Monday, June 4, 2018
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject :	A. Call to Order
Meeting :	Jun 4, 2018 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	Jun 4, 2018 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	C. Pledge of Allegiance
Meeting :	Jun 4, 2018 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	Jun 4, 2018 - City Council Meeting at 6:30 pm
Type :	Information

3. Consent Agenda

Subject :	A. Approval of Minutes
Meeting :	Jun 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)

File Attachments

cc050718.pdf (136 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Jun 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

Acct Pay 06-04-18.pdf (389 KB)
bills pr 6 4 18.pdf (593 KB)

Consent

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3. Consent Agenda

Subject :	C. Sterling Kiwanis to hold a Bucket Brigade on June 9, 2018
Meeting :	Jun 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve petition from Sterling Kiwanis to hold a bucket brigade on June 9, 2018

Public Content

This is an annual event to help raise funds for the many worthwhile projects this group organizes, including, but not limited to, local scholarships, movies in the park and dictionaries for 3rd graders.

File Attachments

Kiwanis 2018.pdf (161 KB)

Consent

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concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

7. Unfinished Business

Subject :	A. Contingent fee professional services agreement with Azavar
Meeting :	Jun 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the recommendation of City staff to authorize the City Manager to enter into the contingent fee professional services agreement with Azavar.

Public Content

Azavar Government Solutions conducts municipal revenue reviews on utility tax, telecommunications tax, cable franchise fees, sales tax, food and beverage tax, hotel/motel tax, amusement tax, and motor fuel tax to help governmental entities recover lost revenue. If any lost revenue is discovered, the City would be billed 45% of that revenue for 3 years. If Azavar does not find any lost revenue, the City owes them nothing.

Information on Azavar Government Solutions, as well as the Contingent Fee Professional Services Agreement is attached.

Per the representative from Azavar, Section 3.4 of the agreement was protection for Azavar in the event there was a change in Mayors during the contract duration. It wasexplained to the Azavar representative that the City Manager would be signing the agreement with Council approval, so a change in Mayors would not affect the agreement. Therefore, Azavarremoved Section 3.4 of the agreement.

File Attachments

Azavar info.pdf (6,821 KB)
Azavar Agreement (revised).pdf (48 KB)

8. Business Items

Subject :	A. Award Bid for Avenue D Sanitary Sewer Replacement
Meeting :	Jun 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends accepting the low bid from OBrien Civil Works in the amount of $45,339.20 for the sanitary sewer replacement work between Ave D and Locust.

Public Content

Public Works received a call that 1813 Locust was having sewer issues, after investigating Public Works staff found that the manhole behind the apartment building also serviced the Clinic at 1809 Locust and had been backed up for an undetermined amount of time. Due to the size of the line and not knowing its location we

contacted Sauk Valley Plumbing to clean and locate the line where we discovered the sewer line is on private property and roots from trees on private property were causing the blockage. Weve had to have a plumber assist with getting the line open several times in the last 3 months.

WH&A was retained engineering, acquiring easements and installing a new main to avoid these issues in the future.

File Attachments

wha award letter ave d sewer.pdf (968 KB)

8. Business Items

Subject :	B. Authorize an agreement for planning and bid document services for the Farmers Market area with Mead & Hunt
Meeting :	Jun 4, 2018 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends authorizing the City Manager to enter into an agreement for planning and bid document services for the Farmer's Market area with Mead & hunt in the amount of $49,500

Public Content

The City now has ownership of all the parcel immediately west of the existing indoor farmers market area. This area is bounded by the UP tracks to the South, 2nd Street to the North, Ave B to the West and Ave A to the East. The planning services include creation of a covered walkway for the market, walking paths, parking, lighting, electrical, buffering and upgrades to the sidewalk and road infrastructure.

Further, the agreement includes preparation of bidding documents for Phase 1 of construction. The City hopes to leverage private funds to assist with further phases of the construction.

Funding for planning, engineering and construction will come from funds budgeted in the FY 18-19 CBD West TIF Fund.

File Attachments

cost estimates - Covered Walkway 2018.pdf (35 KB)
Letter Contract_Sterling_Public Market.pdf (110 KB)
Sterling Public Market Concepts B phases compressed.pdf (442 KB)

11. Adjourn to Study Session

Subject :	A. Garbage Contract
Meeting :	Jun 4, 2018 - City Council Meeting at 6:30 pm
Type :	

Public Content

Develop Council consensus on how to direct staff to proceed.

11. Adjourn to Study Session

Subject :	B. Partnership with Main Street and Sterling Today for downtown watering
Meeting :	Jun 4, 2018 - City Council Meeting at 6:30 pm
Type :	

11. Adjourn to Study Session

Subject :	C. Dispatch Update
Meeting :	Jun 4, 2018 - City Council Meeting at 6:30 pm
Type :	