

Monday, May 15, 2023  
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA  
Council Chambers - First Floor  
212 Third Avenue  
Zoom link  
<https://us02web.zoom.us/j/86054739052>

## 1. Meeting Opening

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Subject : A. Call to Order  
Meeting : May 15, 2023 - City Council Meeting at 6:30 pm  
Type : Procedural

## 1. Meeting Opening

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Subject : B. Roll Call  
Meeting : May 15, 2023 - City Council Meeting at 6:30 pm  
Type : Procedural

## 1. Meeting Opening

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Subject : C. Pledge of Allegiance  
Meeting : May 15, 2023 - City Council Meeting at 6:30 pm  
Type : Procedural

## 2. Communication from Visitors

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Subject : A. Public Comment  
Meeting : May 15, 2023 - City Council Meeting at 6:30 pm  
Type : Information

### File Attachments

[public comment policy.pdf \(75 KB\)](#)

## 3. Consent Agenda

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Subject : A. Approval of Minutes  
Meeting : May 15, 2023 - City Council Meeting at 6:30 pm  
Type : Action (Consent)  
Recommended Action : Approval of Minutes as presented

### File Attachments

[cc05012023 New Council.pdf \(104 KB\)](#)  
[cc05012023 Out going.pdf \(78 KB\)](#)

## Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

### 3. Consent Agenda

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|                      |                                                                                                         |
|----------------------|---------------------------------------------------------------------------------------------------------|
| Subject :            | B. Resolution 2023-05-16 to Close Fourth Street for The Sauk Valley Diversity Event at Grandon          |
| Meeting :            | May 15, 2023 - City Council Meeting at 6:30 pm                                                          |
| Type :               | Action (Consent)                                                                                        |
| Recommended Action : | Approval of Resolution 2023-05-16 to Close Fourth Street for The Sauk Valley Diversity Event at Grandon |

## Public Content

The Sauk Valley Diversity Alliance, formerly known as Diversity Committee of the Sauk Valley, will be utilizing Grandon Civic Center on June 17, 2023 from 7:00 a.m. to 3:00 p.m. for their annual Educational and Cultural event.

This is a Community event and is Free to all who attend. The organization is requesting the deposit and rental fees be waived as this is a community event. The organization is requesting a street closure on West 4th Street.

## File Attachments

[R2023-5-16 Diversity Alliance.pdf \(57 KB\)](#)

## Consent

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### 3. Consent Agenda

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|                      |                                                |
|----------------------|------------------------------------------------|
| Subject :            | C. Approval of Bills and Payroll               |
| Meeting :            | May 15, 2023 - City Council Meeting at 6:30 pm |
| Type :               | Action (Consent)                               |
| Recommended Action : | Approval of Bills and Payroll as presented     |

## Public Content

## File Attachments

[4-30-23 Budget Performance Report.pdf \(420 KB\)](#)

[4-30-23 Balance Sheets.pdf \(327 KB\)](#)

[admin\\_20230511\\_170703.pdf \(663 KB\)](#)

[Accounts Payable by G\\_L Distribution Report 05\\_11\\_2023 4\\_08\\_10 PM\\_Mary McCormick\\_3D409RIA.pdf \(389 KB\)](#)

## Consent

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### 3. Consent Agenda

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|                      |                                                                                          |
|----------------------|------------------------------------------------------------------------------------------|
| Subject :            | D. Proclamation Declaring May 21st - May 27th as National Public Works Week              |
| Meeting :            | May 15, 2023 - City Council Meeting at 6:30 pm                                           |
| Type :               | Action (Consent)                                                                         |
| Recommended Action : | Approval of the Proclamation Declaring May 21st - May 27th as National Public Works Week |

## Public Content

"Connecting the World Through Public Works" is the theme for the 2023 National Public Works Week. Sterling's Public Works Department works to maintain our roads, pathways, traffic control, sewer systems, drainage systems, parks, open spaces, facilities among numerous other tasks. The department is a true catch-all and do anything group full of terrific employees.

## File Attachments

[PW Proclamation 2023.pdf \(195 KB\)](#)

## Consent

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### 3. Consent Agenda

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|                      |                                                                                                                                            |
|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | E. Request from First Presbyterian Church to waive rental fees associated with Grandon Civic Center on July 23, 2023 for a Community Event |
| Meeting :            | May 15, 2023 - City Council Meeting at 6:30 pm                                                                                             |
| Type :               | Action (Consent)                                                                                                                           |
| Recommended Action : | Approve, if accepted, the request from First Presbyterian Church to waive fees associated with the use of Grandon                          |

## Public Content

The First Presbyterian Church, along with several other churches, gather together annually for a worship in the park. This is a Community event and all are welcome.

### File Attachments

[admin\\_20230511\\_161841.pdf \(80 KB\)](#)

### Consent

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### 3. Consent Agenda

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|           |                                                                                                         |
|-----------|---------------------------------------------------------------------------------------------------------|
| Subject : | F. Pay Request (Final) to Twin City Construction in the Amount of \$50,316.00 for Central Memorial Park |
| Meeting : | May 15, 2023 - City Council Meeting at 6:30 pm                                                          |
| Type :    | Action (Consent)                                                                                        |

## Public Content

This pay request for Central Memorial Park is for concrete work done alongside our own crews as well as asphalt (HMA) along the edge of the road where curb had to be torn out.

### File Attachments

[admin\\_20230512\\_092814.pdf \(40 KB\)](#)

### Consent

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### 8. Business Items

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|           |                                                                                                                 |
|-----------|-----------------------------------------------------------------------------------------------------------------|
| Subject : | A. ORDINANCE NO. 2023-05-09 Amending the Zoning Code for Accessory Structures, Fencing and Driveway Regulations |
| Meeting : | May 15, 2023 - City Council Meeting at 6:30 pm                                                                  |

Type :

Action

Recommended Action :

Staff recommends approving ORDINANCE NO. 2023-05-09, Amending the Zoning Code for Accessory Structures, Fencing and Driveway Regulations

## Public Content

On February 16th 2023 the Plan Commission made a recommendation to approve amendments to the following zoning code sections;

Section 102-210: Accessory structures The changes include allowing for larger accessory structures on larger parcels. Currently, the maximum size for an accessory structure is 900 square feet. Under the proposed revision, a parcel of less than 1 acre will still allow for a 900 square foot structure. A parcel between 1 and 1.499 acres will allow for a 1,300 square foot structure. If the property is more than 1.5 acres, 2% of the total parcel area, to a maximum of 4,000 square feet, can be used for accessory structures.

Section 102-211: Fences: - changes include the materials that fencing are made with. Wire mesh and chain link fencing must have a wood or metal frame on the top. Farm fencing and plastic fencing are only permitted for temporary use. Fencing between a residence and an abutting roadway shall have a maximum of 50% opacity.

Section 102-225: Driveway regulations and standards The graphics have been enhanced to provide clarity.

### File Attachments

[Ord 2023-05-09 Amending Zoning Code.pdf \(169 KB\)](#)

## 8. Business Items

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Subject :

B. Award the bid to TGS Property Maintenance for the 2023 Nuisance Mowing Program

Meeting :

May 15, 2023 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Staff Recommends awarding the bid to TGS Property Maintenance for the 2023 Nuisance Mowing Program

## Public Content

Bids were advertised in the newspaper for mowing nuisance properties in the City. On May 4, bids were opened, with only 1 bid received from TGS Property Maintenance. It is staff's intent to propose an ordinance revision in the near future to make the homeowner responsible for the cost of the mowing on top of the fine to make sure all costs are covered.

### File Attachments

[admin\\_20230504\\_111344.pdf \(23 KB\)](#)

[admin\\_20230504\\_111306.pdf \(25 KB\)](#)

## 8. Business Items

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Subject :

C. Waive Bid Process and Accept a Quote from Midwest Flooring Concepts in the amount of \$76,275 to Epoxy

## Floors at Public Works

Meeting : May 15, 2023 - City Council Meeting at 6:30 pm  
Type : Action  
Budget Source :  
Recommended Action : Waive Bid Process and Accept a Quote from Midwest Flooring Concepts in the amount of \$76,275 to Epoxy Floors at Public Works

## Public Content

Attached is a quote received from Midwest Flooring to epoxy the remainder of the old floor in our maintenance building and the mechanics shop. The price is the same per square foot we just added to the project. The work they did last year has held up well and we know that the product will match what was applied last year. Staff budgeted \$73,950 for the work to be completed.

### File Attachments

[mfarmer\\_20230508\\_080049.pdf \(93 KB\)](#)

## 8. Business Items

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Subject : D. Waive Bid Process and Accept a Quote from Midwest Flooring Concepts in the amount of \$59,250.00 to Epoxy Floors at the Main Fire Station

Meeting : May 15, 2023 - City Council Meeting at 6:30 pm

Type : Action

Budget Source :

Recommended Action : Staff recommends Waiving the Bid Process and Accepting the low quote from Midwest Flooring Concepts in the amount of \$59,250.00 to Epoxy Floors at the Main Fire Station

## Public Content

The Sterling Fire Department sought quotes to redo the coating on the bay floors with an epoxy coating at the Main Station. Attached are the quotes received from Midwest Flooring, Extreme Concrete Coatings and TSR. The quotes ranged from \$59,250 up to \$98,942.40.

The low quote of \$59,420 from Midwest Flooring is the same same company that has done work for the Public Works Department.

### File Attachments

[Midwest Flooring Concepts.pdf \(1.038 KB\)](#)

[Extreme Concrete Coatings.pdf \(5.025 KB\)](#)

[TSR Concrete Coatings.pdf \(2.041 KB\)](#)

## 8. Business Items

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Subject : E. Waive the Bid Process and Approve Low Quote for a

## Mini-Pitch System at Wallace Park

|                      |                                                                                                                                     |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| Meeting :            | May 15, 2023 - City Council Meeting at 6:30 pm                                                                                      |
| Type :               | Action                                                                                                                              |
| Recommended Action : | Staff recommends Council Waive the Bid Process and Approve Low Quote for a Mini-Pitch System with Basketball System at Wallace Park |

## Public Content

The City received a resident request to make soccer more accommodating at Wallace Park as kids were utilizing the open area to play soccer with no goals. The proximity to Avenue G and the traffic on Avenue G was not optimal for a soccer field. City staff began investigating the possibility of creating a futsal or mini-pitch for kids to use for play. The City reached out to multiple vendors and local leaders in the soccer community. The community leaders were all excited and very supportive of a mini-pitch in the park and believe it will get frequent use. Comparatively, the existing basketball courts at Wallace Park were rarely being used for basketball. Further, the old Sport Court on the basketball playing surface was frequently subject to vandalism, with tiles frequently being broken apart and either thrown into other areas of the park, or stolen.

The advantage of the mini-pitch or futsal court is it is contained within walls to reduce conflicts with other park users and reduce the chances of a ball ending up in the street. For soccer development, playing futsal on a mini-pitch helps develop motor skills and more accurate and quick passing and receiving. Futsal is one of the fast growing sports in the world, though most new futsal courts have been constructed in larger urban areas. Oregon Park District installed the nearest outdoor mini-pitch last year at West Park and reported to us that it has been well-received and used by teams from Sterling.

The City compared 3 different vendors and various surface options offered by the different vendors including a new tile system with security edges, artificial turf, a floating hard surface and an acrylic surface. The existing asphalt under the old Sport Court was found to be in relatively good condition despite its age with few cracks. After consulting with the Park District and a soccer coach, the acrylic surface was felt to be the best option and allow for the area to still be used for basketball as well as a mini-pitch.

Staff's recommendation is the low quote from Musco for a double 74' x 96' mini-pitch system with the optional basketball hoop system. Musco offers the acrylic surface option and their price includes lighting which can be controlled remotely. They also offer basketball poles, hoops and backboards that work with their system. The Oregon Park District also purchased the Musco system last year. The Musco system attaches to the existing surface. The MTJ system is arguably more aesthetically pleasing, but is more expensive and also requires the City to install curbing with footings around the edges to support the wall system. The Urban Soccer proposal was the most expensive option and didn't offer any significant advantages over the MTJ proposal.

\$225,000 for this project was budgeted in the FY 23-24 Capital Fund. This should also allow for any pavement repairs that may be necessary before the acrylic surfacing is applied and establishing a meter base for the lighting and a forthcoming security camera system.

(An updated quote will be provided Monday to reflect the acrylic surface and add center circle logos. The acrylic surface is less expensive than the attached quote which included a sport tile surface). The updated quote received Monday, May 15th, which is attached, is in the amount of \$191,000. This includes 2 courts and the equipment for 4 basketball systems as well as logos at the center court circles.

## File Attachments

[Musco - Pre-Sale Submittal - Wallace Park Mini-Pitch.pdf \(13,565 KB\)](#)

[Musco - Wallace Park Overlay.pdf \(2,770 KB\)](#)

[Musco - Bison BB Hoop System pr77xl specs.pdf \(140 KB\)](#)

[Musco - Wallace Park Mini-Pitch Quote 4-27.pdf \(205 KB\)](#)

[MTJ Sports Proposal 230319.ST.IL \(002\).pdf \(11,280 KB\)](#)

[Urban Soccer Park - Wallace Park Futsal Courts - Two \(2\) 50' x 80'.pdf \(3,239 KB\)](#)

[Quote Wallace Park Mini-Pitch 5-15.pdf \(227 KB\)](#)