Monday, June 3, 2019
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject :	A. Call to Order
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	C. Pledge of Allegiance
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

public comment policy.pdf (75 KB)

3. Consent Agenda

Subject :	A. Approval of Bills and Payroll
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

Accts Pay 06-03-19.pdf (420 KB)
apsummary 06-03-19.pdf (394 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Resolution #R2019-06-15 Authorizing the City to join HGAC Buy Cooperative purchasing contract
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2019-06-15 Authorizing the City to join HGAC Buy Cooperative purchasing contract

Public Content

Through joint purchasing, the City is able to take advantage of economy of scale. Staff identified an opportunity to purchase a fire engine through the HGAC, which is a regional council of government in Texas. The HGAC Board awards all contracts, which can then be made available to local governments nationwide.

Government entities join by executing an interlocal contract to participate in HGAC Buy. This document sets out the conditions, requirements and processes through which an entitys purchase order are received, confirmed to contract and processed. Dozens of Illinois communities already participate in the program.

HGAC Buy uses mass circulation, minority emphasis print media, and internet services to post legal notices and bid solicitations. Therefore posting of public notices to solicit bids and therefrom competitive bid process are satisfied through HGAC Buy procedures. HGAC staff also research products, write specifications, hold pre-bid conferences, assist with order placement, contact vendor reps, help to resolve order issues, and review and certify purchase orders to confirm compliance with any specific HGAC Buy contract. The HGAC Buy Program is over 30 years old and specializes in high ticket, capital intensive products and services. All products offered through HGGAC Buy have been awarded through a public competitive process. There are no annual membership dues required to purchase through HGAC Buy. HGAC Buy is self-funded through an administrative fee assessed to the contractor.

File Attachments

R2019-6-15 HGAC.pdf (61 KB)
HGAC contract.pdf (1,126 KB)

Consent

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3. Consent Agenda

Subject :	C. Award Bid for Pavement Markings
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends awarding the Pavement Striping Improvements Contract to Marking Specialists Corp. of Arlington Heights in the amount of $90,115.33

Public Content

The City sought bids to use thermoplastic striping for the downtown and Route 40 intersections. The City has been painting them for several years. The lifespan of the paint is rarely more than a year. Thermoplastic, while much more expensive, tends to last a few more years as it is heat bonded to the pavement and provides for more reflectivity. However, in addition to the cost, it is also more susceptible to plows due to the thickness of the thermoplastic. City staff would like to use thermoplastic for the next round of intersection striping to evaluate how it will stand up to conditions here. The State will share in the cost of the striping because of the State routes. The States share is approximately 80%, so the net amount of the project will come in within our budget. However, the City will have to pay upfront and IDOT will reimburse the City after.

File Attachments

pavement markings.pdf (201 KB)

Consent

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3. Consent Agenda

Subject :	D. Partial Pay Request #4 for Dillon Avenue Reconstruction Phase I to Twin City Construction in the amount of $290,686.88
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Partial Pay Request #4 for Dillon Avenue Reconstruction Phase I to Twin City Construction in the amount of $290,686.88

File Attachments

PPR4-Dillon Ave.pdf (190 KB)

Consent

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3. Consent Agenda

Subject :	E. Sterling American Legion Auxiliary to hold a bucket brigade on June 15, 2019
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve petition from Sterling American Legion Auxiliary to hold a bucket brigade on June 15, 2019

Public Content

Proceeds from this bucket brigade will help support local Veterans in Nursing Homes

File Attachments

am legion 2019.pdf (58 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

6. Presentations and Awards

Subject :	A. Proclamation for Relay For Life
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Action

File Attachments

proc-RFL.pdf (420 KB)

6. Presentations and Awards

Subject :	B. Sterling Fire Department will present a scholarship to Connor Bland
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Presentation

6. Presentations and Awards

Subject :	C. Presentations on Adaptive Reuse from Gary

	Anderson and Mackenzie Hopping
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Presentation

7. Unfinished Business

Subject :	A. Ordinance #2019-06-18 Awarding Bid and Authorizing Sale of Municipal Owned Real Estate at Douglas Park Subdivision (PIN#11-19-278-028)
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Ordinance #2019-06-18 Awarding Bid and Authorizing Sale of Municipal Owned Real Estate at Douglas Park Subdivision (PIN#11-19-278-028)

Public Content

The City of Sterling was deeded PIN:1119278028 several years ago. The parcel is landlocked to the west by a home at 1404 Harvey Drive in the Douglas Park neighborhood, to the north and south by privately and separately owned empty lots that serve as back yards to the neighboring properties and to the east by Comcasts satellite and antenna property. Due to its landlocked nature, the City has no access to maintain or use. Residents in the area expressed interest in acquiring the lot to be able to maintain the overgrowth occurring there. The City elected to put the parcel up for auction at the May 20th Council Meeting. One bid was received in the amount of $100. From the adjoining property owner to the south. This ordinance will approve the sale to Helen S. Parvin in the amount of $100.

File Attachments

2019-6-18 sell property.pdf (13 KB)
Douglas Park - map.pdf (697 KB)
Douglas Park - notice of sale.pdf (163 KB)
Douglas Park Cash Sale Real Estate Contract.pdf (95 KB)
Douglas Park Offer to Purchase - Bid Form.pdf (137 KB)

8. Business Items

Subject :	A. Ordinance #2019-06-17 Amending the zoning map to reclassify property owned by Sterling Schools Foundation from SR-4 to SR-4/PIO
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance #2019-06-17 amending the zoning map to reclassify property owned by Sterling Schools Foundation at 1701 Sixth Avenue, PIN # 11-16-478-015 & 11-16-478-017 to SR-4/PIO.

Public Content

City Council referred this matter to the Plan Commission on April 1, 2019. The Plan Commission met and held a public hearing on May 16, 2019. Sterling Schools Foundation petitioned the city to rezone the property from SR-4 (single family residential) to SR-4/PIO (public institute overlay) to allow for the construction of a new building to house the Foundation. Discussion was had about the use, the surrounding use, the building and any increased traffic.

File Attachments

2019-6-17 shs foundation rezone.pdf (13 KB)

8. Business Items

Subject :	B. Ordinance #2019-06-19 Accepting Dedication of Additional Right-of-Way from the Sterling Park District, Four-D Farms, Inc. Phase II Equity LLC, and 1500 South Lynn Boulevard Real Estate, LLC ("Halo")
Meeting :	Jun 3, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends adopting the Ordinance to accept the Dedication of Additional Right-of-Way

Public Content

This ordinance allows the City to acquire the necessary right of way for the intersection improvements at Lynn Blvd and Lefevre Road. The ROW acquired in this ordinance is approximately 220 square feet at the corner of the HALO lot on the Southeast and 4500 feet off of the corner of the 4D farms lot to the Northwest and 6500 from the Sterling Park District to the Southwest. HALO and the Sterling Park District will dedicate the additional right-of-way at no cost. The Sterling Park District will benefit from the removal of some dead and dying trees at the corner. The right-of-way to the Southwest was needed for the ditch and to accommodate the oversized vehicles coming from the west. The Southeast right-of-way was necessary for sidewalk and ditch realignment. The Northwest right of way was required for ditch reshaping and relocation of power poles. In exchange for the 4D farms right-of-way, the City will construct a drive approach to the property at the appropriate time. No payments are being made to acquire any of the right of ways.

File Attachments

2019-6-19 roundabout r-o-w.pdf (69 KB)
roundabout row plat.pdf (273 KB)