Monday, July 3, 2017
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject :	A. Call to Order
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	C. Pledge of Allegiance
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

public comment policy.pdf (75 KB)

3. Consent Agenda

Subject :	A. Approval of Minutes
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Minutes as presented

File Attachments

cc061917.pdf (121 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

apsummary 07-03-17.pdf (944 KB)
Accts Pay 07-03-17.pdf (326 KB)

Consent

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3. Consent Agenda

Subject :	C. Sterling Optimist Club to hold a Bucket Brigade on July 15, 2017
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Sterling Optimist Club to hold a bucket brigade on July 15, 2017

Public Content

The Sterling Optimist Club awards scholarships to local high school Seniors that plan to attend Sauk Valley Community College, following graduation. The funds raised from this bucket brigade will be used for the scholarships.

File Attachments

optimist 2017.pdf (306 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	D. Sauk Valley Marine Corps to hold a Bucket Brigade on July 29, 2017
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from the Sauk Valley Marine Corp to hold a bucket brigade on July 29, 2017

Public Content

Each year the Sauk Valley Marine Corps League holds various fundraisersfor their Veterans helping Veterans campaign.

File Attachments

marine corp 2017.pdf (256 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	E. Approval of Plan Commission Minutes
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Plan Commission Minutes of April 20, 2017 and May 18, 2017

File Attachments

pc042017 .pdf (157 KB)
pc051817.pdf (149 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. Recommended Personnel Action

Subject :	A. Appoint Vice Chairperson for the City Council for a period of one year
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Mayor Lees appointment of Fourth Ward Alderman Joe Martin as Vice Chairperson for a period of one year.

Public Content

Each year the City Council shall select a Vice Chairperson to preside over the Council in the absence of the Mayor. The duties shall be restricted to presiding at Council meetings, per Section 2-30 of the Sterling City Code.

Mayor Lee, with Council consent and approval, would like to appoint Fourth Ward Alderman Joe Martin as Vice Chairperson to preside over the Council in the absence of the Mayor.

5. Recommended Personnel Action

Subject :	B. Introduce Rob Horn, Code Enforcement Officer
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	

8. Business Items

Subject :	A. Ordinance #2017-07-17 Allowing the United Way of Whiteisde County a Special Use Permit to allow for signage in the right-of-way at 502 First Aveue
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance #2017-07-17 authorizing the issuance of a Special Use permit allowing for signage in the public right-of-way.

Public Content

At its regularly scheduled meeting on June 19, 2017, the City Council referred the petition to Plan Commission for a public hearing. The Plan Commission conducted said public hearing on June 22, 2017. The petitioners requested a Special Use permit to allow for the erection of signage in the public right-of-way. The property

currently has no ground signage and has a 100 right-of-way making for installation of a sign almost impossible.

Plan Commission voted as follows:

Aye Munson, Gallardo, Morris, Freed, Larson, Chevalier

Nay none

File Attachments

2017-7-17 United Way SU Permit.pdf (13 KB)
united way petition-planner view.pdf (1,765 KB)
uw site plan.pdf (1,003 KB)

8. Business Items

Subject :	B. Ordinance #2017-07-18 approving the petition of Dyn Sterling, LLC to replat of Lot 6
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance #2017-07-18 replatting Lot 6, in accordance with the final Plat 2 of Sterling Commons Shopping Center with minor conditions.

Public Content

At its regularly scheduled meeting on June 19, 2017, the City Council referred the petition to Plan Commission for review. The Plan Commission reviewed the petition on June 22, 2017. Staff has asked that the dedication of 60 wide public right-of-way along the north edge of Lot 8 be required.

Plan Commission voted as follows:

Aye Munson, Gallardo, Morris, Freed, Larson, Chevalier

Nay none

File Attachments

2017-7-18 Dyn Sterling.pdf (84 KB)
dyn sterling plat.pdf (590 KB)
dyn sterling petition-dw memo.pdf (331 KB)

8. Business Items

Subject :	C. Petition from Richard Hann (owner), John & Paula Gabor (tenant), 20 E 3rd Street requesting a rezone from DB (downtown business) to DB - Special Use to allow for the purpose of a tattoo studio
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	The Plan Commissions recommendation is to deny the Petitioners request to rezone from DB to DB Special Use

for the property located at 20 E 3rd Street.

Public Content

At its regularly scheduled meeting on April 17, 2017, the City Council referred the petition to Plan Commission for a public hearing. The Plan Commission conducted said public hearing on May 18, 2017. Discussion was held and the petition was tabled for lack of information. On June 22, 2017 Plan Commission brought the issue off the table for further review.

Planner Wolff explained the petitioner had answered questions from the previous meeting and the Plan Commission's duty was to determine the properzoning, not ancillary concerns. The Plan Commission can impose conditions, such as hours and parking. They need to determine how it compliesand if it is low intensity. Supplementary information has been provided and concerns are satisfactorily addressed. Should the Plan Commission choose by the type of business, the questions should be based on health, safety, and morality concerns.

Members of the Plan Commission did discuss compatibility of the proposed use with the Comprehensive Plan and/or Redevelopment Plan of the downtown.

Plan Commission expressed concerns. One concern was the stereotype of a tattoo studio between the younger and older generations. The other concern is that it is a prime downtown location that will be open by appointment only. It will not generate extra foot traffic that is desired in this area.

Sterling Today, Sterling Main Street, and Sauk Valley Bank expressed concern, as well, for this development, siting it as an "adverse impact".

The petitioner, Paula Gabor, stated they are willing to bring a business to the downtown and invest in the community.

The Plan Commission voted to deny the petition to rezone from DB to DB - Special Use to allow for a tattoo studio.

Plan Commission voted as follows:

Aye Munson, Gallardo, Freed, Larson, Chevalier

Nay Morris

Under the applicable statutory provision, an affirmative vote of four aldermen is required to overturn the recommendation of the Plan Commission.

File Attachments

PC-Hahn & Gabor DB SU-DW memo.pdf (609 KB)

8. Business Items

Subject :	D. Award Bid for Roof on Salt Dome to Advanced Roofing from Yorkville in the amount of $37,286
Meeting :	Jul 3, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends to award the low bid to Advanced Roofing of Yorkville int the amount of $37,286.

Public Content

The salt dome was built in 1994 And still has the original roof on it, Public Works has noticed shingles missing and water spots starting on the inside of the dome. We originally had a contractor lined up to replace the roof last year but after he realized he had used prevailing rates from 10 years ago he withdrew his bid.

Advanced Roofing out Yorkville was the lowest bid at $37,286; $2,714 under what was budgeted.

File Attachments

2017 salt dome.pdf (56 KB)