

Monday, July 16, 2018
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : Jul 16, 2018 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Jul 16, 2018 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Jul 16, 2018 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Jul 16, 2018 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Jul 16, 2018 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc061818.pdf \(133 KB\)](#)
[cc062518.pdf \(68 KB\)](#)
[cc070218.pdf \(130 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Jul 16, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Acct Pay 07-16-18.pdf \(312 KB\)](#)
[apsummary 07-16-18.pdf \(358 KB\)](#)
[Balance Sheet 6-30-18.pdf \(327 KB\)](#)
[Budget Performance 6-30-18.pdf \(384 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Resolution #R2018-07-12 to close streets for Fiesta Parade
Meeting :	Jul 16, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2018-07-12 to close streets for a Running of the Bears and Fiesta Parade on Saturday, September 15, 2018

Public Content

This resolution approves the closure of State Routes to hold the annual Fiesta Day Parade. The resolution will be filed with IDOT for permission to close these streets.

The Running of the Bears is being sponsored by Sergeant Todd Messer's shift as a fundraiser for Special Olympics. 1000 rubber bears will be dropped from the First Avenue Bridge and race to Lawrence Park. Bears can be purchased from Sergeant Messer.

File Attachments

[R2018-7-12 Fiesta Parade.pdf \(114 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. Sterling Optimist Club to hold a bucket brigade on July 21, 2018
Meeting :	Jul 16, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from the Sterling Optimist Club to hold a bucket brigade on July 21, 2018

Public Content

The purpose of this bucket brigade is to raise money to give scholarships to graduating high school seniors that will attend Sauk Valley Community College in the Fall of 2019

File Attachments

[optimist 2018.pdf \(341 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. City of God to hold a bucket brigade on August 4, 2018
Meeting :	Jul 16, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from City of God to hold a bucket brigade on August 4, 2018

Public Content

The purpose of this bucket brigade is to raise funds for their annual backpack campaign in association with the National Night Out at Wallace Park.

Approximately 400 backpacks are handed out, each year, at the National Night Out event.

The National Night Out is scheduled for August 7, 2018

Consent

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3. Consent Agenda

Subject :	F. Resolution #R2018-07-13 to Sell Surplus City Property
Meeting :	Jul 16, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2018-07-13 to Sell Surplus City Property - 2004 Chevrolet Blazer

Public Content

This resolution permits the Police Department to sell at auction a 2004 Chevrolet Blazer that was obtained through a police related seizure and subsequent court ordered forfeiture.

Consent

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3. Consent Agenda

Subject :	G. Purchase Public Works Dump Truck and Related Equipment
Meeting :	Jul 16, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	It is the recommendation of the Staff to purchase the 2014 International Workstar from Thompson Truck in the amount of \$58,889.00 and accept the quote from Monroe Equipment in the amount of 52,665.00 to equip the 2014 International.

Public Content

Thompson International Trucks of Sterling has a new yellow 2014 international 7400 Workstar that meets our specs for a new truck, the unit is 4 years old with approximately 70 hours but still has the full factory warranty. The unit is \$58,889.00 which is \$20,311.00 under the state bid for a 2019 International (\$79,200.00), this price also includes painting the unit white.

Public Works received two quotes for equipping the 2014 International dump truck. Estimate includes stainless steel dump body, plow, auger, spinner, wing plow, lighting and pull tarp.

Monroe Equipment of Monroe Wisconsin was \$52,665.00 and Bonnell Industries of Dixon was \$56,560.00.

Consent

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3. Consent Agenda

Subject :	H. Acceptance of Sanitary Sewer Easements from Kurt and Brian Properties LLC; Matthew and Toni Garland; Wilco Rental Inc.; CGH Medical Center
Meeting :	Jul 16, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Accept the Sanitary Sewer Easements from Kurt and Brian Properties LLC; Matthew and Toni Garland; Wilco Rental Inc.; CGH Medical Center

Public Content

At the June 4th Council Meeting, OBrien Civil Works was awarded the bid to replace a sewer line between Locust Street and Avenue D near Wilco. The attached easements were required to run the new sewer line from Avenue D to the existing manhole.

File Attachments

- [easement-cgh.pdf \(322 KB\)](#)
- [easement-garland.pdf \(986 KB\)](#)
- [easement-kurt&brian.pdf \(1,234 KB\)](#)
- [easement-wilco.pdf \(1,508 KB\)](#)

Consent

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concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. Business Items

Subject :	A. Award Bid for Sanborn Drainage Improvements
Meeting :	Jul 16, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends awarding the low bid of \$451,420.20 from Civil Constructors, Inc. of Freeport, Illinois for the Sanborn street and stormwater improvements

Public Content

Sanborn Street has long been identified as a problem area for stormwater drainage. The area was originally identified as a priority area in the City's Stormwater Management Plan. The most recently approved local option sales tax referendum and subsequent bond issuance provided the funding necessary to address the stormwater issues in the area. This project will include building a retention basin at Sanborn Park at the corner of Sanborn and North Street, and adding storm sewer from North Street, along Sanborn, down to Woodlawn Creek near Lincolnway. Sanborn street will receive curb and gutter as well as be reconstructed as part of the project. The narrow right of way will not allow for sidewalks. A total of 5 bids were received. The lowest bid was within \$7,077 or 1.6% of the engineers estimate.

File Attachments

[Sanborn St Bid Tab.pdf \(128 KB\)](#)
[sanborn plans.pdf \(489 KB\)](#)

8. Business Items

Subject :	B. Rock River Energy approve new contract for City pumping accounts
Meeting :	Jul 16, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve New Contract for City Pumping Accounts

Public Content

Attached is a bid comparison of preliminary energy supply pricing for the City of Sterling's pumping account energy supply contract renewal. We will have a refreshed pricing for you on Monday July 16th.

File Attachments

[elec bid comparison.pdf \(77 KB\)](#)

8. Business Items

Subject :	C. Ordinance #2018-07-28 Small Wireless Facilities
Meeting :	Jul 16, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Ordinance #2018-07-28 Adopting a New Chapter 28 Providing for Implementation of New Rules Relating to Small Wireless Facilities

Public Content

Consistent with new Public Act 100-0585 (Small Wireless Facilities Deployment Act) attached is a proposed new ordinance. The new Act went into effect on June 1, 2018 and compels the City to have a process and enabling ordinance in place within 60 days.

File Attachments

[2018-7-28 small wireless.docx.pdf \(154 KB\)](#)

11. Executive Session

Subject :	A. Move to "Closed Session" as provided for under 5 ILCS 120/2(c) for the purpose of discussing personnel performance
Meeting :	Jul 16, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Make a motion to adjourn to closed session as provided for under Subsection 1 of 5 ILCS 120/2(c) for discussion of personnel performance.

Public Content

5 ILCS 120/2(c) provides the Governing Body with certain exceptions to the Open Meetings Act and allows for the conducting of a closed session. Personnel is covered under subsection (1) of 5 ILCS 120/2 (c). It is the policy of the City of Sterling to conduct discussions relating to personnel in such a closed session.

5 ILCS Section 120/2a provides A public body may hold a meeting closed to the public, or close a portion of a meeting to the public, upon a majority vote of a quorum present, taken at a meeting open to the public for which notice has been given as required by this Act.. Therefore, the City Council should move by simple majority vote to go into a closed session for the purpose as stated above.

As part of the exec session, Aldermen Elston and Wise are going to suggest possible merit evaluation methods. These are specific to the City Manager's position. If one of the possible methods is agreeable to the Council, is compatible with the City Manager's contract, and requires formal approval, then we will do so after the Exec Session. The greater issue of a merit system for all employees not governed by a collective bargaining agreement - its definition, methodology, and implementation will be discussed at a later date.

12. Business Items

Subject : A. Adopt a merit recognition procedure to evaluate the City Manager position

Meeting : Jul 16, 2018 - City Council Meeting at 6:30 pm

Type :

14. Study Session

Subject : A. Discussion on the ordinance amendment of Chapter 10 regulating animals

Meeting : Jul 16, 2018 - City Council Meeting at 6:30 pm

Type : Discussion

Public Content

There are 2 different versions of the attached ordinance. I am looking for guidance from Council which direction should be taken.

The 1st version allows for 4 chickens on a property at a time with a requirement of a \$25 yearly license. It does limit the distance from any residence to the area in which the chickens are kept.

The 2nd version only allows for farm animals to be in areas zoned for agricultural use. This version bans chickens, cows, horses etc in any other zoning district.

Our current ordinance limits the number of domesticated cats and dogs but doesnt limit the number of chickens, cows and horses on City lots. We have several individuals with chickens on properties right now that we have issues with consistently and would like some better language to be able to deal with these issues.

File Attachments

[Ord Amending Ch 14 Article I .pdf \(227 KB\)](#)
[Ord Amending Ch 14 Article I \(2\).pdf \(227 KB\)](#)
[ord regarding animals.pdf \(109 KB\)](#)

14. Study Session

Subject : B. Landscape Request from Pete Harkness for 301 Avenue G

Meeting : Jul 16, 2018 - City Council Meeting at 6:30 pm

Type :