel), Class E (Tavern) and Class F (Bowling Alley) licenses to 38.

Class A (Liquor Store, package only) does not allow on premise consumption and is intended for retail sales only. Class A package licenses are not eligible for State video gaming licenses. Removing Class A licenses from the cap on total licenses will allow for additional package retail locations without an affect on the cap in the current code.

The proposed Ordinance removes Class A(Liquor Store, package only) licenses from the cap limit. It also lowers the cap on Class C (Restaurant Hotel/Motel), Class E (Tavern) and Class F (Bowling Alley) licenses from 38 to 35 as there are currently three businesses with a Class A licenses currently counted in the cap of 38.

File Attachments

[Ord 2022-10-27 TO REMOVE CLASS A LICENSES FROM THE CAP ON THE AGGREGATE NUMBER OF LICENSES AVAILABLE WITHIN THE CORPORATE BOUNDARIES.pdf \(106 KB\)](#)

9. Staff Reports

Subject :	A. Request For Qualifications (RFQ)for a Railroad Quiet Zone Study
Meeting :	Oct 3, 2022 - City Council Meeting at 6:30 pm
Type :	Information, Procedural

Public Content

Staff have assembled aRequest For Qualifications (RFQ)for a Railroad Quiet Zone Study under the rules of the Federal Railroad Administration. Pursuing a Quiet Zone was one of the top projects identified by the Riverfront Commission to make the vision of a redeveloped riverfront more tenable. Staff proposes formally releasing the RFQ on October 5th with a due date of November 10th for submissions. Submissions would then be evaluated by a small committee of staff and riverfront commissioners, a vendor selected and a draft contract then brought back to Council for approval at its first meeting in January with the intent of having the report brought back to the Council in final form by May.

File Attachments

[RFQ for Railroad Planning - Sterling, IL.pdf \(1,426 KB\)](#)

11. Executive Session

Subject :	A. Discussion Related to the Purchase or Leasing of Real Property
Meeting :	Oct 3, 2022 - City Council Meeting at 6:30 pm
Type :	Action, Discussion

Recommended Action :

Move to closed session as provided for under 5 ILCS 120/2 for the purposes of discussion related to the purchase or leasing of real property.

Public Content

5 ILCS 120/2 provides the Governing Body with certain exceptions to the Open Meetings Act and allows for the conducting of a closed session. Provisions of 5ILCS 120/2(c)(5) specifically provide for a closed session to discuss the purchase or lease of real property for the use of the public body.

It is the policy of the City of Sterling to conduct discussions relating to the purchasing or leasing of real property in such a closed session. Therefore, the City Council should move by simple majority vote to go into a closed session for the above purpose as provided for under 5 ILCS 120/2.