

Monday, May 6, 2019
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : May 6, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : May 6, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : May 6, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : May 6, 2019 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : May 6, 2019 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[04 01 19 cc minutes.pdf \(140 KB\)](#)
[cc041519.pdf \(127 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Accts Pay 05-06-19.pdf \(449 KB\)](#)
[apsummary 05-06-19.pdf \(770 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	C. Resolution #R2019-05-11 to dispose of City owned obsolete and surplus equipment and abandoned and unclaimed property recovered by the Police Department
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2019-04-12 to dispose of City owned obsolete and surplus equipment and abandoned and unclaimed property recovered by the Police Department

Public Content

On a bi-annual basis, obsolete, surplus, abandoned and unclaimed property is disposed of through public auction pursuant to public notice legal requirements.

Permission is requested to dispose of un-needed and unclaimed items through the normal process of public auction.

File Attachments

[R2019-5-11 surplus for auction .pdf \(117 KB\)](#)

[R2019-5-11 surplus for auction-items.pdf \(41 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	D. Resolution #R2019-05-12 to declare Election Results
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Resolution #R2019-05-12 to declare Election Results of April 2, 2019

Public Content

This resolution declares the Election Results of April 2, 2019.

File Attachments

[R2019-5-12 election results.pdf \(113 KB\)](#)

[R2019-5-12 election results-canvas.pdf \(194 KB\)](#)

[R2019-5-12 election results-corrected.pdf \(113 KB\)](#)

5. Recommended Personnel Action

Subject :	A. Administer Oath of Office to Mayor and Aldermen from Wards One, Two, Three, and Four
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	

7. Meeting Opening

Subject :	A. Roll Call
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	

9. Consent Agenda

Subject :	A. Change Order for Douglas Park
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm

Type :

Public Content

The main purpose for Change Order Number 1 was to extend the construction timeline stated in the contract documents from November 30, 2018 to June 30, 2019 (Item 1e). This extension was necessary to allow the Contractor to wait until after Nicor relocated the gas main and laterals within the Douglas Park Neighborhood. This delay required the contractor to perform services above and beyond the contract. Item 1c includes locating gas laterals along the project corridor to determine the laterals that were truly in conflict with the new storm sewer. Item 1d was required to provide a temporary connection from the newly constructed storm sewer into the existing storm sewer to allow drainage during the winter months. Items 1a and 1b were required due to a change in pipe size (18-inch to 24-inch diameter). Items 1a removes the 18-inch length of storm sewer from the project while item 1b adds the length of 24-inch storm sewer to the project.

Please keep in mind that with these changes to the contract documents it is still expected that the overall cost of the project will not exceed the original contract price. This change order will show an increase, however at the end of the project the engineer will establish a project completion change order to incorporate all of the changes made during construction. It is expected that these additional change order items will lower the contract price below the Contractors original bid price.

File Attachments

[Douglas Park Drainage CO 1.pdf \(393 KB\)](#)

11. Recommended Personnel Action

Subject :	A. Reappoint Kip Aitken to the Police Pension Board
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Mayor Lee's recommendation to reappoint Kip Aitken to the Police Pension Board for a term to expire June 30, 2021.

Public Content

Kip Aitken has been serving on the Police Pension Board. He has agreed to continue serving. His term will expire June 30, 2021.

11. Recommended Personnel Action

Subject :	B. Introduce Police Officer Brett Bordewick and administer Oath of Office
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	

11. Recommended Personnel Action

Subject :	C. Introduce Firefighter Nicholas Hammer
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm

Type :

Presentation

Public Content

Nicholas Hammer to the Agenda. Nick was hired on April 24th he is from Rock Falls and he is the grandson of the late Ron Adams that used to work at SFD

12. Presentations and Awards

Subject :	A. Proclamation recognizing Municipal Clerks Week, May 5 through May 11, 2019
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Proclamation recognizing Municipal Clerks Week, May 5 through May 11, 2019

Public Content

This proclamation recognizes the 50th anniversary of Municipal Clerks Week, May 5-11, 2019.

File Attachments

[proc-clerks week.pdf \(26 KB\)](#)

12. Presentations and Awards

Subject :	B. Proclamation for Nursing Home Week, May 12-18, 2019
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Proclamation declaring May 12 -18, 2019 as Nursing Home Week

File Attachments

[proc-nursing home.pdf \(51 KB\)](#)

12. Presentations and Awards

Subject :	C. Proclamation for the observance of Police Memorial Day, May 15, 2019
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of proclamation to recognize Police Week.

Public Content

In 1962, President Kennedy signed Public Law 87-726 designating May 15 as Police Officers Memorial Day and the week in which it falls as National Police Week.

The members of the Sterling Police Department respectfully request a Mayoral Proclamation declaring May 12-18, 2019 as Police Week in Sterling.

File Attachments

[proc-police week.pdf \(48 KB\)](#)

12. Presentations and Awards

Subject :	D. Proclamation recognizing National Public Works Week, May 19-25, 2019
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Proclamation recognizing National Public Works Week, May 19 - 25, 2019

File Attachments

[Proc-Public Works .pdf \(293 KB\)](#)

14. Business Items

Subject :	A. Ordinance #2019-05-13 Amending Section 102-407(b) (1) regarding reflective devices on Dumpsters and Storage Containers
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance #2019-05-13 amending section 102-407(b)(1) regarding reflective devices on dumpsters and storage containers.

Public Content

The original ordinance regarding dumpsters was adopted early last year after receiving many complaints about the lack of visibility of dumpsters located in the street. Since then, we have had compliance with the ordinance once a property owner is made aware of the permitting process but staff has found some adjustments in what the ordinance reads. Staff is requesting the change include the size of the reflective devices on the dumpsters must be 2 x 8 and located between 48 55 off the ground so headlights actually hit the reflective tape when driving.

File Attachments

[2019-5-13 dumpsters.pdf \(87 KB\)](#)

14. Business Items

Subject :	B. Ordinance #2019-05-14 Authorizing the Sale and Assignment of Judgment and Demolition Lien Held by the City on property at 2304 Spring Street
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Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance #2019-05-14 authorizing the sale and assignment of judgment and demolition lien at of 2304 Spring Street.

Public Content

The City of Sterling obtained a judgment order in October 2018 allowing demolition of the property at 2304 Spring Street after the home was structurally damaged during a storm. The house and detached garage where removed earlier this year. Because the City didnt own the property but had a judgment order allowing the demolition, a demolition lien was placed on the property. An adjoining property owner (Wainwright Orthodontics) expressed interest in the property and made an offer of \$17,500 for the property. While this isnt the full amount spent removing the structures, it is considerable more than we expected to receive.

File Attachments

[2019-5-14 spring street.pdf \(86 KB\)](#)

14. Business Items

Subject :	C. Ordinance #2019-05-15 Authorizing Adoption of a New Corporate Seal of the City of Sterling
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Ordinance #2019-05-15 Authorizing Adoption of a New Corporate Seal of the City of Sterling, if acceptable

Public Content

As part of the Citys branding efforts, Arnett Muldrow, the Citys consultant, proposed a new City Seal. The existing seal contained a number of components, some of which were unidentifiable due to scale and age. The new seal integrates the Citys logo into an official corporate seal for the legal documents of the City. The City Clerk will order a new seal embosser upon adoption of the seal for use beginning in June.

File Attachments

[2019-5-15 city seal.pdf \(177 KB\)](#)

17. Executive Session

Subject :	A. Move to closed session to discuss appointment, employment discipline, performance or dismissal of specific employees of the public body.
Meeting :	May 6, 2019 - City Council Meeting at 6:30 pm
Type :	Action, Procedural
Recommended Action :	Motion to move to closed session pursuant to 5ILCS 120/.2 (c)(1) to discuss the appointment employment discipline, performance or dismissal of specific employees of the public body.

Public Content

Pursuant to 5ILCS 120/2(c)(1) to discuss the appointment, employment, discipline, performance or dismissal of specific employees of the public body.