

Monday, September 21, 2020
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA

Pursuant to Governor Pritzkers Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency and the prohibition of a public gathering of 10 or more, the City Council has chosen to conduct the board meeting remotely.

If you would like to listen to the meeting, please click the link below to join the webinar:

<https://us02web.zoom.us/j/89397673148>

Or iPhone one-tap :

US: +13126266799,,89397673148# or +13017158592,,89397673148#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 301 715 8592 or +1 929 205 6099 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 893 9767 3148

International numbers available: <https://us02web.zoom.us/j/89397673148>

1. Meeting Opening

Subject :	A. Call to Order
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	C. Pledge of Allegiance
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject :	A. Approval of Minutes
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Meeting : Sep 21, 2020 - City Council Meeting at 6:30 pm

Type : Action (Consent)

Recommended Action : Approval of Minutes as presented

File Attachments

[cc09082020.pdf \(116 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject : B. Approval of Plan Commission Minutes

Meeting : Sep 21, 2020 - City Council Meeting at 6:30 pm

Type : Action (Consent)

Recommended Action : Approve minutes as presented

File Attachments

[08 20 20 Minutes.pdf \(156 KB\)](#)

Consent

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3. Consent Agenda

Subject : C. Approval of Bills and Payroll

Meeting : Sep 21, 2020 - City Council Meeting at 6:30 pm

Type : Action (Consent)

Recommended Action : Approval of Bills and Payroll as presented

Public Content

File Attachments

[Accounts Payable by G_L Distribution Report 09_17_2020 8_57_25 AM_Mary McCormick_3D40749A.pdf \(335 KB\)](#)
[Schedule of Bills Payable and Payroll.pdf \(359 KB\)](#)
[8-31-20 Budget Performance Report.pdf \(389 KB\)](#)
[8-31-20 Balance Sheets.pdf \(330 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. Pay Request #2 for 2020 Street Contract Program #1, 6th Avenue - 11th Street to LeFevre to Twin City Construction in the amount of \$2,855.42
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends approval of Pay Request #2 for 2020 Street Contract Program #1, 6th Avenue - 11th Street to LeFevre to Twin City Construction in the amount of \$2,855.42

Public Content

On July 6th the City awarded the contract to grind and overlay 6th Avenue from 11th Street to LeFevre to Twin City Construction in the amount of \$269,182.67. Pay estimate #2 includes work to repair damage to the new road caused by a downed power line, which occurred as a result of the August 10th derecho storm.

File Attachments

[2020 Street Program 6th Ave - 11th Street Pay Request.pdf \(1.049 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Change Order #5 Sterling Public Market
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Change Order #5 Sterling Public

Public Content

Due to the debris and dirt stockpile that was on the site prior to engineering and bidding, the amount of concrete to be removed had to be estimated. The estimate was significantly less than the actual concrete that needed to be removed. The plans estimated 3,676 square yards would need to be removed. The actual amount was 8,186 yards. Staff and the engineers recommend approving change order #5, amending the amount for concrete removal to reflect the actual amount removed.

File Attachments

[Change Order No 5 Council Agenda Item.pdf \(1,288 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Proclamation for Fire Prevention Week October 4th through October 10th 2020.
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Action, Recognition

File Attachments

[Fire Prevention Week Proclamation 2020 PDF.pdf \(158 KB\)](#)

3. Consent Agenda

Subject :	G. Request from Twin Cities Pads to hold a bucket brigade on October 10, 2020
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve petition from Twin Cities PADS to hold a bucket brigade on October 10, 2020

Public Content

Annual campaign to raise funds to help offset costs of running the shelter.

File Attachments

[Pads BB 10 2020.pdf \(162 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. Business Items

Subject :	A. Ordinance No. 2020-09-32 Annexing certain territory contiguous to the City of Sterling (Steelton Subdivision - Group 10)
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Ordinance No. 2020-09-32 Annexing certain territory contiguous to the City of Sterling (Steelton Subdivision - Group 10)

Public Content

On September 8, 2020, the City Council referred this matter to the Plan Commission. A public hearing was held at the Plan Commission meeting on September 17, 2020, regarding the proposed annexation and zoning recommendations for the 4 parcels. These property owners have all been connected to city sewer for years and have signed pre-annexation agreements on file. All property owners have received notification of the annexation.

File Attachments

[STERLING Ordinance Approving Annexation \(Group 10\) 1-29-20.pdf \(316 KB\)](#)

[STERLING Group 10 Territory Map 1-29-20.pdf \(306 KB\)](#)

[STERLING Steelton Group 10 Legal Descriptions.pdf \(182 KB\)](#)

8. Business Items

Subject :	B. Resolution No. R2020-09-22 to Refer Consideration to Annex Certain Territory Contiguous to the City of Sterling (Steelton Subdivision - Group 11)
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Resolution No. R2020-09-22 to Refer Consideration to Annex Certain Territory Contiguous to the City of Sterling (Steelton Subdivision - Group 11)

Public Content

This is Round 11 of the annexations of the Steelton Subdivision. These 5 properties have connected to city sewer and have annexation agreements to annex once contiguous.

File Attachments

[STERLING Resolution Referring Annexation to Plan Commission \(Steelton Group 11\) 1-29-20.pdf \(309 KB\)](#)

[STERLING Group 11 Territory Map 1-29-20.pdf \(324 KB\)](#)

[Property list Group 11.pdf \(187 KB\)](#)

8. Business Items

Subject :	C. Ordinance No. 2020-09-33 Approving Entry into the Local Cures Program
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Action
Budget Source :	Approve Ordinance No. 2020-09-33 Approving Entry into the Local Cures Program

Public Content

The Local Coronavirus Urgent Remediation Emergency (or Local CURE) Support Program is a local government assistance program that applies to all units of local government outside of Cook, Lake, Will, Kate, & DuPage counties. The Program is federally funded from the Coronavirus Relief Fund using dollars allocated to Illinois through the CARES Act. It will reimburse units of local government for costs that:

- are necessary expenditures incurred due to the public health emergency with respect to COVID-19;
- were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the unit of local government; and
- were incurred during the period beginning March 1, 2020 and ending December 30, 2020.

File Attachments

[20200933 Local Cure Ordinance.pdf \(85 KB\)](#)

[Local Cure Program agreement.pdf \(516 KB\)](#)

8. Business Items

Subject :	D. Final Payment to Civil Constructors Inc. for the Sanitary Forcemain Extension 16th Ave and Lynn Boulevard in the amount of \$59,458.23
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends final payment to Civil Constructors, Inc in the amount of \$59,458.23

Public Content

In 2019, City Council approved a contract with Civil Constructors to replace a collapsed sanitary sewer line beneath the farm field Northeast of the intersection of 16th Avenue and Lynn Boulevard. The bid amount was \$319,931.13. Change Order #1 reduced the total contract price to \$317,327.13. The balance due for final payment after prior payments is \$59,458.23

File Attachments

[Civil Contractor Pay Request 16th Ave Lynn Blvd Council.pdf \(2.015 KB\)](#)

8. Business Items

Subject :	E. Change Order #1 Sanitary Forcemain Extension 16th Ave and Lynn Boulevard
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends approving Change Order #1, reducing the contract by \$2,604 to \$317,327.13

Public Content

Change Order #1 reflects actual quantities used in the construction of the sanitary sewer forcemain that replaced the collapsed sanitary sewer beneath the farm field Northeast of the intersection of 16th Avenue and Lynn Boulevard. The change order decreases the total contract by \$2,604.00

File Attachments

[Civil Contractor Change Order 16th Aven & Lynn Blvd.pdf \(388 KB\)](#)

8. Business Items

Subject :	F. Discussion in reference to the Utility Billing Late Fees
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Discussion

Public Content

The Illinois Commerce Commission announced several utilities have extended their moratorium on utility shutoffs until September 30, 2020. Since Covid-19 became a pandemic, a number of utilities suspended shutoffs and late fees.

The balances of delinquent sewer and waste accounts have increased substantially since the City suspended penalties due to COVID. Total outstanding balances have increased by 14.5% when compared to the prior year. Account balances over 120 days old increased 27% compared to the prior year.

A discussion regarding when to resume late fees and shut-offs is encouraged.

11. Executive Session

Subject :	A. Closed Session for Employment/Appointment Matters: 5 ILCS 120/2 allows public bodies to hold closed meetings to consider the following employment or appointment-related topics:(1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body."
Meeting :	Sep 21, 2020 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Make a motion to move to Closed Session for Employment /Appointment Matters: 5 ILCS 120/2 allows public bodies to hold closed meetings to consider the following employment

or appointment-related topics:(1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body."