

Monday, May 5, 2025
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue
<https://us02web.zoom.us/j/83292696969>

1. Meeting Opening

Subject : A. Call to Order
Meeting : May 5, 2025 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : May 5, 2025 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : May 5, 2025 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : May 5, 2025 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : May 5, 2025 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc04212025.pdf \(184 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[05.05.2025_Council Packet.pdf \(178 KB\)](#)
[Council GL Distribution.pdf \(426 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Resolution 2025-05-10 Review of Closed Session Minutes and Determination the need for Confidentiality Still Exists
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Resolution 2025-05-10 Review of Closed Session Minutes and Determination the need for Confidentiality Still Exists

File Attachments

[Res 2025-05-10 Reporting Review Closed Session.pdf \(16 KB\)](#)

Consent

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extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	D. Resolution #R2025-05-11 to declare Election Results
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution 2025-05-11 to declare Election Results of April 1, 2025

Public Content

This resolution declares the Election Results of April 1, 2025.

File Attachments

- [Abstract of Votes.pdf \(1,351 KB\)](#)
- [R2025-05-11 election results.pdf \(53 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. City Manager Merit-Based Compensation
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve City Manager Shumard's Merit-Based Compensation of 6.5%.

Public Content

During the Executive Session held on April 21, 2025, the City Council reviewed City Manager Shumards performance as part of his annual evaluation. Following discussion, the consensus of the Council was to approve a merit-based salary increase of 6.5%. This adjustment aligns the City Manager's compensation with that of comparable positions in neighboring communities.

The salary increase will take effect beginning with the pay period starting May 14, 2025.

Consent

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5. Recommended Personnel Action

Subject :	A. Administer Oath of Office to Aldermen At Large and Ward 4
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Procedural

7. Meeting Opening

Subject :	A. Roll Call
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	

9. Consent Agenda

Subject :	A. Proclamation Declaring May 18-24, 2025 as National Public Works Week
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action, Action (Consent)

Public Content

Public works professionals are ever present, working in the background to advance quality of life for all. This year's theme is People, Purpose, Presence.

File Attachments

[PW Proclamation 2025 PDF.pdf \(97 KB\)](#)

Consent

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9. Consent Agenda

Subject :	B. Proclamation declaring May 15th as Police Memorial Day and May 12 - 16, 2025 as Police Officers Week
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent)

Public Content

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, asNational Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

File Attachments

[Police Officers Memorial Day 2025 PDF.pdf \(166 KB\)](#)

Consent

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9. Consent Agenda

Subject :	C. Proclamation for Letter Carriers Food Drive
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Proclamation for Letter Carriers Food Drive

Public Content

The Letter Carriers of Sterling and Rock Falls Post Office will be collecting food on Saturday, May 10, 2025. The need continues, and contributions have decreased. Please remember to place food by your mailboxon Saturday, May 10.

Stamp Out Hunger

File Attachments

[Letter Carrier Food Drive Proclamation 2025 PDF.pdf \(65 KB\)](#)

9. Consent Agenda

Subject :	D. Proclamation declaring May 4 -10, 2025 as Professional Municipal Clerks Week
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent)

Public Content

The Professional Municipal Clerk is a vital part of local government who provides a professional link between the citizens, the local governing bodies and agencies of government.

File Attachments

[Clerk Proclamation 2025 PDF.pdf \(191 KB\)](#)

Consent

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9. Consent Agenda

Subject :	E. Resolution 2025-05-12 to dispose of City owned obsolete and surplus equipment and abandoned and unclaimed property recovered by the Police Department
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution 2025-05-12 to dispose of City owned obsolete and surplus equipment and abandoned and unclaimed property recovered by the Police Department

Public Content

Obsolete, surplus, abandoned and unclaimed property is disposed of through public auction pursuant to public notice legal requirements.

Permission is requested to dispose of un-needed and unclaimed items through the normal process of public auction.

File Attachments

[R2025-05-12 surplus for auction.pdf \(57 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

9. Consent Agenda

Subject :	F. Change Order #4 to Hoerr Construction for Sanitary Sewer Rehabilitation & Improvements in the amount of \$1,047,222.72
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm

Type :	Action
Fiscal Impact :	Yes
Budget Source :	IEPA Loan
Recommended Action :	Staff recommends approval of Change Order #4 to Hoerr Construction for Sanitary Sewer Rehabilitation & Improvements decreasing the contract amount by \$14,070.00

Public Content

In August of 2023, the City was approved for a loan of \$9,663,000 to make repairs to the City's sanitary sewer lines through the Illinois EPA Water Pollution Control Loan Program. Approximately \$2,898,900 (30%) of the loan is forgivable.

A number of quantity adjustments were made to reflect the actual amount of rehabilitations performed versus the amount planned for by the engineer. A full description of changes can be found on pages 9 and 10 of the attachment. Changes can occur due to actual length of pipes being lined, or different sizes of line in the areas rehabilitated. A change is also included for traffic detouring and restoration.

The net difference in the changes decreases the City's contractual cost by \$14,070.

File Attachments

[1827D23_SL_Pay Application and Disbursement No. 4.pdf \(5.075 KB\)](#)

9. Consent Agenda

Subject :	G. Pay Request #4 to Hoerr Construction for Sanitary Sewer Rehabilitation & Improvements in the amount of \$1,047,222.72
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Fiscal Impact :	Yes
Budget Source :	IEPA Loan
Recommended Action :	Staff recommends approval of Pay Request #4 to Hoerr Construction for Sanitary Sewer Rehabilitation & Improvements in the amount of \$1,047,222.7

Public Content

In August of 2023, the City was approved for a loan of \$9,663,000 to make repairs to the City's sanitary sewer lines through the Illinois EPA Water Pollution Control Loan Program. Approximately \$2,898,900 (30%) of the loan is forgivable.

Hoerr Construction was the low bidder for the work covered by this loan. The original contract amount for sewer rehabilitation and repairs was \$7,649,268.80. With Change orders, the contract amount is now \$7,622,177.05.

Pay Application #4 brings the project close to conclusion. After payment #4, the City will have paid \$5,634,644.45 plus a 10% retainage of \$626,071.61 (\$6,260,716.05) of the \$7,622,177.05 contract.

All but a couple of sewer segments near the inverted siphon replacement have been lined, and all of the sanitary sewer construction and manhole casting improvements are complete. The restoration crews are nearly complete as well, leaving just the inverted siphon construction, service grouting, and manhole lining items left to complete for the project.

Upon Council approval, the City will request a disbursement from IEPA to make payment to Hoerr Construction.

File Attachments

[1827D23_SL_Pay Application and Disbursement No. 4.pdf \(5.075 KB\)](#)

9. Consent Agenda

Subject :	H. Resolution 2025-05-13 Recognizing June Shearer's 32 Years of Service to the Library Board
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Presentation

File Attachments

[Shearer Resolution Library 2025 Final PDF.pdf \(249 KB\)](#)

14. Business Items

Subject :	A. Waive the Bid Process for the Purchase of an Asphalt Hot Box
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Budgeted :	Yes
Budget Source :	Capital Fund
Recommended Action :	Staff Recommends Council Waive the Bid Process for the Purchase of an Asphalt Hot Box

Public Content

Staff evaluated options for an asphalt hot box. **A hot box is a purpose-built machine that maintains asphalt for road patching at an optimal working temperature.** Public Works evaluated systems that were in use with other agencies to learn from their experiences and sought quotes for preferred options rather than taking a low bid.

File Attachments

[mfarmmer_20250421_140421.pdf \(480 KB\)](#)

14. Business Items

Subject :	B. Accept the Quote from Logan Contractors Supply Inc. in the amount of \$42,570 for a Falcon Hot Box
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Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Budgeted :	Yes
Recommended Action :	Staff Recommends Council Accept the Quote from Logan Contractors Supply Inc. in the amount of \$42,570 for a Falcon Hot Box

Public Content

Two quotes were received for the purchase of a hot box for Public Works. The First quote was for a Stepp MFG brand from Brown Equipment out of Evansville IN for \$48,606.50. The second quote was for a Falcon brand from Logan Contractors out of Davenport IA in for the amount of \$42,570.

Staff recommends purchasing the Falcon hot box from Logan Contractors for the amount \$42,570. \$48,200 was budgeted in the Capital fund for the purchase.

For more information on the Falcon Asphalt Hot Box:

<https://www.youtube.com/watch?app=desktop&v=2EddGfCoS94>

File Attachments

[mfarmer_20250421_140421.pdf \(480 KB\)](#)

14. Business Items

Subject :	C. Waive the Bid Process for a Skid Steer Mower.
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff Recommends Council Waive the Bid Process for a Skid Steer Mower.

Public Content

Public Works staff evaluated mower attachment options for skidsteers. Staff was seeking specifications for their needs, particularly ditch mowing. They sought quotes for options that would best fit the City's needs.

File Attachments

[Baumalight-SWA560-boom-mower.jpg \(193 KB\)](#)

14. Business Items

Subject :	D. Accept the Quote from Prairie State Tractor in the amount of \$20,060 for a Skid Steer Mower.
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action

Budgeted :	Yes
Recommended Action :	Staff Recommends Council Accept the Quote from Prairie State Tractor in the amount of \$20,060 for a Baualight SWF560 Skid Steer Mower.

Public Content

Two quotes were received for the purchase of a skid steer mower for Public Works. The First quote was for a 2025 Baualight deck from Prairie State Tractor out of Dixon, IL, for \$20,060. The second quote was for a Raptor Boom Arm with a rotary brush, from Illiana Attachments out of Milford, IL, for \$38990.10

Staff recommends purchasing the 2025 Baualight SWF560 Mower from Prairie State Tractor for \$20,060.

File Attachments

[mfarmer_20250422_062222.pdf \(347 KB\)](#)
[Baualight-SWF560-Flail-Mower.png \(238 KB\)](#)
[Baualight-wing-mower.jpg \(117 KB\)](#)
[Ditch-mowing-with-skidsteer.jpg \(118 KB\)](#)

14. Business Items

Subject :	E. Ordinance 2025-05-19 Authorizing An Intergovernmental Agreement for Participation in the Illinois Public Works Mutual Aid Network (IPWMAN)
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the recommendation by the City Staff that the City Council approve Ordinance 2025-05-19, Authorizing An Intergovernmental Agreement for Participation in the Illinois Public Works Mutual Aid Network (IPWMAN)

Public Content

The Illinois Public Works Mutual Aid Network (IPWMAN). IPWMAN is the first organization of its kind in the U. S. that is a Statewide Mutual Aid System for all Public Works agencies in Illinois. Its mission, in the spirit of intergovernmental cooperation, to develop and maintain a statewide network of public works-related agencies whose principal purpose is to provide mutual aid response and recovery assistance to each other when confronted with natural or man-made emergencies and disasters.

On October 15, 2018, the City Council approved an ordinance joining the IPWMAN. This ordinance approves amendments to the original agreement. The amendments include;

1. Clarification that mutual aid is not for emergencies only.
2. Eliminating the requirement for IPWMAN to be governed by a board instead of a not-for-profit corporate entity
3. A revised process for future amendments.

File Attachments

[IPWMAN MEMO RE IGA Changes 10-24-2024.pdf \(141 KB\)](#)
[IPWMAN Bylaws FINAL 2024-10-22_mwd.pdf \(224 KB\)](#)
[IPWMAN Mutual Aid Agreement FINAL Fillable 2024-10-16_mwd.pdf \(392 KB\)](#)
[Ord 2025-05-19 IPWMAN Agreement.pdf \(108 KB\)](#)

14. Business Items

Subject :	F. Resolution No. R2025-05-14 Transferring Jurisdiction and Control of Real Property to the Industrial Development Commission
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends approval of Resolution No. R2025-05-14 Transferring Jurisdiction and Control of Real Property to the Industrial Development Commission

Public Content

Public Act 102239 allows for the local industrial development commission to "use or disposal of surplus real estate owned by the municipality." The statutes that govern the Sterling Industrial Development Commission (SIDC) allow for more options in selling surplus property. By transferring jurisdiction and control of various lots in the City to the SIDC, the SIDC can then work to sell and dispose of these lots. By Statute, the SIDC has more flexibility in selling lots.

PIN 11-20-428-004 known as 1009 West 9th Street

City staff have worked very hard to identify a list of capable, small, local developers interested in these types of properties. The goal is to sell the property to one of these developers and return it to the tax rolls, contributing to neighborhood revitalization and local economic growth.

File Attachments

[Resolution 2025-05-14 Transferring to SIDC.pdf \(99 KB\)](#)
[1009 W 9th GIS.png \(1,100 KB\)](#)
[1009 W 9th.png \(2,402 KB\)](#)

15. Staff Reports

Subject :	A. Police Department Annual Report
Meeting :	May 5, 2025 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

[2024 Year End Report.pdf \(31.962 KB\)](#)