

Monday, May 3, 2021
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA

Pursuant to Governor Pritzkers Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency, the City Council has chosen to conduct the board meeting remotely.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84546176467>

Or One tap mobile :

US: +13126266799,,84546176467# or +19292056099,,84546176467#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 845 4617 6467

International numbers available: <https://us02web.zoom.us/j/84546176467>

1. Meeting Opening

Subject :	A. Call to Order
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject :	A. Approval of Minutes
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Minutes as presented

File Attachments

[cc04192021.pdf \(117 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[admin_20210430_111623.pdf \(583 KB\)](#)

[Accounts Payable by G_L Distribution Report 04_30_2021 11_28_28 AM_Mary McCormick_3D407P63.pdf \(384 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Resolution No. R2021-05-13 to declare Election Results
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution No. R2021-05-13 to declare Election Results of April 6, 2021

Public Content

This resolution declares the Election Results of April 6, 2021.

File Attachments

[R2021-5-12 election results.pdf \(108 KB\)](#)

[2021 abstract of votes.pdf \(59 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. The Sterling American Legion is conducting its annual poppy campaign for local veterans in nursing homes May 29, 2021.
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the petition from Sterling American Legion Auxiliary to hold a bucket brigade on May 29, 2021

Public Content

After World War I, the poppy flourished in Europe. Scientists attributed the growth to soils in France and Belgium becoming enriched with lime from the rubble left by the war. From the dirt and mud grew a beautiful red poppy. The red poppy came to symbolize the bloodshed during battle following the publication of the wartime poem In Flanders Fields. The poem was written by Lieutenant Colonel John McCrae, M.D. while serving on the front lines.

On September 27, 1920, the poppy became the official flower of The American Legion family to memorialize the soldiers who fought and died during the war. In 1924, the distribution of poppies became a national program of The American Legion.

<https://www.legion.org/poppyday/history>

File Attachments

[American Legion 5.29.21.pdf \(220 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Sterling Noon Rotary request to use Sterling Marketplace on July 26, 2021 and have fees waived
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)

Recommended Action :

Approve request for Sterling Noon Rotary to utilize Sterling Marketplace on July 26, 2021 and waive rental fees for their annual BBQ/Corn Boil, if acceptable.

Public Content

Proceeds, from this annual event, benefit local Rotary Projects including youth scholarships, literacy projects with local schools, Student Excellence Program, Rotary youth exchange and several community projects and events.

File Attachments

[Rotary Corn Boil 7.26.21.pdf \(121 KB\)](#)

Consent

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5. Recommended Personnel Action

Subject :	A. Administer oath of office to Alderman-at-Large Jim Wise and Kaitlyn Ekquist
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Information, Procedural

5. Recommended Personnel Action

Subject :	B. Administer oath of office to Police Officers Jamie Russell and Bronson Russell
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Information

Public Content

Jamie Russell is the daughter of Tracy and Sabrina Russell and was born and raised in the Sterling/Rock Falls area. Jamie is a 2008 graduate of Rock Falls High School. Jamie then attended the University of Wisconsin for 2 years on a basketball scholarship. After 2 years at the University of Wisconsin, Jamie transferred to Illinois State University where she continued to play basketball and graduated in 2013. After graduating college Jamie played professional basketball overseas in Europe for 5 years. Jamie returned home where she coached womens basketball at Sauk Valley Community College before being hired by Sterling PD. Jamie resides in Sterling with Brooke Hendricks and their dog Chevy.

Russell is the son of Tracy and Sabrina Russell and was born and raised in the Sterling/Rock Falls area. is a 2015 graduate of Rock Falls High School. After graduating high school enlisted in the United States Marine Corps. While in the Marines, served in the infantry and attained the rank of Sergeant. s primary station was in California but he served 2 overseas deployments, one in Japan/South Korea and one in the Middle East. was honorably discharged from the Marines as a sergeant in 2019. lives in Dixon with his girlfriend Carolynne and their 2 dogs.

5. Recommended Personnel Action

Subject : C. Administer oath of office to Firefighters Jeff Kimpel and Eric Behrens

Meeting : May 3, 2021 - City Council Meeting at 6:30 pm

Type : Information

Public Content

Eric Behrens is from Sterling he is married to Sterling Police Officer Tabatha Behrens. They are expecting their first child in August, and he is the proud dog dad to a Golden Doodle named Clyde. Eric has been a Paramedic for CGH EMS for the last five years. Eric says he is looking forward to continued service to Sterling and the surrounding area, as a Firefighter/EMT.

Jeff Kimpel was raised in Polo, he graduated from NIU with a Masters Degree in Exercise Physiology. Jeff met his wife Kimberly while in college, they were recently been married and are expecting their first child in June. Jeff and his wife currently live in Shannon, he recently obtained his EMT license and was a member of the Polo Fire Dept. Jeff says he is very excited to become a member of the Sterling Fire Department.

5. Recommended Personnel Action

Subject : D. Compensation for Deputy Fire Chief Michael Dettman for interim Chief position

Meeting : May 3, 2021 - City Council Meeting at 6:30 pm

Type : Action

Recommended Action : Compensation for Deputy Fire Chief Michael Dettman for interim Chief position

Public Content

Former Fire Chief Cook retired in 2020. Since his departure, Deputy Chief Dettman has been handling the duties of Deputy Chief and Interim Chief of the Sterling Fire Department. The cities of Sterling and Rock Falls conducted a search for a new Chief. The first candidate offered the Chiefs position withdrew. The cities were unable to agree upon an offer to the next candidate. Sterling is awaiting a decision from Rock Falls on how to proceed. The extended time period has persisted much longer than anticipated. As such, I am recommending to the City Council that Deputy Chief Dettman be given a weekly stipend of \$175 for his additional work as Interim Chief until the position is filled. This reflects the difference in pay grades between the Deputy's position and the department head. Since this has been such an extended period, I recommend this weekly stipend be retroactive to September (35 weeks).

5. Recommended Personnel Action

Subject : E. Waste Water Treatment Call out pay

Meeting : May 3, 2021 - City Council Meeting at 6:30 pm

Type : Action

Recommended Action : Staff recommends Council approve on-call compensation for Wastewater employees at a rate of \$250 per week spent on-call.

Public Content

Employees approached the Wastewater Superintendent about the current call-out pay structure. Currently, wastewater employees are given \$600 a year for being on call to respond to outages and alarms at the lift stations and treatment plant, which requires them to be available at all times during their rotation. At Wastewater, there have been 5 people available for the rotation, meaning employees were making \$55-\$60 per week they were required to be on-call. Currently, due to retirement and restrictions, only 3 people are covering on-calls. If that continued, that would work out to \$17 per week.

A survey of other communities was done, and while there are several different methods of paying on-call, it was found the average on-call compensation was over \$200 per week. City staff proposes paying Wastewater employees \$250 per week spent on-call.

5. Recommended Personnel Action

Subject :	F. Reappoint Cindy VonHolten to the Fire Pension Board
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Mayor Lee's recommendation to reappoint Cindy VonHolten to the Fire Pension Board for a term to expire April 30, 2024.

Public Content

Cindy VonHolten has been serving on the Police Pension Board. She has agreed to continue serving. Her term will expire April 30, 2024.

6. Presentations and Awards

Subject :	A. Proclamation declaring May 15th as Police Memorial Day and May 9 - 15, 2021 as Police Officers Week
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Information

Public Content

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

File Attachments

[Police Officers Memorial Day 2021.pdf \(132 KB\)](#)

8. Business Items

Subject :	A. Waive the Bid Process and accept the low quote to demolish and remove the former Wastewater Treatment
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Facility at National Manufacturing

Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends Council waive the bid process and accept the low quote of \$24,198 to demolish and remove the former Wastewater Treatment Facility at National Manufacturing from Burke Excavating

Public Content

In January, the City awarded a bid to O6 Environmental for the cleanup of hazardous materials inside the former Wastewater Treatment Facility on the former National Manufacturing/Stanley Black and Decker property. The facility pretreated industrial wastewater before putting it into the sanitary system. The cleanup work is nearly complete. O6 offered a quote to take down the structure following cleanup. The City sought two additional competing quotes for the demolition. One demolition contractor declined knowing he couldn't be competitive on this project. Burke Excavating offered the lowest quote of \$24,198 versus \$35,200 from O6. Burke Excavating has satisfactorily demolished several structures for the City in the past.

File Attachments

[Burke Excavation building demo bid.pdf \(98 KB\)](#)

[O6 Building Demo bid .pdf \(285 KB\)](#)

8. Business Items

Subject :	B. Award Bid to Martin and Company for 1st Avenue Reconstruction in the amount of \$2,486,500.19.
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends awarding the Bid to Martin and Company of Oregon, IL for 1st Avenue Reconstruction in the amount of \$2,486,500.19

Public Content

On Thursday, April 22nd, bids were opened for the reconstruction of 1st Avenue from 5th Street to LeFevre. This is nearly 4,200 feet or 0.8 miles of linear roadway to be fully reconstructed. The early rough estimate to repave 1st Avenue was \$1,000,000, but that was before sidewalks, curbs, drive approaches, drainage improvements, and the need to improve the base was added. The final engineers estimate was \$2,648,519.45. The City received 4 bids for the project ranging from the low bid of \$2,486,500.19 from Martin & Company to the high bid of \$4,034,729.65. The low bid was 6.1% under the engineers estimate. The removal and reconstruction of driveway approaches, sidewalks, steps, curb and gutter, and aggregate base repairs comprise more than \$1,000,000 of the total cost. The use of Public Works crews to do concrete work can save us funds on smaller jobs, but this is beyond their scope.

While the project ended up costlier than first anticipated once the concrete work, storm sewer work, and previously undiscovered poor subbase were added in, 1st Avenue is in dire need of improvement. The surface is shot, almost every sidewalk and sidewalk corner is out of ADA compliance and the curb has deteriorated to the point it is completely missing in large sections. This will delay some other hoped-for street projects by a year or two or take away from capital funds that could be spent elsewhere.

This bid does include the conversion of 1st Avenue to a two-way street north of 5th Street. It provides for the necessary equipment and median at the intersection with 5th Street.

File Attachments

[1067Z20_2021-04-23_Award-Recommendation-to-City.pdf \(908 KB\)](#)
[1st Avenue Plan Set.pdf \(69,259 KB\)](#)

Consent

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8. Business Items

Subject :	C. Purchase 2021 International HV507 International Chassis through the Illinois State Bid in the amount of \$76,909.00
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	City staff recommends purchasing a new International truck chassis through the Illinois State Procurement Bid.

Public Content

The chassis will be used as the base for a new dump truck for Public Works. The truck will be replacing Truck #18, which was a 1993 with 105,000 miles. The truck became a parts donor truck. The truck had a bad transmission, the engine was transplanted into a different Public Works truck, and most of the remaining usable parts were reused. Council previously authorized Public Works to dispose of truck #18 by taking it in for scrap. The dump body and plow portion of the truck will be purchased as part of a separate contract. Money was allocated for this purchase in the FY21-22 Capital Fund.

File Attachments

[mfarmer@sterling-il.gov_20210429_153349.pdf \(84 KB\)](#)
[Add on items for the 2021 International HV507.pdf \(183 KB\)](#)

8. Business Items

Subject :	D. Waive the Bid Process and purchase a dump body and related plow truck equipment from Monroe Equipment in the amount of \$65,721.00
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends Council waive the Bid Process and purchase a dump body and related plow truck equipment as proposed from Monroe Equipment in the amount of \$65,721.00

Public Content

Public Works plans to purchase a new 2021 International to replace an older plow truck. The City received three quotes for equipping the truck with a stainless steel dump body, plow, auger, spinner, wing plow, lighting, and pull tarp.

Bonnell Industries of Dixon - \$83,591.00

Monroe Equipment of Monroe, WI - \$65,721.00

TriState of Dubuque Iowa - \$65,600.00

TriState was the lowest quote by \$121 (0.18%). However, they do not have the fabrication capabilities that Monroe has and Whiteside County has had multiple issues with 2 of their TriState equipped trucks. Sterling Public Works has a long, successful history with Monroe and recommends their proposal.

File Attachments

[Monroe.pdf \(158 KB\)](#)
[Bonnell Industries.pdf \(2,192 KB\)](#)
[TriState.pdf \(1,724 KB\)](#)

8. Business Items

Subject :	E. Purchase of a 2007 KME 102' tower ladder and two 2011 KME Panther Pumpers for a total of \$619,000.00
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends the purchase of the 3 fire apparatus in the amount of \$619,000. The 3 apparatus should give the City 10+/- years of service at this price versus buying new for a combined \$2.5million for 20+ years of service. Sterling Fire Department would sell 3 apparatus (Quint 1, Engine 1, and Engine 6) to try and recoup some of the cost. The City is currently selling the former Engine 2 which was replaced in 2020.

Public Content

Our existing fire department aerial, Quint 1, is a 1994 Chassis, 1996 aerial with a 1998 body. It was assembled using demo equipment. The truck has been down several times after recent events as it ages. The company that manufactured the aerial is no longer in business in the United States. If parts need to be replaced, they must be shipped or manufactured here in the U.S. Repairs take extended time as support is very limited and parts must be shipped overseas or custom fabricated.

Following the latest issues with the truck, Interim Chief Dettman identified some alternatives. New aerial trucks can run from \$1.2 m to \$1.6m or more. He located a 2007 KME Grumman Aerial Cat 102 Tower ladder being sold by the Shaker Loudonville Fire Department in New York.

It was purchased new in 2007 by the Shaker Loudonville Fire Department. They utilize a 10 year replacement plan for engines and 15 year schedule for aerials. This aerial meets NFPA 1901 Standard for Fire Apparatus and is being replaced with a new aerial. References within and outside the department have given this aerial high approval.

Our City Mechanic and Interim Chief evaluated the truck in person. They reviewed service records, interviewed people and operated the apparatus. The price is \$319,000, discounted from the \$349,000 to allow for a repair to the lighting system.

While there, the Shaker Loudonville Fire Department offered to sell two of their engines as a package deal. Both engines are newer and have fewer miles and hours than our Station 1 engine and reserve engine. By purchasing as a package, the Department offered to discount the combined asking prices by \$150,000, selling each engine for \$150,000. New, these engines would cost the City \$150,000. Then engines will not be available until later in 2021 as they await the delivery of their replacements.

File Attachments

[Proposal to Purchase Fire Apparatus 2021.pdf \(666 KB\)](#)

[Used Fire Apparatus Proposal.pdf \(1.675 KB\)](#)

8. Business Items

Subject :	F. Resolution No. R2021-05-14 for City of Sterling Electrical Aggregation
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Resolution No. R2021-05-14 authorizing the Mayor, with the assistance of the City Manager to select a supplier which will select the new supplier contract, including the energy rate and term

Public Content

Due to the limited time an energy rate bid is good for and the anticipated cooperation with other communities, authorizing each of the mayors to enter into an agreement with the lowest cost provider will ensure a bid can be accepted in the time necessary to hold the price, which is usually for a day. In the past, we have opened bids the day of Council meetings and made a choice in the meeting.

File Attachments

[Resolution 2021-5-14 Electrical aggregation.pdf \(182 KB\)](#)

8. Business Items

Subject :	G. Waive the bid process and accepting the low quote for a new air handler and condenser and associated work to remove the old units and install the new units at the Sterling Fire Department Main Station
Meeting :	May 3, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends waiving the bid process and accepting the low quote from MOST Plumbing and Mechanical in the amount of \$108,195 for a new air handler and condenser and associated work to remove the old units and install the new units.

Public Content

Last fall, the air conditioning unit at the Main Fire Station suffered a terminal mechanical failure. The unit has had issues over the past 4 years and thousands have been spent keeping it running.

Quotes were sought to:

- Install to air handler unit and condenser
- Demo and remove the existing air handler unit and roof condenser
- Remove and install existing hot water piping for a new coil with additional valves per control work
- Remove and install refrigerant piping from air handler unit to condenser with insulation
- All new connections to existing ductwork as required

We have received three quotes from the following companies to complete the work:

1. MOST Plumbing and Mechanical \$108,195.00
2. EWI Heating and Air conditioning \$117,895.00
3. LM Sheetmetal & Mechanical Services Inc. \$119,200.00

Funds were appropriated for this project in the FY 2021-22 Capital Budget

File Attachments

[admin_20210430_084533.pdf \(255 KB\)](#)

[admin_20210430_084544.pdf \(445 KB\)](#)

[admin_20210430_084520.pdf \(189 KB\)](#)