

Tuesday, September 4, 2018
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : Sep 4, 2018 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Sep 4, 2018 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Sep 4, 2018 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Sep 4, 2018 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Sep 4, 2018 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc082018.pdf \(75 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Sep 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[apsummary 09-04-18.pdf \(382 KB\)](#)

[Acct Pay 09-04-18.pdf \(363 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Homecoming Parade for Sterling High School
Meeting :	Sep 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Parade Route and Date for Sterling High School Homecoming Parade on Friday, September 28, 2018 at 3:30 pm

Public Content

Laura Miller, Student Council Advisor, has requested permission to hold the annual Homecoming Parade on Friday, September 28, 2018 at 3:30 pm. Parade route will be between 14th and 19th Streets and Second and Sixth Avenues. Map is attached.

File Attachments

[Sterling parade.pdf \(57 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. Homecoming Parade for Newman High School
Meeting :	Sep 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Route and Time for Newman High School Homecoming Parade on October 5, 2018 at 2:00 pm.

Public Content

Andrew Olson, Social Science Teacher, has submitted a request for street closures for the homecoming parade on October 5, 2018 at 2:00 pm. Parade will be contained between West 23rd Street and 14th Street and Avenue D to Oak Grove Avenue.

File Attachments

[Newman parade.pdf \(42 KB\)](#)

3. Consent Agenda

Subject :	E. Knights of Columbus to hold a bucket brigade on September 14, 2018
Meeting :	Sep 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Knights of Columbus to hold a bucket brigade on September 14, 2018

Public Content

This is the Knights of Columbus annual Tootsie Roll Drive, held nationwide, to raise funds to support local programs that help people with special needs.

File Attachments

[knights 2018.pdf \(146 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Petition from Caseys General Stores to annex certain property at 2806 W 4th Street, PIN # 11-19-426-003, and zone said property as CB (Community Business).
Meeting :	Sep 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends that this petition be referred to the Plan Commission for a Public Hearing at its regularly scheduled meeting of September 20, 2018.

Public Content

The subject property is located just outside the City limits. The septic system has failed and since the sanitary sewer is available to this property, they are required by the Illinois Department of Public Health to connect to the City sewer system. Further, as the property is contiguous to city limits, it is appropriate for them to annex upon connection to sewer.

Consent

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3. Consent Agenda

Subject :	G. Pay Pay Request #2 for Twin City Construction in the amount of \$93,709.36 for the 2018 Streets Project Contract #1
Meeting :	Sep 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Pay Pay Request #2 for Twin City Construction in the amount of \$93,709.36 for the 2018 Streets Project Contract #1

Public Content

This is the second payment for 8th Street from Locust to First Avenue and 16th Street from 11th Avenue to 18th Avenue.

File Attachments

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. Recommended Personnel Action

Subject :	A. Swear in Firefighter Tanner Seidel
Meeting :	Sep 4, 2018 - City Council Meeting at 6:30 pm
Type :	Presentation

Public Content

Tanner Seidel graduated Fire Academy on August 24. He lives in Rock Falls and is currently assigned to Captain Jason Williamson's shift.

City Clerk Rombouts will administer the Oath of Office.

6. Presentations and Awards

Subject :	A. Proclamation declaring September 10 through September 14, 2018 as Chamber of Commerce Week
Meeting :	Sep 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Proclamation declaring September 10 through September 14, 2018 as Chamber of Commerce Week

File Attachments

[Proc-Chamber.pdf \(57 KB\)](#)

8. Business Items

Subject :	A. Bid from Twin City Construction of the Dillon Avenue Reconstruction Project in the amount of \$865,700.00
Meeting :	Sep 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff and the consulting engineers recommend Council award the low bid of \$865,700 to Twin City Construction for the Phase 1 Dillon Avenue Stormwater Improvement Project.

Public Content

Bids for Phase 1 of the Dillon Avenue Stormwater Improvement Project were opened on August 30, 2018. Three bids were received with the low bid of \$865,700 from Twin City Construction of Sterling, Illinois. This was approximately 13 percent lower than the engineers opinion of probable construction cost.

This project consists of stormwater drainage improvements including new storm sewers and new curb and gutter, as well as new streets and sidewalks for Dillon Avenue from 11th Street to Lefevre. The project will begin this fall and will likely conclude in the spring. The City hopes to let bids for Phase 2, which will improve Dillon Avenue south of 11th Street in 2019 pending property acquisition. Funding for this project comes from the most recently adopted ½ cent local option sales tax referendum.

Willett Hofmann & Associates, Inc. and the City have a long history of working on numerous projects together. Based on our previous experience with this contractor, we have found Twin City Construction. to be a responsible bidder.

Recommendation: Staff and the consulting engineers recommend Council award the low bid of \$865,700 to Twin City Construction for the Phase 1 Dillon Avenue Stormwater Improvement Project.

File Attachments

[dillon ave.pdf \(56 KB\)](#)
[dillon ave - tab sheet.pdf \(56 KB\)](#)
[dillon ave - wha.pdf \(40 KB\)](#)
[dillon ave - specs.pdf \(9,563 KB\)](#)
[dillon ave - color map.pdf \(3,541 KB\)](#)

8. Business Items

Subject :	B. Resolution #R2018-09-15 Authorizing the Sale of Surplus Real Estate at 805 Maple Lane
Meeting :	Sep 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Resolution #R2018-09-15 Authorizing the Sale of Surplus Real Estate at 805 Maple Lane

Public Content

The owner of the property located at 805 Maple Lane passed away earlier this year. The descendants family wasnt interested in the property. The City acquired the property via a deed in lieu of foreclosure for past lawn mowing liens. This resolution will permit the City to sell this property. Upon publishing the resolution, the City must wait a reasonable time for proposals to be submitted. The highest proposal meeting at least 80% of the appraisal can then be accepted.

File Attachments

[R2018-9-15 Maple Lane property.pdf \(97 KB\)](#)
[Maple Lane appraisal.pdf \(11,317 KB\)](#)
[TLS letter - Maple Lane.pdf \(49 KB\)](#)

8. Business Items

Subject :	C. Resolution #2018-09-16 Authorize Exclusive Easement to Northern Illinois Gas Company (NICOR Gas Company) for laying, maintaining, operating, renewing, replacing and removing gas mains
Meeting :	Sep 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends approving Resolution #R2018-09-16 Authorizing Grant of an Exclusive Easement to Northern Illinois Gas Company d/b/a Nicor Gas Company for laying, maintaining, operating, renewing, replacing and removing gas mains in consideration of their request.

Public Content

Nicor is replacing a large gas pipeline that currently crosses near the Avenue G bridge with a new 12 pipeline to be bored under the Rock River from Rock Falls to Lawrence Park to the Sterling riverfront area near the border of Sterling Steel where the project will terminate at Wallace Street. Because of the size and pressure of the pipeline, Nicor is requesting a 25 exclusive easement to protect this critical pipe from any future encroachments that may hinder their ability to access to the line and to further protect the integrity and safe operations of the line. With their larger diameter pipe, they typically do not allow trees to be over the pipe as the roots can impact the coatings of the pipe and can act as a lightning rod and can restrict access to the pipeline.

Nicor has worked with city staff, including the City Attorney to develop an easement that satisfies both parties and addresses concerns ranging from site restoration to ensuring compliance with the environmental no further remediation letter attached to the site. Because of the site disruption and loss of some uses, Nicor is offering \$50,000 in consideration for this easement for the use of constructing a multi-use path on their easement after their work is complete.

File Attachments

[R2018-9-16 NICOR.pdf \(84 KB\)](#)
[NICOR easement map.pdf \(160 KB\)](#)
[NICOR easement.pdf \(240 KB\)](#)
[NICOR letter.pdf \(130 KB\)](#)

8. Business Items

Subject :	D. Sterling Public Market Site Work
Meeting :	Sep 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends Council reject all bids for the Sterling Public Market

Public Content

The City of Sterling sought bids to improve the area south of 2nd Street between Ave B and Ave C in the CBD TIF for use as an open market area to complement the indoor farmers market immediately to the east of the site. Bids were opened August 29th. Only two bids were received. The low bid of \$556,365.45 exceeded the engineers estimate of \$406,099 by \$152,261.35 or 37.5%.

Staff recommends rejecting the bids and rebidding the project at a later time with some modifications. The original bid request had a hard deadline in order to have the site ready for the Hops on the Rock event. The deadline forced the contractors to have their bids account for that, including overtime costs. After consulting with the engineers, the staff feels the best option is to rebid this project in the fall for early spring work. Sterling Main Street has been contacted and made aware that the site will not be ready and the festival may be moved onto W. 2nd Street instead.

File Attachments

- [market walkway.doc \(25 KB\)](#)
- [market walkway bid tabs.pdf \(33 KB\)](#)
- [market walkway proposal.pdf \(16,562 KB\)](#)
- [market walkway proposals submitted.pdf \(998 KB\)](#)

11. Executive Session

Subject :	A. Move to "Closed Session" as provided for under 5 ILCS 120/2(c) for the purpose of discussing personnel performance
Meeting :	Sep 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Make a motion to adjourn to closed session as provided for under Subsection 1 of 5 ILCS 120/2(c) for discussion of personnel performance.

Public Content

5 ILCS 120/2(c) provides the Governing Body with certain exceptions to the Open Meetings Act and allows for the conducting of a closed session. Personnel is covered under subsection (1) of 5 ILCS 120/2 (c). It is the policy of the City of Sterling to conduct discussions relating to personnel in such a closed session.

5 ILCS Section 120/2a provides A public body may hold a meeting closed to the public, or close a portion of a meeting to the public, upon a majority vote of a quorum present, taken at a meeting open to the public for which notice has been given as required by this Act.. Therefore, the City Council should move by simple majority vote to go into a closed session for the purpose as stated above.