

Monday, June 17, 2019
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : Jun 17, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Jun 17, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Jun 17, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Jun 17, 2019 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Jun 17, 2019 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc 052019.pdf \(174 KB\)](#)
[cc053019spec.pdf \(60 KB\)](#)
[cc060319.pdf \(124 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Jun 17, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Balance Sheets 5-31-19.pdf \(332 KB\)](#)
[Budget Perform 5-31-19.pdf \(370 KB\)](#)
[Accts Pay 06-17-19.pdf \(335 KB\)](#)
[apsummary 06-17-19.pdf \(410 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Purchase Fire Truck from Custom Fire Apparatus in the amount of \$648,545.60 through the Houston-Galveston Area Council (HGAC Buy)
Meeting :	Jun 17, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Purchase of Fire Truck from Custom Fire Apparatus in the amount of \$648,545.60 through the Houston-Galveston Area Council (HGAC Buy)

Public Content

At the June 3 Council meeting, the City joined the Houston-Galveston Area Council (HGACBuy) by entering into an intercoal contract to purchase equipment. HGAC Buy solicited bids for a fire engine. The

winning bid came from Custom Fire Apparatus. Fire staff prepared bid specifications and received a sale proposal for this equipment. Both are attached.

File Attachments

[fire engine proposal.pdf \(525 KB\)](#)

[fire truck drawings.pdf \(513 KB\)](#)

[fire truck specs.pdf \(2.686 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. Partial Pay Request #5 for Second Avenue/Miller Road to Martin & Company Excavating in the amount of \$341,390.59
Meeting :	Jun 17, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Partial Pay Request #5 for Second Avenue /Miller Road to Martin & Company Excavating in the amount of \$341,390.59

Public Content

The stormwater and road work on 2nd Avenue and Miller along with the detention basin at Duis is substantially complete. The City and its engineers met with the contractor to go through punch list items. The contractor will be making some minor corrections and completing some final clean up items prior to final payment.

File Attachments

[PPR5-2nd & Miller.pdf \(1.246 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Resolution #R2019-06-16 Regarding the .02% Building and Maintenance Property Tax Levy for the Sterling Public Library
Meeting :	Jun 17, 2019 - City Council Meeting at 6:30 pm

Type :	Action (Consent)
Recommended Action :	Consider Resolution No. R2019-06-16 for the Library .02% Building and Maintenance Levy and approve if acceptable.

Public Content

Attached is the resolution to begin the process for the Library .02% Building and Maintenance levy. Each year we must go through the reverse referendum process so the Library can request this levy. The steps involved are as follows:

1. Adopt a resolution to levy the tax.
2. Publish the resolution within 15 days of adoption.
3. Allow 30 days from publication for filing of petitions.
4. If 944 signatures are obtained on petitions representing ten percent (10%) of the total number of active registered voters in the City of Sterling, a referendum is held at the next consolidated election.
5. If a referendum is required and the voters approve the levy, then the Council may include this levy in the tax levy ordinance to be adopted in December.
6. If no petition is filed within the 30-day period, the Council may levy the tax with the City's levy ordinance.

File Attachments

[R2019-6-16 Library tax levy.pdf \(8 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Waive bid process for the purchase of two 2019 Chevrolet Silverado trucks from Sterling Chevrolet.
Meeting :	Jun 17, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Waive bid requirement and accept proposal from Sterling Chevrolet for two 2019 Chevrolet Silverado trucks for the Code Enforcement Department in the amount of \$22,289.64

Public Content

Code Enforcement department currently has two 2008 Ford Rangers. These vehicles have done well for us for the last 11 years but it is time to replace before the maintenance costs become cost prohibitive. We are planning to move to a larger truck with more cab room to accommodate equipment, comfort as they are in the truck a better portion of the day, better chance to maneuver the alleys during the winter season.

Staff has contacted HGAC with an inquiry about purchasing through them and while the initial cost of the vehicle is \$20,500 the dealership is in Texas. We would have to factor in the transportation, administrative and other fees compared to Sterling Chevrolet's quote at \$22,289.64.

File Attachments

[ce trucks.pdf \(219 KB\)](#)

Consent

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5. Recommended Personnel Action

Subject : A. Firefighter Tanner Seidel will be pinned by his wife, Ariel

Meeting : Jun 17, 2019 - City Council Meeting at 6:30 pm

Type :

5. Recommended Personnel Action

Subject : B. Appoint and Reappoint individuals to Boards and Commissions of the City

Meeting : Jun 17, 2019 - City Council Meeting at 6:30 pm

Type : Action

Recommended Action : Approve Mayor Lee's recommendation to appoint and reappoint the following individuals to various Boards and Commissions of the City

Public Content

Below are Mayor Lee's recommendations for appointment:

Appoint Robert Allen to a three-year term on the Fire and Police Commission

The following are re-appointments:

Band Commission for five-year terms: R. Allen Lee and Gonzalo Reyes

Building Code Board of Appeals for a five-year term: Dennis Aldrich

Electrical Commission for three-year terms: Kevin McGinn and Alfred Segneri

Library Board for three-year terms: Dawn Zeigler and Tim Zollinger

Hospital Board for five-year terms: Nancy Rasmussen and Dr. Jeff LeMay

PropertyMaintenance Code Board of Appeals for two-year terms: Alfred Segneri, David Jones, and Marv Lofgren

8. Business Items

Subject :	A. Close the 300 block of Light Street on Saturday, July 13, 2019 from 2:00 pm to 10:30 pm to conduct a fundraiser by the YWCA of the Sauk Valley
Meeting :	Jun 17, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve closure of the 300 block of Light Street on Saturday, July 13, 2019 from 2:00 pm to 10:30 pm to conduct a fundraiser by the YWCA of the Sauk Valley

Public Content

The YWCA of the Sauk Valley has applied for a "Special Event" liquor license on July 13, 2019 from 2:00 pm to 10:30 pm They are asking to close the 300 block of Light Street during this time. Neighboring businesses have been informed of the closure.

8. Business Items

Subject :	B. Award Bid for 2019 Streets Construction Program to Civil Constructors from Freeport in the amount of \$317,160.05
Meeting :	Jun 17, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Award Bid for 2019 Streets Construction Program to Civil Constructors from Freeport in the amount of \$317,160.05

Public Content

Contract #1 includes repaving 6th Avenue from Prophet Park to 11th , 2nd Avenue from 8th to 11th and E. 13th from 12th Avenue to 13th Avenue. City crews are doing point repairs to the curb and sidewalks on 2nd Avenue and 6th Avenue and are also doing ADA compliant sidewalk corners at each intersection. City crews will also be installing new curbs on 13th . Because the right of way narrows to 40 at 12th Avenue to the east, theres not sufficient room for a sidewalk to be added without narrowing the road. 13th does not have any other sidewalk east of 11th Avenue.

The contract allows for, and the City anticipates, adding additional work to this contract.

File Attachments

[2019streets1.pdf \(59 KB\)](#)

8. Business Items

Subject :	C. Ordinance #2019-06-20 Amending Chapter 22, Article IV of the Sterling City Code Increasing the minimum age for the Sale and Purchase of Tobacco Products, Electronic Cigarettes and Alternative Nicotine Products from 18 to 21 Years Old
Meeting :	Jun 17, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Ordinance #2019-06-20 Amending Chapter 22, Article IV of the Sterling City Code Increasing the minimum age for the Sale and Purchase of Tobacco Products, Electronic Cigarettes and Alternative Nicotine Products from 18 to 21 Years Old

Public Content

With the State of Illinois changing the age to purchase tobacco from 18 to 21 years of age, the City code must be updated to reflect these changes. One attached is marked with the changes do it is easy to read. The other is a clean copy ready to update the code.

Note that under the new Act the possession of tobacco products by minor was left out, therefore making it criminal to sell or give to minors (under 21), criminal for a minor to attempt to purchase, but not unlawful for them to possess.

File Attachments

[2019-6-20 tobacco - marked up.pdf \(233 KB\)](#)

[2019-6-20 tobacco.pdf \(166 KB\)](#)

8. Business Items

Subject :	D. Ordinance #2019-06-21 Authorizing the Sale of Surplus Real Property Located at 402 Sixth Avenue in an amount to equal eighty (80%) of the appraised value
Meeting :	Jun 17, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Ordinance #2019-06-21 Authorizing the Sale of Surplus Real Property Located at 402 Sixth Avenue in an amount to equal eighty (80%) of the appraised value to Roy and Shirley Sharp

Public Content

The City of Sterling demolished the house at 402 6th Avenue in 2018. The parcel is a non-buildable lot being only ½ of a city lot currently. When sold, the property will be added to an adjoining lot making the lot legal and conforming.

File Attachments

9. Staff Reports

Subject : A. Update from City Attorney on the State's new marijuana laws

Meeting : Jun 17, 2019 - City Council Meeting at 6:30 pm

Type :

9. Staff Reports

Subject : B. Discussion on low speed vehicles and personal assist vehicles on sidewalks

Meeting : Jun 17, 2019 - City Council Meeting at 6:30 pm

Type :