

Monday, June 17, 2024
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : Jun 17, 2024 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Jun 17, 2024 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Jun 17, 2024 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Jun 17, 2024 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Jun 17, 2024 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc06032024.pdf \(134 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Jun 17, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[5-31-24 Budget Performance Report.pdf \(398 KB\)](#)
[5-31-24 Balance Sheets.pdf \(333 KB\)](#)
[Accounts Payable by G_L Distribution Report 06_13_2024 4_21_41 PM_Mary McCormick_3D40AWTF.pdf \(405 KB\)](#)
[admin_20240613_172245.pdf \(531 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Pay Request #6 for Wallace Street to Gensini Excavation Inc. in the amount of \$283,800.08
Meeting :	Jun 17, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff Recommends Approval of Pay Request #6 for Wallace Street to Gensini Excavation Inc. in the amount of \$283,800.08

Public Content

June 20, 2022 Sterling City Council awarded the bid tofor Wallace Street Reconstruction Phase II to Gensini of Princeton, Illinois in the amount of \$3,051,451.70.This pay request is for work completed between the dates of December 11, 2023, and May 29, 2024.

File Attachments

[Pay Request Gensini #6 - Wallace Street Council June 2024.pdf \(615 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. Resolution No. R2024-06-10 Regarding the .02% Building and Maintenance Property Tax Levy for the Sterling Public Library
Meeting :	Jun 17, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Consider Resolution No. R2024-06-10 for the Library. 02% Building and Maintenance Levy and approve if acceptable.

Public Content

Attached is the resolution to begin the process for the Library .02% Building and Maintenance levy. Each year, the City must go through the reverse referendum process to allow the Library to request this levy. The steps involved are as follows:

- 1. Adopt a resolution to levy the tax.
- 2. Publish the resolution within 15 days of adoption.
- 3. Allow 30 days from publication for filing of petitions.
- 4. If 934 signatures are obtained on petitions representing ten percent (10%) of the total number of active registered voters in the City of Sterling, a referendum is held at the next consolidated election.
- 5. If a referendum is required and the voters approve the levy, then the Council may include this levy in the tax levy ordinance to be adopted in December.
- 6. If no petition is filed within the 30-day period, the Council may levy the tax with the City's levy ordinance.

File Attachments

[R2024-6-09 Library Levy 2024.pdf \(12 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Petition to Close Miller Road for the Sterling High Schools Boosters Back to School Fund Raiser
Meeting :	Jun 17, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Petition to Close Miller Road for the Sterling High Schools Boosters Back to School Fundraiser

Public Content

Sterling High School Boosters along with the Sterling Schools Foundation will be holding a back-to-school fundraiser on August 23, 2024, from 3:00 pm to 11:00 pm. They are requesting permission to close the 500 block of Miller Road for the event. The staff has reviewed the request and does not have any concerns beyond allowing residents access. The Foundation did the same program last year with no issues.

File Attachments

[Sterling_Athletic_Booster Petition.pdf \(181 KB\)](#)
[Map for Road Closure.pdf \(762 KB\)](#)
[Sterling_Athletic_Booster Road_Map.JPG \(37 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Petition from Rock River Hospice and Home to hold a Bucket Brigade on July 6, 2024
Meeting :	Jun 17, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve, if acceptable, the petition from Rock River Hospice and Home to hold a Bucket Brigade on July 6, 2024

Public Content

This Bucket Brigade is a fundraising campaign that will help the organization in the continuance to provide care at no cost to individuals facing life limiting illness.

File Attachments

[admin_20240613_090536.pdf \(110 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Petition from Sterling Optimist Club to hold a Bucket Brigade on July 20, 2024
Meeting :	Jun 17, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve, if acceptable, the petition from Sterling Optimist Club to hold a Bucket Brigade on July 20, 2024

Public Content

Annual campaign to raise funds for scholarships awarded to local graduating seniors attending Sauk Valley Community College in the Fall of 2025.

File Attachments

[admin_20240613_094224.pdf \(406 KB\)](#)

Consent

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3. Consent Agenda

Subject :	H. Petition to Close Parking Lot 11 on August 3rd from 11am to 5pm for the Taste of Sterling
Meeting :	Jun 17, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the Petition to Close Parking Lot 11 on Saturday, August 3rd from 11am to 5pm for the Taste of Sterling

Public Content

Explore Downtown Sterling, a 501(c)3 Corporation, would like to close parking lot #11 (behind Grummert's) to hold a Taste of Sterling.

File Attachments

[Taste of Sterling Petition copy.pdf \(130 KB\)](#)

Consent

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3. Consent Agenda

Subject :	I. Resolution R2024-06-11 to Close Fourth Street for The Chalk the Walk Event at Grandon Civic Center on July 13, 2024
Meeting :	Jun 17, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Resolution R2024-06-11 to Close Fourth Street for The Chalk the Walk Event at Grandon Civic Center on July 13, 2024

Public Content

The City of Sterling employees, along with sponsors are hosting a sidewalk chalk art event. They are requesting to close 2nd Street from 11am to 4pm for the event.

File Attachments

[Res 2024-06-11 Chalk The Walk Road Closure.pdf \(72 KB\)](#)

5. Recommended Personnel Action

Subject :	A. Appointments and Re-appointments to Boards and Commissions
Meeting :	Jun 17, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends approval of the Mayors Appointments and Re-appointments to the Attached Boards and Commissions

File Attachments

[Board & Commission Council Appointment Hospital Board 2024 PDF.pdf \(46 KB\)](#)

5. Recommended Personnel Action

Subject :	B. Firefighter Pinning
Meeting :	Jun 17, 2024 - City Council Meeting at 6:30 pm
Type :	Procedural

Public Content

Firefighter Kurt Landis is being pinned by _____, Firefighter Landis started his career on _____. He is being promoted to the rank of Lieutenant.

Lieutenant Clark Liedberg is being pinned by _____, Firefighter Liedberg started his career on _____. He is being promoted to the rank of Captain.

6. Presentations and Awards

Subject :	A. Garrett Ramos Scholarship Presentation
Meeting :	Jun 17, 2024 - City Council Meeting at 6:30 pm
Type :	Presentation

8. Business Items

Subject :	A. Transfer ownership of Comfort Dog Brinkley to Tekla Martin
Meeting :	Jun 17, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff Recommends transferring ownership of Comfort Dog Brinkley to Tekla Martin

Public Content

It is customary in Police Departments to allow the handler of either a comfort dog or K9 to keep the dog they have worked with and trained with for many years as their pet when that dog reaches retirement age.

A waiver has been completed and signed transferring ownership of Brinkley to Tekla Martin and that waiver relieves the City of any future civil liability or financial liability.

8. Business Items

Subject :	B. Award the Bid for Farmers Market Tuck Pointing and Masonry Repairs to Otto Baum Company Inc out of Morton IL for the amount of \$127,040
Meeting :	Jun 17, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	It is the recommendation of City Staff that the City Council Award the Bid for Farmers Market Tuck Pointing and Masonry Repairs to Otto Baum Company Inc out of Morton IL for the amount of \$127,040

Public Content

The City of Sterling sought bids for tuck pointing and masonry repairs for the Farmers Market Building. Though Sterling Main Street runs operations for the Farmers Market, the City is owner of the facility.

Five bids were received. Four of the bids were found to be complete. The bids ranged from \$127,040 to \$199,850. The highest bid was from a firm located the furthest away. \$135,000 was budgeted for this project in the FY 24-25 Capital Fund Budget.

File Attachments

[U64871E1X119203_06132024_154921_013029.pdf \(967 KB\)](#)

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8. Business Items

Subject :	C. Accept a Quote from Bitty and Co, Rock Falls in the amount of \$17,400.16 for Seal Coating of Parking lots
Meeting :	Jun 17, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Accept a Quote from Bitty and Co, Rock Falls in the amount of \$17,400.16 for Seal Coating of Parking lots

Public Content

Three quotes were received for sealing coating and restriping the parking lots in the downtown. The quotes were below our bid threshold.

Gaard LLC, Loves Park- \$17,080.05

Bryr Services, Davenport IA- \$19,984

Bitty & CO, Rock Falls- \$17,400.16

Staff recommends accepting the quote from Bitty & CO as they are local. The difference between the two lowest quotes was \$320.11 or 1.87%

The lots include:

Lot 5 (next to Shops at Grandon)

Lot 7 (the north 1/3 of the YWCA lot)

Lot 12 (Crecent)

Lot 13 (North side of Farmers Market and South side of Chamber) Incubator parking lot.