

Monday, May 20, 2019
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : May 20, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : May 20, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : May 20, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : May 20, 2019 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : May 20, 2019 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc050619.pdf \(145 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	May 20, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Balance Sheets 4-30-19.pdf \(331 KB\)](#)
[Budget Perform 4-30-19.pdf \(395 KB\)](#)
[bills & pr 05 20 19.pdf \(392 KB\)](#)
[AP GL Dist Rept 05 20 19.pdf \(360 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Partial Pay Request #3 for Fischer Excavating on the Douglas Park Neighborhood Drainage Project in the amount of \$80,654.37
Meeting :	May 20, 2019 - City Council Meeting at 6:30 pm
Type :	

File Attachments

[PPR3-Douglas Park.pdf \(2.023 KB\)](#)

3. Consent Agenda

Subject :	D. Partial Pay Request #4 for Fischer Excavating on the Douglas Park Neighborhood Drainage Project in the amount of \$632,958.21
Meeting :	May 20, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)

File Attachments

[2-2018 Pay Request 4 Optimized.pdf \(1.427 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Avenue G Bridge Change Order #1
Meeting :	May 20, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)

File Attachments

[ave g bridge co#1.pdf \(62 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. St. Jude Rides to hold a Bucket Brigade on May 18, 2019
Meeting :	May 20, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from St. Jude Rides to hold a bucket brigade on May 18, 2019

File Attachments

[St Jude 2019.pdf \(111 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Rock River Hospice & Home to hold a Bucket Brigade on June 1, 2019
Meeting :	May 20, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Rock River Hospice & Home to hold a bucket brigade on June 1, 2019

File Attachments

[Hospice 2019.pdf \(183 KB\)](#)

Consent

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3. Consent Agenda

Subject :	H. 2019-2020 MICA Insurance Renewal Premium
Meeting :	May 20, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Please approve the MICA insurance renewal for fiscal year 2019-2020 in the amount of \$568,274.00.

Public Content

On March 14, 2019, the annual MICA renewal meeting was held. The renewal premium for 2019-2020 is \$568,274 which is a 16.53% decrease from the 2018-2019 premium of \$680,818.

The 2019-2020 premium is based on payroll costs, exposure, and the past 4 full years of claims experience. MICA did make a change in its allocation model for this years premium. In the past, revenue was used as a component of the premium calculation. Revenue has been replaced with number of vehicles. This change resulted in the largest percentage decrease in one year that the City has experienced since joining MICA.

Our participation in MICA since 1991 has reduced our insurance costs substantially. To date, we have received rebates totaling \$311,053.

File Attachments

[mica_history.pdf \(176 KB\)](#)

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8. Business Items

Subject :	A. Ordinance #2019-05-16 Authorizing the Sale of Surplus Property and Invitation to Bid Thereon for Property located at Douglas Park Subdivision (PINS#11-19-278-028)
Meeting :	May 20, 2019 - City Council Meeting at 6:30 pm
Type :	Action

Public Content

Bids will be opened first.

File Attachments

[Douglas Park - map.pdf \(697 KB\)](#)
[Douglas Park - notice of sale.pdf \(163 KB\)](#)
[Douglas Park Cash Sale Real Estate Contract.pdf \(95 KB\)](#)
[Douglas Park Drainage CO 1.pdf \(393 KB\)](#)
[Douglas Park Offer to Purchase - Bid Form.pdf \(137 KB\)](#)
[2019-5-16 douglas park.pdf \(88 KB\)](#)

8. Business Items

Subject :	B. Award Bid for Lynn/Lefevre Roundabout and Douglas Park Drainage
Meeting :	May 20, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the engineer and staffs recommendation to accept the low bid from Martin & Company in the amount of \$942,021.14.

Public Content

Due to the existing accident statistics and the growth of employment in the Meadowlands area, the City of Sterling engaged its planning firm to conduct a traffic intersection analysis. The existing intersection graded as an F on a scale of A to F. A signalized intersection graded at a level B of service and a roundabout graded at a level A of service. The roundabout proves to flow the most traffic and is statistically the safest option going forward.

Mead & Hunt engineered the design and consulted with the largest vehicle users of the intersection to accommodate all loads. The design also incorporated in stormwater improvements related to Douglas Park drainage. The Douglas Park improvements drain to Lynn Boulevard. This bid includes improving the ditch along Lynn and installing a larger drain under Lefevre to accommodate the new flow out of Douglas Park.

Troy Pankratz, the lead engineer examined the bid numbers the City received and recommends accepting the low bid. The low bid is 11.4% under the engineers estimate. The second lowest bid was 1% over the low bid, so the bids were very close. Stormwater work, including the pipe and channel construction along Lynn Boulevard to move the stormwater from the new Douglas Park stormwater improvements constitutes approximately \$100,000 of the total cost. But for the anticipated intersection improvements, those stormwater improvements would have been done with the Douglas Park stormwater improvement bid. Additional staging to keep Lefevre open through most of the project added an additional \$50,000 to the cost for traffic control and temporary pavement.

File Attachments

[roundabout.pdf \(57 KB\)](#)

8. Business Items

Subject :	C. Award Bid for Sterling Market
Meeting :	May 20, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff and the consulting engineer recommend awarding the low bid for the public market facility, including alternates 1, 2, 3 and 4 to Porter Brothers in the amount of \$951,418.95

Public Content

Porter Brothers of Rock Falls, IL is the low bidder for the outdoor public market facility. The engineer reviewed the bids and found Porter Brothers bid prices reasonable. Based on bid prices alone, the engineer recommends awarding the project to Porter Brothers.

Porter Brothers is also the low bidder on all of the alternate bid items. This eliminates the need for choosing the low bidder based on an advantageous combination of base bid with preferred alternates. Porter Brothers will be the low bidder regardless of what combination of alternates are selected.

It was not unexpected that the total cost for construction of the entire site came in over the budgeted amount. The engineers estimate was also slightly over the originally budgeted amount for the total site, but not by a lot. Alternates were provided in the bidding process so that some items of construction could be eliminated to fit within the amount of money available for the project. It was decided to put everything desired out for bids and then evaluate the pricing.

- Alternate 1 is above ground electrical work for the canopy structure
- Alternate 2 is above ground electrical work for the parking area
- Alternate 3 is landscaping for the area
- Alternate 4 is the reconstruction of 2nd Street including ADA improvements at the corners

The bid item with the largest cost over the engineers estimate is for the erection of the structure. All 5 of the bids for this item were significantly higher than the engineers estimate, which led the engineer to believe that the original estimate was low, and not the result of unfavorable bids. However, the range of bids received for erecting the structure varied quite a bit, between \$100,000 and \$278,355, with the engineers estimate being \$60,000.

While the project is over the initial budget, the subsequent generous donation from Sterling Today, Incorporated means the funds are still available for the full project. The project will be largely funded through the combination of TIF Central Business District West funds and Sterling Today, Incs donation. Staff proposes using capital reserve funds to proceed with Alternate 4, the

reconstruction of 2nd Street. By using reserve funds, we can continue with originally planned work, and not disturb the site in the future after the Farmers Market is up and running. This will also be beneficial for the redevelopment of the Mercantile building.

File Attachments

[public market bid opening.pdf \(64 KB\)](#)

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11. Executive Session

Subject :	A. Move to closed session to discuss appointment, employment discipline, performance or dismissal of specific employees of the public body.
Meeting :	May 20, 2019 - City Council Meeting at 6:30 pm
Type :	Action, Procedural
Recommended Action :	Motion to move to closed session pursuant to 5ILCS 120/.2 (c)(1) to discuss the appointment employment discipline, performance or dismissal of specific employees of the public body.

Public Content

Pursuant to 5ILCS 120/2(c)(1) to discuss the appointment, employment, discipline, performance or dismissal of specific employees of the public body.

12. Business Items

Subject :	A. Amend City Manager contract for compensation
Meeting :	May 20, 2019 - City Council Meeting at 6:30 pm
Type :	

13. Adjourn to Study Session

Subject :	A. Presentations from John Morris and Alderman Mackenzie Hopping on development and adaptive reuse
Meeting :	May 20, 2019 - City Council Meeting at 6:30 pm
Type :	