

Tuesday, September 5, 2023
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue
Link to join Webinar
<https://us02web.zoom.us/j/83442221213>

1. Meeting Opening

Subject : A. Call to Order
Meeting : Sep 5, 2023 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Sep 5, 2023 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Sep 5, 2023 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Sep 5, 2023 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Sep 5, 2023 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc08212023.pdf \(109 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Sep 5, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[admin_20230831_122833.pdf \(547 KB\)](#)
[Accounts Payable by G_L Distribution Report 08_31_2023 11_29_25 AM_Mary McCormick_3D40A369.pdf \(343 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Sterling High School Homecoming Parade on October 6, 2023
Meeting :	Sep 5, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Sterling High School to hold a Homecoming Parade on October 6, 2023

Public Content

Sterling High School petitioned the City to conduct their annual Homecoming parade on October 6, 2023, at 3:30pm. Attached is the letter from Sterling High School as well as the requested route.

File Attachments

[Parade Route.pdf \(56 KB\)](#)

[Parade Letter.pdf \(134 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. Newman Central High School Homecoming Parade on September 29, 2023
Meeting :	Sep 5, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Newman Central Catholic High School to hold a Homecoming Parade on September 29, 2023

Public Content

Newman High School petitioned the City to conduct their annual Homecoming parade on September 29, 2023, at 2:00pm. Attached is the letter from Newman, including the requested route.

File Attachments

[admin_20230828_112458.pdf \(73 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Proclamation Declaring September 10th through September 16th, 2023 as Chamber of Commerce Week.
Meeting :	Sep 5, 2023 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Proclamation Declaring September 10th through September 16th, 2023 as Chamber of Commerce Week.

Public Content

This proclamation recognizes the contributions of the Sauk Valley Area Chamber in our community

File Attachments

[Chamber Proclamation 2023 PDF.pdf \(84 KB\)](#)

3. Consent Agenda

Subject :	F. Proclamation Declaring September as Attendance Awareness Month
Meeting :	Sep 5, 2023 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Proclamation Declaring September as Attendance Awareness Month

Public Content

This proclamation recognizes the challenges affecting schools with absenteeism. The City of Sterling is dedicated to focusing on reducing absenteeism and addressing factors that cause students to miss school.

File Attachments

[Attendance Awareness Month Proclamation PDF Council.pdf \(78 KB\)](#)

3. Consent Agenda

Subject :	G. Pay Request #1 for Resurfacing Various Streets To Martin and Company Excavating in the amount of \$57,832.78
Meeting :	Sep 5, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Pay Request #1 for Resurfacing Various Streets To Martin and Company Excavating in the amount of \$57,832.78

Public Content

At the June 19, 2023 Council Meeting, the City Council approved the bid for the 2023 Street Reconstruction Program to Martin & Company in the amount of \$518,574.57. Pay request #1 is in the amount of \$57,832.78 after the 10% retainage holdback. This is roughly 11% of the contract amount.

Roads include:

- East 6th - Between 7th Avenue and 8th Avenue
- East 22nd Place
- Broadway Avenue dead end
- East 9th Street off of 8th Avenue and East 6th Street - "Hore-shoe alley"
- Avenue F - West LeFevre to West 18th Street
- Avenue G - West LeFevre to West 18th Street
- Alley between East 6th Street and East 5th street / south of 1st Avenue and North of Locust

- Woodlawn Road between East Lincolnway and the City limits
- River Road between East Lincolnway and the City Limits
- 7th Avenue from East 14th Street to East 16th Street
- 5th Avenue - the 500 block
- Alley from East 5th to East 6th Street between 2nd and 3rd Avenue
- Avenue E between West 13th Street and West 14th Street
- Avenue I between West LeFevre and West 15th Street
- West 15th Street from Avenue I to Avenue J

File Attachments

[Council Agenda Item - Pay Request Martin & Company Street Milling and Resurfacing.pdf \(850 KB\)](#)

Consent

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3. Consent Agenda

Subject :	H. Refer to the Plan Commission the Vacation of a Portion of West 5th Street Right of Way
Meeting :	Sep 5, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Refer to the Plan Commission the Vacation of a Portion of West 5th Street Right of Way

Public Content

Refer to the Plan Commission for a vacation of a portion of West 5th street right of way.

File Attachments

[VACATION DESCRIPTION.pdf \(71 KB\)](#)
[1135D23_Vacation Plat 08-16-23.pdf \(130 KB\)](#)

Consent

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3. Consent Agenda

Subject :	I. Refer to Plan Commission a Request for a Special Use from Locust Street Solar, LLC for a Solar Farm Located at Locust Street and Science Ridge Road
Meeting :	Sep 5, 2023 - City Council Meeting at 6:30 pm

Type :	Action (Consent)
Recommended Action :	Refer to Plan Commission a Request for a Special Use from Locust Street Solar, LLC for a Solar Farm Located at Locust Street and Science Ridge Road

Public Content

Refer to Plan Commission a Special use request within 1.5 milesthe Citys corporate limit

File Attachments

- [23001123 - 12 - SUP Plans 24x36.pdf \(6,757 KB\)](#)
- [23001123 - 00a - SUP Package.pdf \(5,728 KB\)](#)
- [23001123 - 00 - Transmittal - City.pdf \(672 KB\)](#)

Consent

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8. Business Items

Subject :	A. Ordinance 2023-09-19 establishing and designating the Northland Mall Business District Eligibility Study and Business District Plan and approving the Northland Mall Business District in the City of Sterling, Whiteside County, Illinois.
Meeting :	Sep 5, 2023 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance 2023-09-19 establishing and designating the Northland Mall Business District Eligibility Study and Business District Plan and approving the Northland Mall Business District in the City of Sterling, Whiteside County, Illinois.

Public Content

The Business Development District (BDD) creates an additional sales tax, up to 1%, only within the BDD area, that may be used to reimburse the developer for redevelopment costs or for other public improvements within the District.

The BDD does not impose a new sales tax on any property outside the BDD area. The establishment of a BDD requires a public hearing which was held at the August 21st meeting, a report finding the area to be blighted, and the adoption of this ordinance.

File Attachments

[ORDINANCE Establishing Northland Mall Business District.pdf \(6,499 KB\)](#)

8. Business Items

Subject :	B. Ordinance 2023-09-20 imposing Business District taxes within the Northland Mall Business District.
Meeting :	Sep 5, 2023 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance 2023-09-20 imposing Business District taxes within the Northland Mall Business District.

Public Content

An Ordinance imposing a Business District Service Occupation Tax must be filed with the Illinois Department of Revenue by October 1st to begin collections the following January 1st. Revenues generated from this tax in the Business Development District will be held by the City in a separate fund. Reimbursement of project costs to the developer will be made only after a redevelopment agreement is authorized by the City Council.

File Attachments

[ORDINANCE Imposing Business District Taxes \(For Agenda\).pdf \(6,472 KB\)](#)