

Monday, May 20, 2024
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue
Link to join Webinar
<https://us02web.zoom.us/j/87275680623>

1. Meeting Opening

Subject : A. Call to Order
Meeting : May 20, 2024 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : May 20, 2024 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : May 20, 2024 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : May 20, 2024 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : May 20, 2024 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc05062024.pdf \(154 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	May 20, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[4-30-24 Budget Performance Report.pdf \(421 KB\)](#)

[4-30-24 Balance Sheets.pdf \(332 KB\)](#)

[admin_20240517_131806.pdf \(694 KB\)](#)

[Accounts Payable by G_L Distribution Report 05_17_2024 11_45_20 AM_Mary McCormick_3D40ATLE.pdf \(443 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Pay Request #4 to Nicam Construction in the amount of \$423,544.42
Meeting :	May 20, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Pay Request #4 to Nicam Construction in the amount of \$423,544.42

Public Content

On February 6, 2023 the City Council awarded the bid to Nicam Construction for the Public Works Building Addition Phase 2 in the amount of \$1,512,000.00.

File Attachments

[1165D19 - Phase 2_Sterling Letter 051424 With Attachments.pdf \(5.530 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. 2024-2025 MICA Insurance Renewal Premium
Meeting :	May 20, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the MICA insurance renewal for the fiscal year 2024-2025 in the amount of \$855,574.00

Public Content

On April 11, 2024, the annual MICA renewal meeting was held. The renewal premium for 2024-2025 is \$855,574 which is a 21.8% increase from the 2023-2024 premium of \$702,158.

The 2024-2025 premium is based on payroll costs, exposure, and the past 4 full years of claims experience. The City had a relatively large claim year (\$480,353) drop off and a low claim year (\$121,949) added on. However, fiscal year 2019/2020 had claims incurred of over \$1 million (a majority of which were for workmans comp), which accounts for a majority of the increase. This claim year will drop off next year, which will hopefully significantly drop the Citys premium.

Our participation in MICA since 1991 has reduced our insurance costs substantially. To date, we have received rebates totaling \$771,951. The 2024-2025 premium was originally \$933,642 and was offset by an equity disbursement of \$93,822.

File Attachments

[history.pdf \(62 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Petition from Samuel Bonilla to close a portion of his street to host a block party for his daughter's first birthday on June 23, 2024
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Meeting :	May 20, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve, if acceptable, the petition from Samuel Bonilla to close a portion of his road on June 23, 2024 to host a block party for his daughter's first birthday.

Public Content

Samuel Bonilla, 310 West 9th Street, has requested to block off his street from the 300 block of West 9th Street and Avenue D up to the Alley, to host a block party for his daughter's first birthday.

The event time will be from Noon to 5:00pm

File Attachments

[admin_20240515_140402.pdf \(41 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Petition from Taste of Fiesta to hold a Bucket Brigade on 6/1/2024
Meeting :	May 20, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve, if acceptable, the petition from The Taste of Fiesta to hold a Bucket Brigade on June 1, 2024.

Public Content

This is an annual fundraiser for the organization. Funds raised from this bucket brigade will go towards scholarships presented to the Fiesta King, Queen and court.

File Attachments

[admin_20240517_104746.pdf \(47 KB\)](#)

Consent

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concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject : G. LGBTQ+ Pride Month Proclamation

Meeting : May 20, 2024 - City Council Meeting at 6:30 pm

Type :

Public Content

During Pride Month, we honor a movement that has grown stronger, and more inclusive every year. Pride is a celebration of generations of LGBTQ+ people, who have fought bravely to live openly and authentically. It is a reminder that we still have work to do to ensure that everyone enjoys the full promise of equity, dignity, protection, and freedom.

File Attachments

[Pride Month Proclamation Council 24.pdf \(104 KB\)](#)

8. Business Items

Subject : A. Ordinance 2024-05-16 Amending Chapter 6 Article II, Section 41, to Increase the Number of Liquor Licenses.

Meeting : May 20, 2024 - City Council Meeting at 6:30 pm

Type : Action

Recommended Action : Ordinance 2024-05-16 Amending Chapter 6 Article II, Section 41, to Increase the Number of Liquor Licenses.

Public Content

The Liquor Commission also received a request for a liquor license from the owners of a new banquet facility /tavern named The Mercantile Ballroom located at 117 West 3rd Street Sterling. The Liquor Commission reviewed the application on October 5, 2023, and found it to be acceptable, however, the maximum number of licenses have been issued. The proposed amendment will create an additional license to accommodate the new restaurant.

File Attachments

[Ord 2024-05-16 Amending Chapter 6 Article II Section 41 to Increase Number of Liquor Lic.pdf \(110 KB\)](#)

8. Business Items

Subject : B. Waive Bid Process and Accept a Quote from Karl Chevrolet in the amount of \$103,542.40 for Two 2024 Chevrolet Tahoes for the Sterling Police Department

Meeting : May 20, 2024 - City Council Meeting at 6:30 pm

Type : Action

Recommended Action :

Approve Waiving Bid Process and Accept a Quote from Karl Chevrolet in the amount of \$103,542.40 for Two 2024 Chevrolet Tahoes for the Sterling Police Department

Public Content

Allocations for police vehicles are still extremely limited and police departments across the country are still encountering waiting times from months to a year to get new squad cars. On May 8th, staff located two 2024 Chevy Tahoe Police Package vehicles at Karl Chevrolet in Ankeny, Iowa that meet the required specifications that another department did not take delivery on. Karl Chevrolet is asking \$103,542.40 for the two police package vehicles. The squads will still require up-fitting for markings, lights, radios, etc. \$140,300 was budgeted for the purchase and upfitting of 2 squads in the FY 24-25 budget. Staff anticipates the total cost of purchase and upfitting will be within the budgeted amount.

Staff requests the purchase of the vehicles to maintain the regular rotation of 2 squads per fiscal year which helps ensure squads can remain in service and not become too costly with maintenance issues.

File Attachments

[U64871E1X119203_05152024_115946_012946.pdf \(4,325 KB\)](#)

8. Business Items

Subject :	C. Waive Bid Process and Accept a Quote from Sourcewell in the amount of \$245,260 for the purchase of a 2024 John Deere 624 P Wheel Loader the Sterling Public Works
Meeting :	May 20, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Waive Bid Process and Accept a Quote from Sourcewell in the amount of \$245,260 for the purchase of a 2024 John Deere 624 P Wheel Loader the Sterling Public Works

Public Content

The current Public Works Wheel Loader is 16 years old and is one of the busiest pieces of equipment that Public Works has in service. The Wheel Loader is used to unload deliveries, remove snow from the streets in the Central Business District, haul snow out of the Central Business District, pile snow with the Wild Cat snowblower, push back drifts, storm clean up including tree removal, push up salt and load trucks with dirt, mulch, gravel and salt. Often it is needed in two different locations at the same time. The new Wheel Loader will distribute the workload of the current Wheel Loader and eventually replace the 2008. Staff respectfully requests the Council to waive the bid process to purchase a John Deere 624 P Wheel Loader from Martin Equipment for the amount of \$245,260 through Sourcewell. \$244,800 was budgeted in the FY 24-25 Capital Fund for this purchase.

Sourcewell is a service cooperative created by the Minnesota legislature to assist local governments and schools in purchasing equipment through a cooperative purchasing contracts. Sourcewell sends RFP's to vendors to get the lowest purchasing prices available for many items.

File Attachments

8. Business Items

Subject :	D. Proposal for Geotechnical Services for the Sterling Riverfront
Meeting :	May 20, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff Recommends Accepting the Proposal for Geotechnical Services for the Sterling Riverfront from Seeco Consultants, Inc

Public Content

On behalf of the City, Strand Engineering requested proposals from 5 firms for Geotechnical services related to the development of the riverfront park area. The services include borings around the site to test the subsurface for the presence and depth of rock, old excavation, fill and soil. The report will determine what may need excavated and the suitability of the site for the structures and play equipment to be built on the site. That includes classifying soil types and determining compressibility to determine what will be required for foundations and design for asphalt or concrete surfaces to be placed on the site.

Two firms submitted proposals. Strand recommends the City accept the proposal from Seeco. The proposal anticipates a cost of \$28,185 plus \$39 per linear foot for any extra drilling sampling or unanticipated difficult drilling conditions.

File Attachments

[Seeco Geotech Sterling Riverfront.pdf \(253 KB\)](#)

[Terracon Geotech Sterling Riverfront.pdf \(637 KB\)](#)

[Strand 2024-04-15 Proposal Request.pdf \(19.565 KB\)](#)

8. Business Items

Subject :	E. Side Letter Agreement to the Police Collective Bargaining Agreement
Meeting :	May 20, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff Recommends Approval of the Side Letter Agreement to the Police Collective Bargaining Agreement

Public Content

In 2021, the City and the local unit of the Fraternal Order of Police entered into a four year collective bargaining agreement. Over the past two years, the policing profession has seen ever increasing challenges in recruitment and retention, which has pushed up compensation costs nationwide. The low supply of candidates willing to enter the policing profession in the last few years has forced local, state and federal agencies to significantly increase compensation packages. As contracts with surrounding agencies have been renewed in the last year at higher wages, our compensation package has become less attractive to potential

candidates and tempted others to look for opportunities elsewhere. Several State agencies, including the Illinois State Patrol and the Illinois Gaming Board are aggressively recruiting people from the law enforcement profession with lucrative wages.

City staff and local representatives worked together to draft the proposed Side Letter Agreement between the City and Fraternal Order of Police Labor Council (FOP) to change the wage package to make it competitive with nearby municipal police departments. While the City cannot afford to match the State's wages, it is imperative to remain competitive locally in order to have the best chance to retain our talent and remain a viable option for future candidates. The side letter raises wages between 7% and 9%, depending on the step, in fiscal year 24-25 to make our contract comparable to surrounding communities and changes Holiday Pay from 5.5% to 6%. We were also able to agree to a 2-year extension to the existing contract with 3% increases in each of those years.

Attached is the Side Letter Agreement, Pay Scale Appendix and the original 2021-2025 Collective Bargaining Agreement.

File Attachments

[FOP Proposed Side Letter Extension Wage Agreement.pdf \(88 KB\)](#)

[FOP Pay scale FY2025-2027 - Contract.pdf \(102 KB\)](#)

[FOP Sterling 2021-2025.pdf \(2,995 KB\)](#)