

Monday, August 7, 2023
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : Aug 7, 2023 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Aug 7, 2023 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Aug 7, 2023 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Aug 7, 2023 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Aug 7, 2023 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc07172023.pdf \(172 KB\)](#)
[02 16 23 Minutes.pdf \(81 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Aug 7, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Accounts Payable by G_L Distribution Report 08_04_2023 10_31_22 AM_Mary McCormick_3D40A075.pdf \(499 KB\)](#)
[admin_20230804_113041.pdf \(955 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Resolution No. 2023-08-21 Authorizing Letter of Non-objection to Whiteside County Relating to Subdivision Platt Approval at 13420 Galt Road
Meeting :	Aug 7, 2023 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Resolution No. 2023-08-21 Authorizing Letter of Non-objection to Whiteside County Relating to Subdivision Platt Approval at 13420 Galt Road

Public Content

On July 20, 2023 the City of Sterling Plan Commission reviewed a petition from Daniel Winstead requesting to subdivide a plat to create three lots, Lot 1 of 0.98-acres, Lot 2 of 10-2-acres, and Lot 3 of 6.9-acres from parent parcel PIN 10-25-300-010 (13420 Galt Road). The Plan Commission recommends sending Whiteside County a letter of no objection

File Attachments

[ETJ-Shandilyan Addition_Galt Road Plat_2023 07 13.pdf \(721 KB\)](#)
[Shandilyan.pdf \(660 KB\)](#)
[admin_20230630_135739.pdf \(172 KB\)](#)
[Res 2023-08-21 Letter of No Objection 10-25-300-010.pdf \(110 KB\)](#)

3. Consent Agenda

Subject :	D. Pay Request #3 for Wallace Street to Gensini Excavation Inc. in the amount of \$601,676.35
Meeting :	Aug 7, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Pay Request #3 for Wallace Street to Gensini Excavation Inc. in the amount of \$601,676.35

Public Content

June 20, 2022 Sterling City Council awarded the bid tofor Wallace Street Reconstruction Phase II to Gensini of Princeton, Illinois in the amount of \$3,051,451.70.Work was originally scheduled to be completed in June of 2023, weather permitting. Due to utility conflicts, work will likely be completed at the end of summer.

File Attachments

[Council Agenda Item - Pay Request #3 Gensini - Wallace Street.pdf \(392 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Open Door Community Church request to waive rental fees to utilize Grandon Civic Center on August 20, 2023
Meeting :	Aug 7, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the Petition from Open Door Community Church to waive rental fees for Grandon Civic Center on August 20, 2023 to have a joint Community Worship Service.

Public Content

Open Door Community Church along with The Big Red Church and Macedonia Baptist Church would like to hold a Community outdoor worship service at Grandon Civic Center on August 20, 2023. The idea came to them after learning of the Community Worship Service put together by other surrounding area churches (St. Paul, Immanuel Lutheran-Rock Falls, 1st Presbyterian).

File Attachments

[admin_20230801_124700.pdf \(370 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Girl Scouts of Northern Illinois Troop 150 to hold a Bucket Brigade on August 12, 2023
Meeting :	Aug 7, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Girl Scouts of Northern Illinois Troop 150 to hold a Bucket Brigade on August 12, 2023

Public Content

Funds from this Bucket Brigade will be donated to United Way of Whiteside County. By completing their efforts, the Girl Scouts of Northern Illinois Troop 150 will earn their Bronze badge for giving back to the Community.

File Attachments

[admin_20230801_124709.pdf \(149 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Request to block off the road between Douglas Drive and Chestnut Avenue to host a neighborhood Back To School Block Party
Meeting :	Aug 7, 2023 - City Council Meeting at 6:30 pm

Type :	Action (Consent)
Recommended Action :	Approve the petition, if acceptable, to close the road between Douglas Drive and Chestnut Avenue from 11:00 a.m to 8:00 p.m to allow for a neighborhood Back to School Block Party.

Public Content

Tricia Ebersole from 1107 Douglas Drive and David Betancourt from 1106 Douglas Drive would like to host a neighborhood block party to celebrate the kids before they have to go back to school.

File Attachments

[admin_20230801_151034.pdf \(730 KB\)](#)

Consent

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4. Presentations and Awards

Subject :	A. Presentation of Resolution 2023-05-14 Honoring Charles "Skip" Lee for his Distinguished Service to the City of Sterling
Meeting :	Aug 7, 2023 - City Council Meeting at 6:30 pm
Type :	Presentation

Public Content

On May 1, 2023, the City Council authorized a Resolution honoring Charles "Skip" Lee for his years of service to the community as Mayor, Alderman and so much more. Mayor Lee was unable to receive the Resolution that night and is scheduled to attend this meeting to accept the Resolution.

File Attachments

[Mayor Lee Resolution.pdf \(385 KB\)](#)

8. Business Items

Subject :	A. Waive Bid Process and Accept Proposal from NuToys in the amount of \$353,985 for Playground Equipment at the Riverfront Park
Meeting :	Aug 7, 2023 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	The Riverfront Commission Recommends Waiving the Bid Process and Accept Proposal from NuToys in the amount

of \$353,985 for Playground Equipment at the Riverfront Park

Public Content

The Riverfront Commission has been meeting regularly to work on plans for the riverfront area. One of the major components of the riverfront is a large playground area. A subcommittee was formed to explore options for the playground area, including ADA accessible components and areas for different ages.

Several focus groups were held and open to the public at various locations over the past several months to survey the community on the types of equipment parents would like to see in the playground area. Two vendors emerged with equipment that was sought after and in a natural look to complement the reclamation of the riverfront from an industrial area to a naturalized area.

The two proposals on the Council's Agenda are from the preferred vendors with play features that were agreed to by consensus. The Riverfront Commission is recommending purchase of the equipment in advance to avoid possible pricing changes and show progress to the community. The equipment will be delivered when the site is ready. A separate proposal for site engineering will come to the Council later this year.

File Attachments

[NuToys STR23RIV5.pdf \(100 KB\)](#)

[Enscape Binder_2023-07-13.pdf \(2.111 KB\)](#)

8. Business Items

Subject :	B. Waive Bid Process and Accept Proposal from Kompan in the amount of \$102,952.85 for Playground Equipment at the Riverfront Park
Meeting :	Aug 7, 2023 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	The Riverfront Commission Recommends Waiving the Bid Process and Accept Proposal from Kompan in the amount of \$102,952.85 for Playground Equipment at the Riverfront Park

Public Content

The Riverfront Commission has been meeting regularly to work on plans for the riverfront area. One of the major components of the riverfront is a large playground area. A subcommittee was formed to explore options for the playground area, including ADA accessible components and areas for different ages.

Several focus groups were held and open to the public at various locations over the past several months to survey the community on the types of equipment parents would like to see in the playground area. Two vendors emerged with equipment that was sought after and in a natural look to complement the reclamation of the riverfront from an industrial area to a naturalized area.

The two proposals on the Council's Agenda are from the preferred vendors with play features that were agreed to by consensus. The Riverfront Commission is recommending purchase of the equipment in advance to avoid possible pricing changes and show progress to the community. The equipment will be delivered when the site is ready. A separate proposal for site engineering will come to the Council later this year.

File Attachments

[Kompan Sales_Proposal_SP124925.pdf \(614 KB\)](#)

[Enscape Binder_2023-07-13.pdf \(2.111 KB\)](#)

8. Business Items

Subject :	C. Ordinance 2023-08-14 Amending Provisions relating to Electronic Messaging Signs
Meeting :	Aug 7, 2023 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Ordinance 2023-08-14 Amending Provisions relating to Electronic Messaging Signs

Public Content

The current sign code was updated in 2011 and percentages were established for electronic message and changeable copy signs. The current code requires a larger identification sign to accommodate readable electronic message signs. Staff has received requests from several sign companies to adjust the requirement for a the larger identification signs.

On July 20, 2023 the Plan Commission held a public hearing in regards to Amending Chapter 102 Section 709, of the Zoning Code, to Amend Provisions relating toelectronic messaging signs. The Plan Commission recommends approval Ordinance 2023-08-14

File Attachments

[Ord 2023-08-14 Amending the Sign Code.pdf \(175 KB\)](#)

[EMB to PC \(2\).xlsx \(11 KB\)](#)

[M-EMC Code Update_2023 07 13 \(1\).pdf \(284 KB\)](#)

8. Business Items

Subject :	D. Award bid to Stichter Construction for removal of the structure at 612 West 3rd Street in the amount of \$13,967.00
Meeting :	Aug 7, 2023 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the recommendation of the Staff that the City Council award the contract to demolish 612 W. 3rd Street to Stichter Construction Co., Erie, Illinois, in the amount of \$13,967.00.

Public Content

The City of Sterling acquired the subject property at 612 W. 3rd Street on May 22, 2023 by means of a Judicial Deed.

Bids were advertised for the demolition of the building on July 14, 2023, and two (2) bids was received. The bids were opened on Tuesday, August 1, 2023.

The low bid received was from Stichter Construction Co., Erie Illinois, in the amount of \$13,967.00. The bid was found to be in accordance with the Bid Specifications. Funding for this work will be from the Strong Communities Program (SCP).

File Attachments

[Bid opening minutes. Demolition of 612 W 3rd St.pdf \(22 KB\)](#)
[612 W 3rd St. Prior to demolition. Front view.JPG \(5,428 KB\)](#)

11. Executive Session

Subject :	A. Discussion Related to the Purchase or Leasing of Real Property
Meeting :	Aug 7, 2023 - City Council Meeting at 6:30 pm
Type :	Action, Discussion
Recommended Action :	Move to closed session as provided for under 5 ILCS 120 /2 for the purposes of discussion related to the purchase or leasing of real property.

Public Content

5 ILCS 120/2 provides the Governing Body with certain exceptions to the Open Meetings Act and allows for the conducting of a closed session. Provisions of 5ILCS 120/2(c)(5) specifically provide for a closed session to discuss the purchase or lease of real property for the use of the public body.

It is the policy of the City of Sterling to conduct discussions relating to the purchasing or leasing of real property in such a closed session. Therefore, the City Council should move by simple majority vote to go into a closed session for the above purpose as provided for under 5 ILCS 120/2.

No action will follow the closed session.