

Monday, June 7, 2021
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA

Pursuant to Governor Pritzkers Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency, the City Council has chosen to conduct the board meeting remotely.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89135640790>

Or One tap mobile :

US: +13126266799,,89135640790# or +13017158592,,89135640790#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 301 715 8592 or +1 929 205 6099 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799

1. Meeting Opening

Subject :	A. Call to Order
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject :	A. Approval of Minutes
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Minutes as presented

File Attachments

[cc05172021.pdf \(114 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Plan Commission Minutes
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve minutes as presented

File Attachments

[03 18 21 minutes.pdf \(166 KB\)](#)

[04 15 21 minutes.pdf \(143 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Approval of Bills and Payroll
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Accounts Payable by G_L Distribution Report 06_04_2021 10_17_59 AM_Mary McCormick_3D407T5N.pdf \(443 KB\)](#)

[admin_20210604_100456.pdf \(610 KB\)](#)

Consent

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concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	D. Rock River Hospice and Home to hold a bucket brigade on July 3, 2021
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Rock River Hospice and Home to hold a bucket brigade on July 3, 2021

Public Content

Annual fundraiser for Rock River Hospice and Home to continue to provide end of life care to their patients at no cost to their families.

File Attachments

[Hospice 2021 bucket brigade.pdf \(133 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Taste of Fiesta to hold a bucket brigade on June 19, 2021
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Taste of Fiesta to hold a bucket brigade on June 19, 2021

Public Content

Annual fundraiser with proceeds going toward scholarships to be presented to the Fiesta King and Queen.

File Attachments

[Taste of Fiesta 2021.pdf \(1,191 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Pay Request O6 Environmental
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Pay Request O6 Environmental in the amount of \$165,150.

Public Content

The City of Sterling contracted with O6 Environmental to remove treatment tanks, chemical tanks and containments, a pipe enclosure leading from the main building to the wastewater treatment building, all piping, and equipment used to transport the electroplating wastewater both in the building and exterior pipe enclosure, walkways, railings, and all contaminated apparatus at the former wastewater treatment plant at the former National/St Stanley Black & Decker site. A final steam pressure wash and rinsing of the remaining concrete within the building was to follow as part of the project.

The original projected completion date was April 30, 2021. The project is not yet complete due to unforeseen issues with the clarifier tank. The tank appeared to have a metal lining when it was put out for bid. During the cleanup, it was found the metal liner did not extend the full depth of the clarifier tank. The rest of the clarifier tank was concrete. The concrete, being porous, still has chemical residues that have proven to be difficult to remove, even with 5,000psi cleaners. O6 plans to perform composite sampling and lab analysis of the concrete. The results will dictate how to treat the walls going forward.

Work is substantially complete with the exception of the clarifier tank and a pickup date for the hazardous waste. When the hazardous waste hauler is scheduled for pickup, O6 Environmental will do a final clean while the tanker is present.

File Attachments

[Council Agenda Item - June 7 2021.pdf \(227 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Resolution No. R2021-06-16 Regarding the .02% Building and Maintenance Property Tax Levy for the Sterling Public Library
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Consider Resolution No. R2021-06-16 for the Library. 02% Building and Maintenance Levy and approve if

acceptable.

Public Content

Attached is the resolution to begin the process for the Library .02% Building and Maintenance levy. Each year, the City must go through the reverse referendum process to allow the Library to request this levy. The steps involved are as follows:

1. Adopt a resolution to levy the tax.
2. Publish the resolution within 15 days of adoption.
3. Allow 30 days from publication for filing of petitions.
4. If 962 signatures are obtained on petitions representing ten percent (10%) of the total number of active registered voters in the City of Sterling, a referendum is held at the next consolidated election.
5. If a referendum is required and the voters approve the levy, then the Council may include this levy in the tax levy ordinance to be adopted in December.
6. If no petition is filed within the 30-day period, the Council may levy the tax with the City's levy ordinance.

File Attachments

[R2021-6-16 Library Levy 2021.pdf \(6 KB\)](#)

Consent

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5. Recommended Personnel Action

Subject :	A. Appointments and Re-appointments to Boards and Commissions
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Mayor Lee's Appointments and Re-appointments to the Boards and Commissions

Public Content

As set forth in Chapter 2, Administration, Article V, Boards, Commissions and Committees of the Sterling City Code; and with the advice and consent of the City Council, it is recommended that the following be reappointed;

File Attachments

[Boards and Commissions Council Recommendations Reappointments 2021.pdf \(159 KB\)](#)

[Boards and Commissions Council Recommendations Appointments 2021.pdf \(233 KB\)](#)

6. Presentations and Awards

Subject : A. Comprehensive Plan
Meeting : Jun 7, 2021 - City Council Meeting at 6:30 pm
Type : Discussion

File Attachments

[City of Sterling Comprehensive Plan 2040 - Draft.pdf \(63,229 KB\)](#)
[admin_20210601_142014.pdf \(79 KB\)](#)

7. Unfinished Business

Subject : A. Waive the Bid Process and Purchase Park Playground Equipment from NuToys Leisure Products in the amount of \$98,467.00
Meeting : Jun 7, 2021 - City Council Meeting at 6:30 pm
Type : Action
Recommended Action : Staff recommends Council waive the Bid Process and Purchase Park Playground Equipment from NuToys Leisure Products in LaGrange IL., in the amount of \$98,467.00

Public Content

The City has not added much to the City-owned neighborhood parks in decades with the exception of the walking path and biking area. City staff began evaluating more modern park equipment from several manufacturers. The fitness warrior courses have become more popular over time. Staff is proposing a fitness course at Lincoln Park aimed at 5-12 year-olds in the Northeast corner of the park due to its adjacency to Lincoln School and a fitness course at Platt Park aimed at 13 year-olds to adults.

We evaluated several manufacturers, and for diverse experiences and prices, the proposals from NuToys Leisure Products in La Grange, IL. seemed to provide the best value. We did not receive any negative feedback from other purchasers of the equipment. The proposed purchase includes a community build experience, whereby they will help facilitate a community build of the project so that local organizations or volunteers can assist in the assembly.

Funds for this equipment were included in the FY 20-21 General Fund Parks budget.

Additional cost for site prep will include;

300 Yds playground Mulch \$8700

Concrete- \$1650

The total price for the equipment and site prep will be \$108,817

File Attachments

[STR21PLT1.xlsm \(118 KB\)](#)
[STR21PLT1 Model \(1\).pdf \(70 KB\)](#)
[STR21PLT1-2-1.jpg \(1.767 KB\)](#)
[STR21PLT1-2-2.jpg \(1.795 KB\)](#)
[STR21LIN1.xlsm \(119 KB\)](#)
[STR21LIN1 Model \(1\).pdf \(67 KB\)](#)

[STR21LIN1-1-1.jpg \(1,766 KB\)](#)

[STR21LIN1-1-2.jpg \(1,814 KB\)](#)

8. Business Items

Subject : A. Public Hearing for the Downstate Small Business Stabilization Grant from the Illinois Department of Commerce and Economic Opportunity

Meeting : Jun 7, 2021 - City Council Meeting at 6:30 pm

Type : Action

Public Content

In response to the Covid-19 pandemic, the State created the Downstate Small Business Stabilization Program utilizing in Community Development Block Grant (CDBG) Economic Development funds. Under the program, local governments could apply for grant funds on behalf of local small businesses. The City received \$21,000 in grant funds in support of JJM Printing, Inc. The funds covered working capital costs for salaries/wages that were incurred after March 20, 2020. One of the conditions of the grant is for the City to conduct a public hearing to allow for comments on the grant evaluation.

File Attachments

[Grantee Evaluation Report.pdf \(175 KB\)](#)

[Periodic Financial Report.pdf \(112 KB\)](#)

[Periodic Performance Report.pdf \(139 KB\)](#)

8. Business Items

Subject : B. Setting a Time and Place for the City Council to Conduct a Public Hearing with Respect to the 2040 Comprehensive Plan on June 21, 2021.

Meeting : Jun 7, 2021 - City Council Meeting at 6:30 pm

Type : Action

Recommended Action : Staff recommends approval of setting the time and place for the City Council to conduct a Public Hearing with respect to the 2040 Comprehensive Plan on June 21, 2021.

8. Business Items

Subject : C. Ordinance No. 2021-06-14 Annexing certain territory contiguous to the City of Sterling (Steelton Subdivision Group 16)

Meeting : Jun 7, 2021 - City Council Meeting at 6:30 pm

Type : Action

Recommended Action : Approval of Ordinance No. 2021-06-14 Annexing certain territory contiguous to the City of Sterling (Steelton Subdivision)

File Attachments

[Group 16 Property Map.pdf \(239 KB\)](#)

[Ordinance 2021-06-14.pdf \(274 KB\)](#)

8. Business Items

Subject :	D. Ordinance No. 2021-06-15 Sale of surplus Fire apparatus 1995 Aerial Ladder Truck
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance No. 2021-06-15 Sale of surplus Fire apparatus 1995 Aerial Ladder Truck

Public Content

The Sterling Fire Department took delivery of a tower ladder truck from the Shaker-Loudonville Fire Department to replace our aging Quint 1. After getting the new truck in service, SFD advertised Quint 1 for sale on a national fire apparatus brokerage site. The Deputy Chief from the Nestucca Fire Protection District of Tillamook County, Oregon came and examined the truck. He made an offer of \$65,000.00 for the purchase of the apparatus. Given the current condition and age of Quint 1, the SFD found the offer to be fair relative to other apparatus on the market.

City Staff recommends Council declare Quint 1 as surplus property and authorize the sale of Quint 1 in the amount of \$65,000 to the Nestucca Fire Protection District of Tillamook County, Oregon.

File Attachments

[Ordinance 2021-06-15 Disposal of Surplus Property Fire Truck 6-1-21 vh.pdf \(133 KB\)](#)

8. Business Items

Subject :	E. Award the contract for Public Works Building Addition Project to the low bidder, Martin & Company of Oregon, IL, in the amount of \$212,241
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff and consulting engineer recommend awarding the contract for Public Works Building Addition Project to the low bidder, Martin & Company of Oregon, IL, in the amount of \$212,241

Public Content

The City has been in the planning stages to replace some of the buildings at the Public Works facility. Some of the older buildings are starting to fail structurally and would require expensive fixes. Public Works has been working on plans to expand the footprint of the newest building to the east over time in phases to spread out the cost. Engineering was done previously, as was the acquisition of the lot to the west.

The work that was bid out for this phase includes putting in the foundation for the expansion and creating a stormwater detention to the west in the wooded lot. The majority of the wooded lot will still remain wooded except for the detention area along the west side of the lot and the front section adjoining the sidewalk will be cleaned up and cleared.

\$165,300 was budgeted for this work in the FY 21-22 Capital Fund. The low bid of the 5 proposals was \$212,241, which is \$46,941 more than budgeted. The extra cost will need to come from the Capital Fund reserves if approved by the City Council.

File Attachments

[1165D19 Award Recommendation Letter with Attachments.pdf \(513 KB\)](#)

[Detention design 02032021.pdf \(2.075 KB\)](#)

[1165D19_DRAWINGS \(print 24x36\).pdf \(23.376 KB\)](#)

8. Business Items

Subject :	F. Acceptance of Low Bid for the Demolition of a Two-Story Structure and Detached Garage Located at 711 Ave C from Stichter Construction Company Inc..
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Acceptance of low bid for the Demolitions of a Two-Story structure and detached Garage located at 711 Ave C from Stichter Construction Company, Inc. in the amount of \$11,675.00.

Public Content

In May 2019 the City of Sterling accepted the donation of the property located at 711 Avenue C from Wells Fargo Bank. The donation also included funds for taxes and demolition expenses. 2 bid packets were taken out; 2 bids were received. The low bid was from Stichter Construction Company, Inc for the lump sum of \$11,675.00. The bid packet was in order and Stichter is qualified to perform the work.

File Attachments

[admin_20210602_155144.pdf \(23 KB\)](#)

[711 ave C back.jpeg \(160 KB\)](#)

[711 ave C 2.jpeg \(140 KB\)](#)

8. Business Items

Subject :	G. Council authorization to rebate of 40% of health insurance premiums for calendar year 2020 to active employees
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff proposes the City Council authorize a rebate of 40% of employees calendar year 2020 health insurance contributions to active employees.

Public Content

The City of Sterling Health Insurance is self-funded. Rather than buying insurance on the open market, the City puts employer and employee health insurance contributions into a separate fund. This fund covers the costs of hiring a Third Party Administrator (TPA), claims processing, medical claims and reinsurance for catastrophic cases. The City's TPA helps set the premium based on expected costs to the health insurance fund. Expected costs are developed from the cost of reinsurance, expected claims payouts, demographics of the insured pool, administrative and health and prescription network costs.

As recently as 2009, the fund had less than \$150,000 in reserves versus nearly \$1.7million expenses. Instead of carrying a 25% fund balance to expenses ratio, the fund dipped to under 9%. Claims rose from \$850,000 in 2008 to \$1,480,000 in 2009. In 2016 and 2017, claims reached \$2.1million and \$2.4million. As recently as 2015, the Health Fund ran a deficit despite increasing premiums. Beginning in 2018, the City experienced three years of significant decreases in claim payouts. This resulted in a large balance in excess of \$3million. This could be partially attributable to the HealthCheck 360 wellness program giving employees and their family members some advance awareness of potential issues as it coincides, but there were also some high use claimants that dropped from our health plan in that time frame.

The City has held premiums steady despite the 3 years of decreasing claims as health costs can be cyclical as demographics change and the odds are one or more health plan participants will eventually become a high claimant and no one can predict how long a downturn in claims paid will last. This began to bear itself out in fiscal 2020-2021 as claims jumped 49% from \$881,000 to \$1.3million, the highest payout for claims since 2018. Numerous health issues were delayed in 2020 due to Covid-19 constraining health care access, so it is reasonable to expect additional claims from delayed screenings and elective procedures will make themselves evident in the FY 2021-2022 budget.

The steady premiums with the unprecedented claims paid decreases created an excess surplus that the City has never had to address in the past with the Health Insurance Fund. Staff proposes the City Council authorize a rebate of 40% of employees calendar year 2020 health insurance contributions to active employees. The City budgeted for this in the FY 21-22 Health Insurance Fund Budget

8. Business Items

Subject :	H. Purchase 2021 Chevrolet Trailblazer in the amount of \$23,318.60 for the Detective Division
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Action

Public Content

The Sterling Police Department budgeted \$30,000 for the purchase of a replacement detectives vehicle. Inventory of the area dealers was researched, the lowest guaranteed price for a qualified vehicle was \$24,000 from Kunes Country Auto Group. The remainder of the allocated funds is to be utilized for equipment transfer and installation.

File Attachments

[admin_20210602_155133.pdf \(224 KB\)](#)

8. Business Items

Subject :	I. Collective Bargaining Agreement with Sterling Fire Department
Meeting :	Jun 7, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends approval of the Collective Bargaining Agreement with the Sterling Fire Department.

Public Content

Following a brief series of positive and productive negotiations, the City staff has reached a tentative agreement with IAFF Local #2301 for a 2 year collective bargaining agreement. The contract includes a 5.5% increase in the first year, which makes up for

the union generously agreeing to hold off on bargaining wages during the Covid-19 pandemic given all the unknowns. It also accounts for rolling the EMT specialty pay into the base pay as all firefighters are now required to be EMTs which was not the case at the time the EMT specialty pay was added. The second year includes a 2.5% wage increase. Alterations were made to promotional points and specialty pay following constructive conversations with the union and the Chief toward meeting mutual goals.

The contract adds longevity pay, which most other fire contracts have. Finally, it eliminated one step in the wage schedule. While our top end pay was in line with our peers, our starting pay had fallen behind. The easiest remedy was to eliminate the first step and leave the remaining steps in place.

Chief Dettman and Manager Shumard are especially grateful to the current Local 2301 union negotiating team for their professionalism, productivity and communication during the bargaining process. It was a positive experience for everyone and were very appreciative of their heightened, positive vision for the department and the City.

File Attachments

[2021 - 2023 IAFF COLLECTIVE BARGAINING AGREEMENT Draft #2.pdf \(362 KB\)](#)

[2021 - 2023 IAFF COLLECTIVE BARGAINING AGREEMENTDraft #1.pdf \(359 KB\)](#)