

Monday, October 3, 2016  
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA  
Council Chambers - First Floor  
212 Third Avenue

## 1. Meeting Opening

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Subject : A. Call to Order  
Meeting : Oct 3, 2016 - City Council Meeting at 6:30 pm  
Type : Procedural

## 1. Meeting Opening

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Subject : B. Roll Call  
Meeting : Oct 3, 2016 - City Council Meeting at 6:30 pm  
Type : Procedural

## 1. Meeting Opening

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Subject : C. Pledge of Allegiance  
Meeting : Oct 3, 2016 - City Council Meeting at 6:30 pm  
Type : Procedural

## 2. Communication from Visitors

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Subject : A. Public Comment  
Meeting : Oct 3, 2016 - City Council Meeting at 6:30 pm  
Type : Information

### File Attachments

[public comment policy.pdf \(75 KB\)](#)

## 3. Consent Agenda

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Subject : A. Approval of Minutes  
Meeting : Oct 3, 2016 - City Council Meeting at 6:30 pm  
Type : Action (Consent)  
Recommended Action : Approval of Minutes as presented

### File Attachments

[cc091916.pdf \(122 KB\)](#)

### Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

### 3. Consent Agenda

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|                      |                                               |
|----------------------|-----------------------------------------------|
| Subject :            | B. Approval of Bills and Payroll              |
| Meeting :            | Oct 3, 2016 - City Council Meeting at 6:30 pm |
| Type :               | Action (Consent)                              |
| Recommended Action : | Approval of Bills and Payroll as presented    |

## Public Content

### File Attachments

[Accounts Payable 10-03-16.pdf \(310 KB\)](#)  
[apsummary 10-03-16.pdf \(992 KB\)](#)

### Consent

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### 3. Consent Agenda

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|                      |                                                                                                                   |
|----------------------|-------------------------------------------------------------------------------------------------------------------|
| Subject :            | C. Halloween Trick or Treat date and time                                                                         |
| Meeting :            | Oct 3, 2016 - City Council Meeting at 6:30 pm                                                                     |
| Type :               | Action (Consent)                                                                                                  |
| Recommended Action : | Approve the date and times for Trick or Treating in Sterling for Monday, October 31, 2016 from 4:30 pm to 7:00 pm |

## Public Content

Chief Morgan met with Rock Falls Chief Nelson and Sheriff Wilhelmi about the date and times for Trick or Treat. All departments are in agreement about keeping the traditional date of October 31<sup>st</sup> and the hours of 4:30 p.m. until 7:00 p.m.

Therefore, please approve Monday, October 31, 2016 as the designated Trick or Treat night from 4:30 p.m. to 7:00 p.m.

A joint press release will be issued by all three agencies. (See attached)

## File Attachments

[Halloween 2016.pdf \(81 KB\)](#)

## Consent

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## 3. Consent Agenda

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|                      |                                                                                                   |
|----------------------|---------------------------------------------------------------------------------------------------|
| Subject :            | D. Hospice of the Rock River Valley to hold a Bucket Brigade on 10/29/2016                        |
| Meeting :            | Oct 3, 2016 - City Council Meeting at 6:30 pm                                                     |
| Type :               | Action (Consent)                                                                                  |
| Recommended Action : | Approve the petition from Hospice of the Rock River Valley to hold a Bucket Brigade on 10/29/2016 |

## Public Content

The funds raised from this bucket brigade will help support the Hospice Home Building Project.

## File Attachments

[hospice.pdf \(434 KB\)](#)

## Consent

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## 3. Consent Agenda

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|                      |                                                                                                                |
|----------------------|----------------------------------------------------------------------------------------------------------------|
| Subject :            | E. Partial Pay Request #6 for 6th Avenue Reconstruction to Martin & Company in the amount of \$120,773.57      |
| Meeting :            | Oct 3, 2016 - City Council Meeting at 6:30 pm                                                                  |
| Type :               | Action (Consent)                                                                                               |
| Recommended Action : | Approve Partial Pay Request #6 for 6th Avenue Reconstruction to Martin & Company in the amount of \$120,773.57 |

## File Attachments

[PPR#6-6th Avenue Reconst.pdf \(192 KB\)](#)

## Consent

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### 3. Consent Agenda

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|                      |                                                                                                                 |
|----------------------|-----------------------------------------------------------------------------------------------------------------|
| Subject :            | F. Partial Pay Request #2 for Wallace Street/Avenue B to O'Brien Civil Works in the amount of \$68,906.85       |
| Meeting :            | Oct 3, 2016 - City Council Meeting at 6:30 pm                                                                   |
| Type :               | Action (Consent)                                                                                                |
| Recommended Action : | Approve Partial Pay Request #2 for Wallace Street /Avenue B to O'Brien Civil Works in the amount of \$68,906.85 |

## File Attachments

[PPR#2 Wallace St-Ave B.pdf \(114 KB\)](#)

## Consent

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### 3. Consent Agenda

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|                      |                                                                                                                     |
|----------------------|---------------------------------------------------------------------------------------------------------------------|
| Subject :            | G. Final Pay Request for Sixth Avenue and Eighth Avenue to Twin City Construction in the amount of \$54,783.14      |
| Meeting :            | Oct 3, 2016 - City Council Meeting at 6:30 pm                                                                       |
| Type :               | Action (Consent)                                                                                                    |
| Recommended Action : | Approve Final Pay Request for Sixth Avenue and Eighth Avenue to Twin City Construction in the amount of \$54,783.14 |

## File Attachments

[FPR 6th-8th Avenues.pdf \(157 KB\)](#)

## Consent

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concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

### 3. Consent Agenda

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|                      |                                                                                                                                                                               |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | H. Final Pay Request for ADA Compliant Intersections at Third Street/Fourth Avenue and Second Street/First Avenue to Twin City Construction in the amount of \$18,928.50      |
| Meeting :            | Oct 3, 2016 - City Council Meeting at 6:30 pm                                                                                                                                 |
| Type :               | Action (Consent)                                                                                                                                                              |
| Recommended Action : | Approve Final Pay Request for ADA Compliant Intersections at Third Street/Fourth Avenue and Second Street/First Avenue to Twin City Construction in the amount of \$18,928.50 |

#### File Attachments

[FPR-ADA sidewalks #1.pdf \(114 KB\)](#)

#### Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

### 6. Presentations and Awards

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|                      |                                                                               |
|----------------------|-------------------------------------------------------------------------------|
| Subject :            | A. Proclamation Designating October 9 - 15, 2016 as Fire Prevention Week      |
| Meeting :            | Oct 3, 2016 - City Council Meeting at 6:30 pm                                 |
| Type :               | Action                                                                        |
| Recommended Action : | Approve Proclamation Designating October 9 - 15, 2016 as Fire Prevention Week |

## Public Content

Each year the City of Sterling joins the National Fire Protection Association to promote Fire Safety and National Fire Safety Week activities. This years theme for Fire Safety Week is Don't Wait - Check the Date! Replace Smoke Alarms Every 10 Years".

Please approve the proclamation, and show your support for the cause.

#### File Attachments

[proc-fire prevention.pdf \(188 KB\)](#)

### 6. Presentations and Awards

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|           |                                               |
|-----------|-----------------------------------------------|
| Subject : | B. Proclamation Declaring October as Domestic |
|-----------|-----------------------------------------------|

## Violence Awareness Month

|                      |                                                                                 |
|----------------------|---------------------------------------------------------------------------------|
| Meeting :            | Oct 3, 2016 - City Council Meeting at 6:30 pm                                   |
| Type :               | Action                                                                          |
| Recommended Action : | Approve the Proclamation Declaring October as Domestic Violence Awareness Month |

## Public Content

Domestic Violence Awareness Month (DVAM) evolved from the "Day of Unity" held in October 1981 and conceived by the National Coalition Against Domestic Violence. The intent was to connect advocates across the nation who were working to end violence against women and their children. The Day of Unity soon became an entire week devoted to a range of activities conducted at the local, state, and national level. The activities conducted were as varied and diverse as the program sponsors but had common themes:

- Mourning those who have died because of domestic violence
- Celebrating those who have survived
- Connecting those who work to end violence

These three themes remain a key focus of DVAM events today. In October 1987, the first Domestic Violence Awareness Month was observed. That same year marks the initiation of the first national domestic violence toll-free hotline. In 1989, the U. S. Congress passed Public Law 101-112 designating October of that year as National Domestic Violence Awareness Month. Such legislation has passed every year since with NCADV providing key leadership in this effort. Each year, the Day of Unity is celebrated the first Monday of Domestic Violence Awareness Month.

### File Attachments

[proc-domesticviolence.pdf \(76 KB\)](#)

## 6. Presentations and Awards

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|                      |                                                                                         |
|----------------------|-----------------------------------------------------------------------------------------|
| Subject :            | C. Proclamation for Stock Our Local Food Pantries Day on October 5, 2016                |
| Meeting :            | Oct 3, 2016 - City Council Meeting at 6:30 pm                                           |
| Type :               | Action                                                                                  |
| Recommended Action : | Approve the Proclamation Declaring October 5, 2016 as Stock Our Local Food Pantries Day |

## Public Content

The students and faculty at Newman Central Catholic High School, Sterling Community Unit 5 High School and Rock Falls Township High School will be conducting a food drive in Sterling and Rock Falls to collect food items to help restock food pantries serving this area.

Newman, Sterling, and Rock Falls high school students and faculty members have volunteered to do a door-to-door pick up of food items in Sterling and Rock Falls on Wednesday, October 5. Representatives from the schools plan to drive each street and pick up food items that residents are being asked to leave on their front porches. They do not intend to do any door-to-door solicitation. It is hoped that the actions of these students and faculty will be responded to with generosity.

## File Attachments

[Proc-stockfoodpantries.pdf \(168 KB\)](#)

## 8. Business Items

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|                      |                                                                                                                              |
|----------------------|------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | A. Auditor's Report                                                                                                          |
| Meeting :            | Oct 3, 2016 - City Council Meeting at 6:30 pm                                                                                |
| Type :               | Action                                                                                                                       |
| Recommended Action : | It is the recommendation of the City staff to accept the April 30, 2016 audited financial statements and place them on file. |

## Public Content

Attached is a copy of the fiscal year 2015/2016 audited financial statements. The audit was performed by the independent auditing firm of WIPFLi. The audit reflects the City's financial position and demonstrates that the City is in conformity with generally accepted accounting principles.

Jerry Funk from WIPFLi is present to answer any questions that you may have regarding the audit.

## File Attachments

[Final Audit.pdf \(2,707 KB\)](#)

[SAS-FINAL.pdf \(342 KB\)](#)