

Monday, May 17, 2021
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA

Pursuant to Governor Pritzkers Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency, the City Council has chosen to conduct the board meeting remotely.

You are invited to a Zoom webinar.

When: May 17, 2021 06:30 PM Central Time (US and Canada)

Topic: Sterling City Council Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87915561662>

Or One tap mobile :

US: +13126266799,,87915561662# or +13017158592,,87915561662#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 301 715 8592 or +1 929 205 6099 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 879 1556 1662

International numbers available: <https://us02web.zoom.us/j/87915561662>

1. Meeting Opening

Subject :	A. Call to Order
Meeting :	May 17, 2021 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	May 17, 2021 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	May 17, 2021 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject :	A. Approval of Minutes
Meeting :	May 17, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Minutes as presented

File Attachments

[cc05032021.pdf \(128 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	May 17, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[4-30-21 Balance Sheets.pdf \(340 KB\)](#)

[4-30-21 Budget Performance Report.pdf \(414 KB\)](#)

[admin_20210514_082239 \(1\).pdf \(608 KB\)](#)

[Accounts Payable by G L Distribution Report 05_14_2021 8 36 16 AM_Mary McCormick_3D407QRD.pdf \(413 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. 2021-2022 MICA Insurance Renewal Premium
Meeting :	May 17, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Please approve the MICA insurance renewal for fiscal year 2021-2022 in the amount of \$619,009.00.

Public Content

On April 8, 2021, the annual MICA renewal meeting was held. The renewal premium for 2021-2022 is \$619,009 which is a 9.83% increase from the 2020-2021 premium of \$563,613.

The 2021-2022 premium is based on payroll costs, exposure, and the past 4 full years of claims experience. The main reason for the large increase this year was the 4 years of claims. The City had a relatively low claim year (\$290,264) drop off and a high claim year (\$719,989) added on.

Our participation in MICA since 1991 has reduced our insurance costs substantially. To date, we have received rebates totaling \$423,528. The 2021-2022 premium was originally \$687,203 and was offset by an equity disbursement of \$68,194.

File Attachments

[history.pdf \(105 KB\)](#)

Consent

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8. Business Items

Subject :	A. Ordinance No 2021-05-13 Fixing a Time and Place for Public Hearing with Respect to the Lincoln Highway TIF
Meeting :	May 17, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Adoption of the Ordinance 2021-05-13 Fixing a Time and Place for Public Hearing with Respect to the Lincoln Highway TIF, which public hearing will be held at 6:35 pm on July 19, 2021, at City Hall.

Public Content

In early 2014, the Kmart store on Lincolnway closed permanently. Since that time, the property has sat vacant. A developer acquired the property in 2020 after discussing potential development incentives with the City, including TIF. The City has worked with Attorney Rob Lesage of WMPJ to begin setting up a new TIF to serve the area immediately around and surrounding Kmart. SB Friedman has completed the reports for the consideration of a new TIF District and Business Improvement District in the area. Those reports have been put on file and we have put them on file and included them on the City's website. A public hearing will be held at 6:35 pm on July 19, 2021, at City Hall to consider the redevelopment plan and project for the Lincoln Highway TIF. A meeting of the Joint Review Board will also be held prior to the public hearing and is tentatively scheduled for June 24, 2021, at City Hall.

File Attachments

[STERLING Lincoln Highway TIF \(Ordinance re Hearing and Notice\).pdf \(99 KB\)](#)
[City of Sterling - Lincoln Highway TIF Eligibility Report and Redevelopment Plan and Project - 2021_04_21.pdf \(1.420 KB\)](#)

8. Business Items

Subject :	B. Award low bid to Fischer Excavating, Inc. of Freeport for 4th Avenue and 5th Avenue Drainage Improvements in the amount of \$1,493,921.75
Meeting :	May 17, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Strand Engineering and Staff recommends awarding the Bid to Fischer Excavating, Inc. of Freeport for 4th Avenue and 5th Avenue Drainage Improvements in the amount of \$1,493,921.75

Public Content

Sealed Bids for the construction of the 4th Avenue and 5th Avenue Drainage Improvements were received on April 21, 2021. The Work includes approximately 3,000 linear feet of storm sewer, street construction, restoration, and miscellaneous work. This area currently has poor road surfaces, ditches for stormwater, and no curb or gutter. 5th Avenue will be repaired from 19th to Grobe Road with new storm sewers, new sidewalks, and a new curb & gutter. 4th Avenue will be improved from 19th to Folkers with new storm sewers, new sidewalks, and a new curb & gutter. The intersections of 4th and 5th with 19th will be upgraded for pedestrians with required ADA improvements and crosswalks. The intersections of 4th and 5th with 23rd Street will also be upgraded for pedestrians with required ADA improvements and crosswalks.

The engineers estimate was \$1,685,000.00. The City received four bids ranging from \$1,493,921.75 to \$2,645,324.50, with the lowest bid coming from Fischer Excavating. The low bid was 11.3% under the engineers estimate. Fischer was the contractor for the street, curb, sidewalk, storm sewer, and drainage work at Douglas Park.

File Attachments

[Sterling.1-2021.BidTab.pdf \(173 KB\)](#)

[042221&Encl.pdf \(241 KB\)](#)

[2021 Sterling IL 4th Avenue and 5th Avenue Drainage Improvements 1-2021_Optimized.pdf \(3,604 KB\)](#)

[Cost Estimate to Owner_050721.pdf \(191 KB\)](#)

8. Business Items

Subject :	C. Construction Management Agreement with Hibbard Builders, Inc. for site improvements and construction of a concession and restroom facility at Central Memorial Park
Meeting :	May 17, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends Council approve the Construction Management Agreement with Hibbard Builders, Inc. for site improvements and construction of a concession and restroom facility at Central Memorial Park.

Public Content

The City has been preparing to improve the Central Memorial Park and Grandon Civic Center site improvements and the construction of a concession/restroom facility. The City worked with local architect Skip McCloud to develop the concession and restroom facility to match the existing Grandon Civic Centers appearance. The City worked with its planning firm, Mead & Hunt to

develop a concept and site plan for the park. The site work includes replacing the park lighting, much of which is beyond repair, putting in a new perimeter path, making necessary ADA improvements, removing dead and dying trees that pose a risk, and adds a small, lighted water feature for children and aesthetics outside of concert and movie hours.

Given the diversity of the project and the small scale of the individual projects, it was felt a general contractor might not be the most cost-effective way to construct the improvements given subcontractor markups and the specific nature of different aspects of the project. A general with a large variety of subs for the different aspects could easily be more than piecing the project together under a construction manager. The City has had mixed results when combining infrastructure improvements with building projects in the past (Public Market, Coliseum) as some contractors tend to be better qualified in one aspect than the other. While a construction manager is new to Sterling, its not new to municipal projects. The relatively small scale of this project is an opportune time to see how this arrangement can work to manage costs and help the City provide oversight of the project.

File Attachments

[Central Memorial Park plans 4-20-21.pdf \(4,888 KB\)](#)

[Final Construction Manager Agmt Central Memorial Park.pdf \(238 KB\)](#)

8. Business Items

Subject :	D. Memorandum of Understanding with Teamsters Local 722 for back wage adjustment
Meeting :	May 17, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends Council approve the MOU with Teamsters Local 722 for back wage

Public Content

During the negotiations with the Teamsters, we tentatively agreed to give the Teamster employees the \$1,600 other employees received for last year as a matter of good faith. At this time, there are no other changes as negotiations continue to proceed.

File Attachments

[Wage Bonus MOU.pdf \(32 KB\)](#)

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8. Business Items

Subject :	E. Waive the Bid Process and Purchase Park Playground Equipment from NuToys Leisure Products in the amount of \$98,467.00
Meeting :	May 17, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends Council waive the Bid Process and

Purchase Park Playground Equipment from NuToys Leisure Products in LaGrange IL., in the amount of \$98,467.00

Public Content

The City has not added much to the City-owned neighborhood parks in decades with the exception of the walking path and biking area. City staff began evaluating more modern park equipment from several manufacturers. The fitness warrior courses have become more popular over time. Staff is proposing a fitness course at Wallace Park aimed at 5-12 year-olds in the Northeast corner of the park due to its adjacency to Lincoln School and a fitness course at Platt Park aimed at 13 year-olds to adults.

We evaluated several manufacturers, and for diverse experiences and prices, the proposals from NuToys Leisure Products in La Grange, IL. seemed to provide the best value. We did not receive any negative feedback from other purchasers of the equipment. The proposed purchase includes a community build experience, whereby they will help facilitate a community build of the project so that local organizations or volunteers can assist in the assembly.

Funds for this equipment were included in the FY 20-21 General Fund Parks budget.

Additional cost for site prep will include;

300 Yds playground Mulch \$8700

Concrete- \$1650

The total price for the equipment and site prep will be \$108,817

8. Business Items

Subject :	F. Waive the bid process and purchase a new Federal Signal 2001-130 Series Outdoor Warning Siren from Braniff Communications in the amount of \$23,549.00
Meeting :	May 17, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends waiving the bid process and purchase a new Federal Signal 2001-130 Series Outdoor Warning Siren from Braniff Communications in the amount of \$23,549.00

Public Content

With the recent annexation of the Steelton subdivision into the City of Sterling, there is a need to install a new severe weather warning system to provide coverage to the western end of the city. Braniff Communications is the exclusive sales representative for Federal Signal Alerting & Notification Systems in Illinois, and have been since 1982, they are the sole source for procurement throughout Illinois. They are also the sole authorized warranty service center/repair depot for Federal Signal ANS in Illinois. The purchase price of \$23,549.00 includes installation.

File Attachments

[ANS-0201202108A.1, Quotation, Sterling IL, New Warning Siren Equipment & Services.pdf \(406 KB\)](#)
[SYS6010 Model 2001-130 High Power, Directional Rotating Siren.pdf \(250 KB\)](#)

8. Business Items

Subject :	G. Consideration of Acceptance of Increased cost related to Purchase of Public Works Dump Truck and Plow Body Equipment
Meeting :	May 17, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends acceptance of Increased cost/ change order related to Purchase of Public Works Dump Truck and Plow Body Equipment

Public Content

On May 3, 2021, the City Council approved waiving the Bid Process to purchase a dump body and related plow truck equipment as proposed by Monroe Equipment in the amount of \$65,721. In the time period between the original quote dated January 2021 and now the cost of materials has increased. The bid amount to outfit the chassis increased \$3,875 (5.9%). For a total of \$69,596.

TriState was originally the lowest quote by \$121 (0.18%) however, Ben Babin was also contacted by TriState informing him that their price would also have an increase due to the price of steel rising. Sterling Public Works has a long, successful history with Monroe and recommends approving the new bid amount of \$69,596 from Monroe.

File Attachments

mfarmer@sterling-il.gov_20210513_131522.pdf (129 KB)