

Monday, May 15, 2017
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : May 15, 2017 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : May 15, 2017 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : May 15, 2017 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : May 15, 2017 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : May 15, 2017 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc050117.pdf \(132 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Balance Sheets 04-30-17.pdf \(269 KB\)](#)
[Budget Performance 04-30-17.pdf \(347 KB\)](#)
[Accts Pay 05-15-17.pdf \(328 KB\)](#)
[apsummary 05-15-17.pdf \(64 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Partial Pay Request #1 for 2016-2017 Street Program to Civil Constructors in the amount of \$\$91,482.75
Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Partial Pay Request #1 for 2016-2017 Street Program to Civil Constructors in the amount of \$\$91,482.75

Public Content

The 2016 Street Project was awarded to Civil Construction in the Fall of 2016 for reconstruction of West 8th Street and Avenue J. The start of construction was delayed until April of 2017, at which time, reconstruction of Avenue C from West 11th Street to West 12th Street was added to the original contract. We will continue to refer to this project as 2016-17 Street Program.

File Attachments

[PPR#1-2016-17 street program.pdf \(94 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. City of God to hold a Bucket Brigade on June 3, 2017
Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from City of God to hold a bucket brigade on June 3, 2017 to raise funds for their annual Restart Concert.

Public Content

Restart helps restore the sense of purpose and vision through music by promoting non-violence, a drug free community and non-gang violence. This is an event geared towards youth and young adults but is welcoming for all ages to join in worship and give hope to the next generation.

File Attachments

[city of god 2017.pdf \(772 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. Recommended Personnel Action

Subject :	A. Introduce New Police Officer Anthony Adamson
Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Please welcome Officer Anthony Adamson

Public Content

Officer Anthony Adamson is a 2014 graduate of Western Illinois University with a Bachelor of Science degree. He attended the Illinois State Police Academy and is in the field training program.

6. Presentations and Awards

Subject :	A. Proclamation for Relay For Life
Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Proclamation Declaring June 3, 2017 as American Cancer Society Relay For Life Day in Whiteside County

File Attachments

[proc-relay.pdf \(58 KB\)](#)

6. Presentations and Awards

Subject :	B. Proclamation for National Public Works Week
Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Proclamation Declaring May 21 - 27, 2017 as National Public Works Week

File Attachments

[Proc-Public Works Week.pdf \(100 KB\)](#)

6. Presentations and Awards

Subject :	C. Proclamation for Nursing Home Week
Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Please pass Proclamation for Nursing Home Week in Whiteside County, May 14 to 20, 2017

File Attachments

[proc-nursinghome.pdf \(37 KB\)](#)

6. Presentations and Awards

Subject :	D. Rock Falls National Honor Society - Vaping in Public Areas
Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm

Type :

Information

Public Content

Judy Randall works with the Whiteside County Health Department. She is working on a Reality Grant and partnered with the National Honor Society of Rock Falls High School. They have canvassed businesses and would like to present the data.

7. Unfinished Business

Subject :	A. PSAP Agreement
Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends authorizing the Mayor to enter into an Intergovernmental Agreement with Whiteside County and the City of Rock Falls to create a Consolidated Public Safety Answering Point.

Public Content

In 2015, the Illinois General Assembly adopted Public Act 99-0006 which amended the [Emergency Telephone System Act](#) and repealed the Wireless Emergency Telephone Safety Act for the purpose of consolidating local 911 systems in preparation for a statewide conversion to a "Next Generation" 911 system.

The Act rescinded local authority to collect surcharges from telecommunications carriers and wireless carriers, replaced all local surcharges with a uniform statewide surcharge on telecommunication carriers, wireless carriers and VOIP (Voice Over Internet Protocol) providers and imposed a statewide mandate requiring smaller emergency telephone system boards (ETSBs) and public safety answering points (PSAPs) to consolidate their operations and facilities.

Without a waiver from the State, consolidation of public safety answering points (PSAPs) serving municipalities under 25,000 people is required by July 1, 2017. There are three PSAPs in Whiteside County. One is operated by the City of Sterling and handles Sterling Police dispatching, one is operated by the City of Rock Falls and handles Rock Falls Police dispatching and one is located in Morrison and is operated by Whiteside County and provides fire, police and EMS dispatching services to the other cities and villages in the County as well as the rural areas. Additionally, there is a dispatch center located at CGH, funded through a Special Service Area, that dispatches transferred fire and ems calls for the cities of Sterling and Rock Falls as well as the rural territory in the Sterling and Rock Falls Rural Fire Districts.

Through a series of negotiations, an Intergovernmental Agreement has been drafted to consolidate the Sterling and Rock Falls PSAPs and the CGH/SSA dispatch center into a consolidated PSAP, operated by Whiteside County with an oversight committee comprised of representatives from Sterling, Rock Falls, CGH and Whiteside County. There were a number of issues that had to be negotiated ranging from hiring procedures, call costing methodology and funding. The latest draft now includes firm language outlining the cost allocation methodology and most importantly, language that will bring parity to the funding of 9-1-1 services across the County by May 1, 2020. Currently, the County provides dispatch services at a nominal cost to every other jurisdiction outside of Sterling and Rock Falls.

File Attachments

[IGA-Dispatch 5-15-17.pdf \(116 KB\)](#)

[PSAP budget.pdf \(37 KB\)](#)

7. Unfinished Business

Subject : B. PSAP Lease Agreement

Meeting : May 15, 2017 - City Council Meeting at 6:30 pm

Type :

Public Content

As part of the State mandated Public Safety Answering Point consolidation, a location for a consolidated center needed to be determined. The City of Sterling had the foresight to expand its dispatching facility during the Coliseum remodel in 2013 in anticipation of a future need to consolidate. Because of our forethought, our facility was the only one with the technology and space to house four dispatch work stations. Sterlings prudence saved the County and Rock Falls considerable dollars because our facility was capable of handling the consolidated dispatch center.

The Public Safety Answering Point Lease Agreement gives the County use of Sterlings dispatch facility to run the consolidated dispatch center. In lieu of payment for use of the facility, the County will provide overhead services, such as payroll, accounts payable, and human resource functions for running the dispatch service at no cost.

Staff recommends authorizing the Mayor to enter into a Lease Agreement with Whiteside County for use of the Sterling Coliseum Public Safety Answering Point facility.

File Attachments

[PSAP Lease Agreement.pdf \(88 KB\)](#)

8. Business Items

Subject : A. Resolution #R2017-5-11 Authorizing the Sale of Surplus Property

Meeting : May 15, 2017 - City Council Meeting at 6:30 pm

Type : Action

Recommended Action : Approve Resolution #R2017-5-11 Authorizing the Sale of Surplus Property

Public Content

On a bi-annual basis, surplus property is sent to an auction house to be sold. Property may be outdated office equipment, seized, abandoned, or confiscated property.

File Attachments

[R2017-5-11 surplus.pdf \(115 KB\)](#)

8. Business Items

Subject : B. Nuisance Mowing Bid Award to Gaumer Lawn Service

Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the recommendation of City Staff that City Council awards the bid to Gaumer Lawn Service, Inc for the nuisance mowing and some City owned properties.

Public Content

Bids for nuisance lawn mowing were received and opened on May 12, 2017. Seven bid packets were taken out; and 5 bids were received. The lowest bidder was Gaumer Lawn Service which is qualified to do the work. We have been utilizing Gaumer Lawn Service for this type of nuisance mowing for the last 6 years.

File Attachments

[mowing contract.pdf \(69 KB\)](#)

8. Business Items

Subject :	C. Authorization of Engagement Letter for Bonding
Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends Council authorize the Mayor to sign a bond underwriting engagement letter with Bernardi Securities.

Public Content

Via a referendum, the citizens of Sterling authorized a local option sales tax with the intention of addressing stormwater issues in the City. Due to the number of projects and the Councils desire to implement a number of the projects as soon as practicable, staff has explored the potential of issuing bonds to be repaid through the newly authorized sales tax. Staff is looking to move expeditiously as the trend and prediction is for increasing borrowing rates in the future.

The first step in the process is signing a bond underwriter engagement letter. Sterling has had a good working relationship with Bernardi Securities and recommends continuing to utilize their services. This letter does not commit the City to a bond issuance nor a specific project list. A proposed calendar and a history of rate trends is attached. Robert Vail of Bernardi Securities will be present to discuss the process and answer any questions pertaining to the bond issuance process.

File Attachments

[2017 Bonds Engagement Letter.pdf \(2,047 KB\)](#)

[2017 Sales Tax Alternate Bonds.pdf \(601 KB\)](#)

[Disclosure Letter G-17.pdf \(272 KB\)](#)

8. Business Items

Subject :	D. 2017-2018 MICA Insurance Renewal Premium
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Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Please approve the MICA Insurance Renewal for Fiscal Year 2017-2018 in the amount of \$679,799.00

Public Content

On March 23, 2017, the annual MICA renewal meeting was held. The renewal premium for 2017-2018 is \$679,799 which is a 1.97% decrease from the 2016-2017 premium of \$693,467.

The 2017-2018 premium is based on increased payroll costs, increased exposure, and the past 4 full years of claims experience. It also includes an increase in the deductible from \$1,000 to \$5,000.

Our participation in MICA since 1991 has reduced our insurance costs substantially. To date, we have received rebates totaling \$311,053.

File Attachments

[Copy of history.pdf \(99 KB\)](#)

8. Business Items

Subject :	E. Ordinance #17-5-13 approving petition of WC Sterling LLC, as owner of parcel no. 11-16-151-002 & 11-16-151-003, commonly known as the 600 block of West 23rd Street, for approval of the Special Use, Planned Development District and Residential Subdivision
Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the recommendation of staff that ordinance #2017-5-13 be adopted approving the Special Use, Planned Development District and Residential Subdivision for parcels #11-16-151-002 & 11-16-151-003, commonly known as the 600 block of West 23rd Street.

Public Content

On March 20, 2017 the City Council referred the petition from WC-Sterling LLC to the Plan Commission to create a Planned Development District and subdivide of the property. A public hearing was held at the regularly scheduled Plan Commission meeting on April 20, 2017. The subdivide, special use and rezone of the above mentioned properties have been the subject of much discussion both behind the scenes and during several public meetings. Staff is confident concerns previously raised have been addressed properly and the process should move forward.

Plan Commission voted as follows:

Aye Munson, Gallardo, Morris, Freed, Larson, Chevalier

Nay none

File Attachments

[2017-5-13 Coventry resub.pdf \(143 KB\)](#)
[Coventry PlatSurveyBothParcels.pdf \(130 KB\)](#)
[coventry resub - dw memo.pdf \(95 KB\)](#)

8. Business Items

Subject :	F. Ordinance #17-5-14 amending the zoning map to reclassify property owned by WC-Sterling LLC (designated parts of parcel #11-16-151-002 & 11-16-151-003) (commonly known as the 600 block of West 23rd Street) to MR-6/PDD and MR-10/PDD
Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the recommendation of staff that ordinance #2017-5-14 be adopted reclassifying property owned by WC-Sterling LLC (designated parts of parcel #11-16-151-002 & 11-16-151-003) (commonly known as the 600 block of West 23rd Street) to MR-6/PDD and MR-10/PDD.

Public Content

On March 20, 2017 the City Council referred the petition from WC-Sterling LLC to the Plan Commission to create a Planned Development District and subdivide of the property. A public hearing was held at the regularly scheduled Plan Commission meeting on April 20, 2017. The rezone of the property is necessary to assure the properties are legal and conforming. Most lenders will not approve a mortgage for a property that is not legal and conforming this helps make sure resale of any of the properties can be accomplished.

File Attachments

[2017-5-14 Coventry rezone.pdf \(71 KB\)](#)
[coventry covenants.pdf \(272 KB\)](#)
[Coventry FinalPlatSterlingCottages.pdf \(2,405 KB\)](#)
[coventry rezone - dw memo.pdf \(387 KB\)](#)

11. Executive Session

Subject :	A. Pursuant to 5ILCS 120/2(c)(2) to discuss collective negotiating matters between the public body and its employees or their representatives
Meeting :	May 15, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Moved to closed session to discuss collective negotiating matters pursuant to 5ILCS 120/2(c)(2)

Public Content

There will be no business after the closed session.