Monday, August 6, 2018
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject :	A. Call to Order
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	C. Pledge of Allegiance
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

public comment policy.pdf (75 KB)

3. Consent Agenda

Subject :	A. Approval of Minutes
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Minutes as presented

File Attachments

cc071618.pdf (129 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

Acct Pay 08-06-18.pdf (470 KB)
apsummary 08-06-18.pdf (357 KB)

Consent

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3. Consent Agenda

Subject :	C. Plan Commission Minutes
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)

File Attachments

pc minutes 7 19 18.pdf (109 KB)

Consent

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3. Consent Agenda

Subject :	D. Award Bid for Demolition of 402 Sixth Avenue
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	It is the recommendation of the Staff that the City Council award the contract to demolish 402 Sixth Avenue to Stichter Construction, Inc., of Erie, Illinois in the amount of $8,350.00

Public Content

The City of Sterling acquired the subject property by a Judicial Deed on June 4, 2018. Bids were advertised for the demolition of the building on July 2, 2018, and four (4) bids were received. The bids were opened on July 20, 2018.

The low bid received was from Stichter Construction, Inc., Erie, Illinois, in the amount of $8,350.00 The bid was found to be in accordance with the Bid Specifications.

Funding for this work is being provided through the Abandoned Residential Property Municipal Relief Program (APP). A grant awarded to the City of Sterling by the Illinois Housing Development Authority.

File Attachments

demo 402 6th Ave.pdf (56 KB)
402 6th Ave photo.pdf (1,459 KB)

Consent

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3. Consent Agenda

Subject :	E. Sterling American Legion Auxiliary to hold a bucket brigade on August 18, 2018
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Sterling American Legion Auxiliary to hold a bucket brigade on August 18, 2018

Public Content

This bucket brigade is an annual campaign the Sterling American Legion Auxiliary organizes in an effort to raise funds for our local veterans.

File Attachments

poppy 2018.pdf (100 KB)

Consent

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3. Consent Agenda

Subject :	F. Partial Pay Request #1 for Twin City Construction in the amount of $99,842.40 for the Street 2018 Projects Contract #1
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends approval of Partial Pay Request #1 to Twin City Construction in the amount of $99,842.40 for the 2018 Street Projects Contract #1

Public Content

At the June 18th Council Meeting, the Council awarded a bid to Twin City Construction in the amount of $377,777.77 for East Eighth Street from Locust to First Avenue and East 16th Street from 11th Avenue to 16th Avenue. The first partial payment represent payment for work done to date. The oversight engineer has approved the pay request.

File Attachments

PPR1 - 16th Street.pdf (106 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

6. Presentations and Awards

Subject :	A. Proclamation for National Night Out
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Action, Recognition
Recommended Action :	Approve the Proclamation declaring Tuesday, August 7, 2018 as National Night Out

Public Content

The National Association of Town Watch (NATW) is sponsoring this event for Tuesday, August 7, 2018.

File Attachments

Proc-National Night Out (1).pdf (103 KB)

8. Business Items

Subject :	A. #2018-08-29 allowing the Sterling American Legion a Special Use Permit to construct signage in the right-of-way at 601 First Avenue
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance #2018-08-29 authorizing a Special Use Permit for property owned by Sterling American Legion Post 296 located at 601 1st Avenue to allow signage in the ROW.

Public Content

At its regularly scheduled meeting on June 18, 2018, the City Council referred the petition to the Plan Commission for a public hearing. The Plan Commission conducted said public hearing on July 19, 2018. The petitioners requested a Special Use Permit to allow for signage to be erected in the public right-of-way. The property had previous signage in the right-of-way that needed repair and upgrading. A sign permit has been submitted with all necessary items.

File Attachments

2018-8-29 Legion Sign.pdf (90 KB)
American Legion-DW.pdf (189 KB)
American Legion-sign.pdf (1,881 KB)

8. Business Items

Subject :	B. Ordinance #2018-08-30 restating and affirming prior approval of petition of WC-Sterling LLC, as owners of PIN # 11-16-151-002 and 11-16-151-003
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance #2018-08-30 restating and affirming prior approval of petition of WC-Sterling LLC, as owners of PIN # 11-16-151-002 and 11-16-151-003.

Public Content

The need for Ordinance #2018-08-30 is a result of the amount of time that has passed from the final approval of Ordinance #2017-05-13 which approved a Special Use Planned Development District and residential subdivide of the properties for the property formally known as Coventry Village. The original ordinance was

passed May 15, 2017. City code requires a final plat to be recorded within 3 months of City Council final approval city staff did not receive the final plat for signatures until July 16, 2018. This new ordinance simply starts that 3 month time table over again for the owners of the property to get the plats signed and properly recorded in the required time frame.

File Attachments

2018-8-30 Coventry.pdf (88 KB)

8. Business Items

Subject :	C. Ordinance #2018-08-31 Amending and Regulating the presence of certain animals within the City
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance # 2018-08-31 amending and regulating the presence of certain animals within the city

Public Content

After the discussion on the previously presented ordinances regarding the keeping of chickens within the city limits several changes have been made. This ordinance allows for up to 4 chickens can be kept on a single family residential property, must be 25 from any property line, and roosters are not permitted at any time.

File Attachments

2018-8-31 animals.pdf (229 KB)
ord regarding animals.pdf (109 KB)
animal laws - WI.pdf (585 KB)
Ltr re animal ordinances.pdf (48 KB)

8. Business Items

Subject :	D. Resolution #R2018-08-14 authorizing the acquisition of real property located at 805 Maple Lane
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Resolution #R2018-08-14 authorizing the acquisition of real property located at 805 Maple Lane.

Public Content

The owner of the property located at 805 Maple Lane passed away earlier this year. The family isnt interested in the property and there is no mortgage on the property. If left as is the city would be maintaining the lawn for the foreseeable future. Acquisition of the property is via a deed in lieu of foreclosure of the lawn moving lien we currently have on the property.

File Attachments

R2018-8-14 Maple Lane.pdf (77 KB)

8. Business Items

Subject :	E. Ordinance #2018-08-32 providing the exemption of Municipal Utility Taxes for Sterling Steel Company, LLC
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends approving Ordinance #2018-08-32 providing the exemption of Municipal Utility Taxes for Sterling Steel Company, LLC

Public Content

The City of Sterling adopted a municipal utility tax but permitted a 95% exemption from such taxes to Sterling Steel Company, LLC due to the extraordinary use of power used in the process of making steel. The exemption was allowable as Sterling Steel was located within an Enterprise Zone. The current exemption previously authorized for Sterling Steel, LLC, is set to expire on January 1, 2019. The expiration of the exemption at the time it was granted, coincided with the date the Whiteside County Enterprise Zone was set to expire. Since that time, the Whiteside County Enterprise Zone has been extended to December 31, 2032. Sterling Steel Company, LLC has requested the 95% municipal utility tax exemption be extended to again. Ordinance #2018-08-32extends the 95% exemption for 6 years, until January 1, 2025.

File Attachments

2018-8-32 sterling steel.pdf (86 KB)

8. Business Items

Subject :	F. Waive the bidding process and authorize the purchase of a walkway cover
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends the Council waive the bid process and authorize the purchase of the Poligon Chelsea structure, including engineering and delivery, in the amount of $174,722.00.

Public Content

The City Council approved the construction of a new covered walkway as part of the FY 18-19 Central Business District West TIF Budget. This walkway will be located west of the Twin City Indoor Farmers Market and can be used to host an outdoor farmers market along with other activities. Our City Planners firm has assisted us in designing and procuring the structure and walkway. The walkway, other paving improvements to the area and assembly of the covered walkway structure is going out to bid this week. The structure will be 30 x 104 and include cutouts for electric, Sterling Marketplace lettering at both ends as well as gutters and downspouts. The City is being offered 10% off to order this week, a savings of $19,068. Staff has reviewed the suitability of the structure and the overall design with our planners and Sterling Main Street/Farmers Market.

File Attachments

poligon quote.pdf (63 KB)

Purchase Order - Poligon.pdf (93 KB)
Market walkway final plan.pdf (17,482 KB)

11. Executive Session

Subject :	A. Move to "Closed Session" as provided for under 5 ILCS 120/2(c) for the purpose of discussing personnel performance
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Make a motion to adjourn to closed session as provided for under Subsection 1 of 5 ILCS 120/2(c) for discussion of personnel performance.

Public Content

5 ILCS 120/2(c) provides the Governing Body with certain exceptions to the Open Meetings Act and allows for the conducting of a closed session. Personnel is covered under subsection (1) of 5 ILCS 120/2 (c). It is the policy of the City of Sterling to conduct discussions relating to personnel in such a closed session.
5 ILCS Section 120/2a provides A public body may hold a meeting closed to the public, or close a portion of a meeting to the public, upon a majority vote of a quorum present, taken at a meeting open to the public for which notice has been given as required by this Act.. Therefore, the City Council should move by simple majority vote to go into a closed session for the purpose as stated above.

As part of the exec session, Aldermen Elston and Wise are going to suggest possible merit evaluation methods. These are specific to the City Manager's position. If one of the possible methods is agreeable to the Council, is compatible with the City Manager's contract, and requires formal approval, then we will do so after the Exec Session. The greater issue of a merit system for all employees not governed by a collective bargaining agreement - its definition, methodology, and implementation will be discussed at a later date.

12. Adjourn

Subject :	A. Discussion on Availability and Access to Riverfront Area
Meeting :	Aug 6, 2018 - City Council Meeting at 6:30 pm
Type :	