Monday, July 17, 2017
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject :	A. Call to Order
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	C. Pledge of Allegiance
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

public comment policy.pdf (75 KB)

3. Consent Agenda

Subject :	A. Approval of Minutes
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Minutes as presented

File Attachments

cc070317.pdf (141 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

Balance Sheets 06-30-17.pdf (218 KB)
Budget Performance 6-30-17.pdf (334 KB)
Accts Pay 07-17-17.pdf (275 KB)
apsummary 07-17-17.pdf (950 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	C. Resolution #R2017-07-13 to close streets for Bridge the Community Run and Fiesta Parade
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends approval of Resolution #R2017-07-13 to close streets for Bridge the Community Run and Fiesta Parade

Public Content

The Bridge the Community Run and Fiesta Parade organizers have requested the temporary closure of Illinois Routes 2 and 40 from North on First Avenue; West on Second Street, North on Route 40; East on Fourth Street to Grandon Civic Center for the annual run and parade from 8am 2:30pm on September 16, 2017.

File Attachments

R2017-7-13.pdf (67 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	D. Resolution #R2017-07-14 to Close streets for Taste of Fiesta
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends aproval of Resolution #R2017-07-14 to Close streets for Taste of Fiesta

Public Content

The Taste of Fiesta Committee is requesting 4th Street be closed at Central Park for the annual Taste of Fiesta on September 9, 2017. The City has granted this request in past years. IDOT must then approve the request as well as this is IL Route 2.

File Attachments

R2017-7-14 taste of fiesta.pdf (107 KB)
taste of fiesta petition.pdf (28 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	E. Resolution #R2017-07-15 Regarding the .02% Building and Maintenance Property Tax Levy for the Sterling Public Library
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Consider Resolution No. R2017-07-00 for the Library . 02% Building and Maintenance Levy and approve if acceptable.

Public Content

Attached is the resolution to begin the process for the Library .02% Building and Maintenance levy. Each year we must go through the reverse referendum process so the Library can request this levy. The steps involved are as follows:

1. Adopt a resolution to levy the tax.

2. Publish the resolution within 15 days of adoption.

3. Allow 30 days from publication for filing of petitions.

4. If 944 signatures are obtained on petitions representing ten percent (10%) of the total number of active registered voters in the City of Sterling, a referendum is held at the next general election.

5. If a referendum is required and the voters approve the levy, then the Council may include this levy in the tax levy ordinance to be adopted in December.

6. If no petition is filed within the 30-day period, the Council may levy the tax with the City's levy ordinance.

Attached is a copy of Resolution No. R2017-07-15.

File Attachments

R2017-7-15 Library.pdf (8 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	F. Petition from Sterling Park District to connect Building #2 located at 1900 Westwood Drive to the City sanitary sewer system.
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	It is the recommendation of the Staff that the City Council approves the petition to allow Sterling Park District to connect Building #2 located at 1900 Westwood Drive to the City sanitary sewer system.

Public Content

The subject property is located outside the City limits and the facility lacked restroom facilities. An extensive remodeling project is underway to make the building usable to the Park District. They are required by the Illinois Department of Public Health to connect to the City sewer system when the system is within 300 feet of the property.

File Attachments

sterling park district.pdf (215 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	G. Acceptance of the bid for demolition of a single-family dwelling and accessory detached garage located at 602 8th Avenue.
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	It is the recommendation of the Staff that the City Council award the contract to demolish 602 8th Avenue to Stichter Construction, Inc., of Erie, Illinois, in the amount of $9,499.00.

Public Content

The City of Sterling acquired the subject property by a Judicial Deed on July 7, 2016. Bids were advertised for the demolition of the building on JUNE 29, 2017, and four (4) bids were received. The bids were opened on Wednesday, July 12, 2017.

The low bid received was from Stichter Construction, Incorporated, Erie, Illinois, in the amount of $9,499.00. The bid was found to be in accordance with the Bid Specifications.

Funding for this work is being provided through the Abandoned Residential Property Municipal Relief Program (APP). A grant awarded to the City of Sterling by the Illinois Housing Development Authority.

File Attachments

602 8th Avenue.jpg (214 KB)
biddemo602-8thAve.pdf (55 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	H. Award bid for the Coliseum parking lot lighting to Tri-City Electric Company of Iowa in the amount of $71,558 with an alternate bid included of $4,175 to run conduit to the perimeter trees.
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends to award the low bid to Tri-City Electric Company of Iowa in the amount of $71,558 with an alternate bid included of $4,175 to run conduit to the perimeter trees.

Public Content

A donation was made to replace the parking lot lighting surrounding the Coliseum some years ago. The plan was to replace the poles and fixtures and to reuse the poles in Grandon as the lighting in Grandon is in poor shape. The fixtures and poles where purchased last fiscal year and the electrical portion was bid out this fiscal year because of time constraints. Eight bid packets were taken out and 3 bids were received all from qualified bidders.

Tri-City Electric of Iowa was the lowest bid at $71,558 well below what was budgeted for the project.

File Attachments

bidparkinglotlighting.pdf (21 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. Recommended Personnel Action

Subject :	A. Board Appointments - Scott Wolber to Hospital Board, and Alex Segneri to Band Commission
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Mayor Lee's recommendations for Scott Wolber to the Hospital Board and Alex Segneri to the Band Commission

Public Content

As set forth in Chapter 2, Administration, Article V, Boards, Commissions and Committees of the Sterling City Code; and with the advice and consent of the City Council, it is recommended to make the following appointments:

Scott Wolber to Hospital Board with term expiring June 30, 2020 to complete term

Alex Segneri to Band Commission with term expiring June 30, 2020 to complete term

File Attachments

cghappoint.pdf (211 KB)
Segneri - band comm.pdf (102 KB)

6. Presentations and Awards

Subject :	A. Presentation from City Intern Madison Hans on a new grant program to assist residents with disconnection sump pumps and roof drains from the sanitary sewer system.
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	

7. Unfinished Business

Subject :	A. Petition from Richard Hann (owner), John & Paula Gabor (tenant), 20 E 3rd Street requesting a rezone from DB (downtown business) to DB - Special Use to allow for the purpose of a tattoo studio
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	The Plan Commissions recommendation is to deny the Petitioners request to rezone from DB to DB Special Use for the property located at 20 E 3rd Street.

Public Content

At its regularly scheduled meeting on April 17, 2017, the City Council referred the petition to Plan Commission for a public hearing. The Plan Commission conducted said public hearing on May 18, 2017. Discussion was held and the petition was tabled for lack of information. On June 22, 2017 Plan Commission brought the issue off the table for further review.

Planner Wolff explained the petitioner had answered questions from the previous meeting and the Plan Commission's duty was to determine the properzoning, not ancillary concerns. The Plan Commission can impose conditions, such as hours and parking. They need to determine how it compliesand if it is low intensity. Supplementary information has been provided and concerns are satisfactorily addressed. Should the Plan Commission choose by the type of business, the questions should be based on health, safety, and morality concerns.

Members of the Plan Commission did discuss compatibility of the proposed use with the Comprehensive Plan and/or Redevelopment Plan of the downtown.

Plan Commission expressed concerns. One concern was the stereotype of a tattoo studio between the younger and older generations. The other concern is that it is a prime downtown location that will be open by appointment only. It will not generate extra foot traffic that is desired in this area.

Some downtown development representatives and businesses expressed concern as well, for this development, siting it as an "adverse impact".

The petitioner, Paula Gabor, stated they are willing to bring a business to the downtown and invest in the community.

The Plan Commission voted to deny the petition to rezone from DB to DB - Special Use to allow for a tattoo studio.

Plan Commission voted as follows:

Aye Munson, Gallardo, Freed, Larson, Chevalier

Nay Morris

Under the applicable statutory provision, an affirmative vote of four aldermen is required to overturn the recommendation of the Plan Commission.

File Attachments

PC-Hahn & Gabor DB SU-DW memo.pdf (609 KB)
2017-7-20 Tattoo Studio.pdf (143 KB)

8. Business Items

Subject :	A. Ordinance #2017-07-19, An Ordinance authorizing the issuance of General Obligation Bonds (Alternate Revenue Source), Series 2017 of the City of Sterling, Whiteside County, Illinois, in an aggregate principal amount not to exceed $10,000,000 for the purpose of financing various public infrastructure projects including stormwater and road improvement projects and paying certain costs of issuance of the Bonds, and providing for the levy of a direct annual tax sufficient to pay the principal of an interest on said bonds
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Ordinance #2017-07-19, An Ordinance authorizing the issuance of General Obligation Bonds (Alternate Revenue Source), Series 2017 of the City of Sterling, Whiteside County, Illinois, in an aggregate principal amount not to exceed $10,000,000 for the purpose of financing various public infrastructure projects including stormwater and road improvement projects and paying certain costs of issuance of the Bonds, and providing for the levy of a direct annual tax sufficient to pay the principal of an interest on said bonds

Public Content

The City Council will now consider the adoption of an ordinance providing for the issuance of alternate revenue bonds for the purpose of financing various public infrastructure projects including stormwater and road improvement projects and paying certain costs ofissuance of the Bonds, and providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds.

File Attachments

2017-7-19 Bond Ord.pdf (286 KB)

8. Business Items

Subject :	B. Agreement with Terri Wheeler for repayment of sanitary sewer lateral construction for 406 11th Avenue
Meeting :	Jul 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends approval of the sanitary sewer lateral repayment agreement, if acceptable.

Public Content

The City is reconstructing 11th Avefrom 4th Street to 6th Street this year. The sewer lateral that runs into the street from 406 11th Avenue is failing. Since the street is being torn up and repaved, it is better to have this fixed now than after the new road surface is in place. If the homeowner waits until it collapses completely, it will require a patch in the newly redone road. This agreement allows the work to be done now and the homeowner to spread the payments out over a three-year period. The City entered into a similar agreement for homes on the 100 block of 8th Avenue after a new sewer line was installed. The agreement stipulates that the debt stays with the property in the event the homeowner moves.

File Attachments

sewer agreement.pdf (177 KB)