

Monday, April 21, 2025
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue
<https://us02web.zoom.us/j/81742022166>

1. Meeting Opening

Subject : A. Call to Order
Meeting : Apr 21, 2025 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Apr 21, 2025 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Apr 21, 2025 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Apr 21, 2025 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Apr 21, 2025 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc04072025.pdf \(179 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

- [Council GL Distribution Report.pdf \(415 KB\)](#)
- [04.21.25 Council Packet_a.pdf \(208 KB\)](#)
- [3-31-25 Budget Performance Report.pdf \(420 KB\)](#)
- [3-31-25 Balance Sheets.pdf \(337 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Ordinance No. 2025-04-13 Amending the Budget for Fiscal Year beginning May 1, 2024
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends approval of Ordinance No. 2025-04-13 Amending the Budget for Fiscal Year beginning May 1, 2024

Public Content

Every year in April the City amends the current fiscal year budget to more accurately reflect the actual expenditure levels of City operations. Attached is a copy of Ordinance No. 2025-04-13, which outlines the proposed amendments to the FY 2024-2025 Budget.

File Attachments

[Amended budget ordinance.pdf \(24 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. Proclamation for Arbor Day
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Proclamation declaring April 25, 2025 as Arbor Day in the City of Sterling

Public Content

Arbor Day was first officially proclaimed in 1874 by Nebraskas Governor. Today it is celebrated in all 50 states. Arbor Day is a day for people to come together in recognition of the wonders of trees. Communities, schools, businesses, and individuals alike join together to plant commemorative trees, hand out free trees, provide education on tree planting and care, and celebrate all the benefits trees provide. The City of Sterling has been designated a "Tree City USA" by the Arbor Day Foundation since 2012.

File Attachments

[Arbor Day Proclamation 2025 PDF.pdf \(95 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Proclamation for National Therapy Animal Day for Millie and Mary Toth
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent), Presentation
Recommended Action :	Approve Proclamation for National Therapy Animal Day for Millie and Mary Toth

File Attachments

Consent

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3. Consent Agenda

Subject :	F. Proclamation for Autism Awareness
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Proclamation for Autism Acceptance Month

Public Content

The aim for Autism Acceptance month is to recognize the diverse nature of the strengths and abilities of people with autism and to encourage support through family, friends, professionals, and community that will allow a broader understanding and appreciation of those individuals and their contribution to our community.

File Attachments

Consent

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3. Consent Agenda

Subject :	G. Sterling Fire and Police Commission Annual Report 2024
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action, Information
Recommended Action :	Accept the Sterling Fire and Police Commission 2024 Annual Report

File Attachments

3. Consent Agenda

Subject :	H. Pay Request #7 to Gensini Excavating for Wallace Street in the amount of \$390,126.22
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve, if accepted, pay request #7 to Gensini Excavating for Wallace Street in the amount of \$390,126.22

File Attachments

[1349Z15_Pay-Request #7_USE.pdf \(256 KB\)](#)

Consent

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3. Consent Agenda

Subject :	I. Petition from Taste of Fiesta to hold a Bucket Brigade on May 10, 2025
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve, if acceptable, the petition from Taste of Fiesta to hold a Bucket Brigade on May 10, 2025

Public Content

This is the Taste of Fiesta's annual fundraising campaign, funds collected go towards scholarships that are given to the candidates chosen for Fiesta Queen, King and Court.

File Attachments

[admin_20250416_145454.pdf \(405 KB\)](#)

Consent

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3. Consent Agenda

Subject :	J. Petition from Sterling American Legion Woman's
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	Auxiliary to hold a Bucket Brigade on May 24, 2025
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve, if accepted, the petition from the Sterling American Legion Women's Auxiliary to hold a Bucket Brigade on May 24, 2025

Public Content

This is the Sterling American Legion Women's Auxiliary annual Poppy fundraiser. Funds raised stay local in support of the Sterling American Legion Veterans.

File Attachments

[admin_20250416_145522.pdf \(48 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. Business Items

Subject :	A. Public Hearing for the Annexation Agreement
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Information

8. Business Items

Subject :	B. Ordinance 2025-04-18 Annexation Agreement
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Ordinance 2025-04-18 Annexation Agreement

File Attachments

[2025.04.09 Annexation Agreement Signed by Landowner and Developer.pdf \(636 KB\)](#)
[Ord 2025-04-18 Annexation Agreement .pdf \(82 KB\)](#)

8. Business Items

Subject :	C. Ordinance No. 2025-04-14 Adopting Fiscal Year 2025-2026 Budget
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Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends the City Council pass Ordinance No. 2025-04-14 Adopting Fiscal Year 2025-2026 Budget

Public Content

As the final step in the Fiscal Year 2025/2026 budgeting process, the Governing Body is required to pass an ordinance that formally adopts the proposed budget. Ordinance No. 2025-04-14 provides the adopting mechanism for the FY 2025-2026 Budget.

As in the past, the ordinance pages attached consist of the first and last page of the budget ordinance. The budget book comprises the body of Section 2 of the budget ordinance.

Staff wishes to thank the City Council for their direction and support in the preparation of the FY 2025/2026 Budget.

File Attachments

[FY26 Annual budget ordinance.pdf \(8,101 KB\)](#)

8. Business Items

Subject :	D. Ordinance No. 2025-04-15 Amending Pay Plan for Fiscal Year 2025-2026
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Fiscal Impact :	Yes
Budgeted :	Yes
Recommended Action :	Mayor and Staff recommends approval of Ordinance No. 2025-04-15 Amending Pay Plan for Fiscal Year 2025-2026

Public Content

The proposed 2025-26 Pay Plan represents a 3% general increase for all non-unionized personnel, including the City Manager. This helps cover the cost of core inflation and remain competitive as an employer for recruitment and retention of a quality and skilled workforce.

File Attachments

[May 14, 2025 Pay Plan.pdf \(266 KB\)](#)

[May 14, 2025 Job Titles and Pay Grades.pdf \(178 KB\)](#)

[Ord 2025-04-15.pdf \(67 KB\)](#)

8. Business Items

Subject :	E. Ordinance No. 2025-04-16 Amending Chapter 94, Section 34 Regarding Wastewater Service Charges and Section 35 Regarding Billing and Collection of Service
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Charges

Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff Recommends Approval of Ordinance No. 2025-04-16 Amending Chapter 94, Section 34 Regarding Wastewater Service Charges and Section 35 Regarding Billing and Collection of Service Charges

Public Content

Section 34: When the City entered into the loan agreement with the IEPA for the sewer separation project, it was agreed that sanitary sewer rates would need to be evaluated on an annual basis and adjusted to meet debt service and operational requirements. During the budgeting process staff outlined a proposal to amend the current sanitary sewer rates to meet the City's operational, capital repayment requirements, and capital set asides. It was noted that rate charges will be adjusted as follows:

Current Amended

Minimum basic user charge \$13.50 \$14.50

Basic user rate per 100 cu.ft. \$ 5.25 \$ 5.75

Debt service minimum charge \$ 3.00 No change

Debt service user rate per 100 cu. ft. \$ 0.25 No change

Minimum charge \$16.50 \$17.50

The changes to the ordinance are effective May 1, 2025. A copy of Ordinance No 2025-04-16 which contains the new changes is attached.

File Attachments

[Ord 2025-04-16.pdf \(71 KB\)](#)

8. Business Items

Subject :	F. Ordinance No 2025-04-17 Amending Sterling City Code Section 71-14 to Establish Cost of Refuse Collection
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Ordinance No 2025-04-17 Amending Sterling City Code Section 71-14 to Establish Cost of Refuse Collection

Public Content

With the passing of the new fiscal year budget, the solid waste collection charge is established at \$20.75, which is a 75 cent increase over last fiscal year in keeping up with the contractual increases. Ordinance 2025-

04-17 formally adopts the new solid waste monthly charge for Sterling at \$20.75. The change is effective May 1, 2025.

A copy of Ordinance No. 2025-04-17 is attached for your information.

Recommendation: Staff recommends the City Council consider Ordinance No. 2025-04-17 and approve if acceptable.

File Attachments

[Ord Amending Refuse Collection 2025-04-17.pdf \(91 KB\)](#)

8. Business Items

Subject :	G. Write-off uncollectible accounts for public billings for fiscal year 2023-2024
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve for write-off the uncollectible accounts totaling \$39,572.61 for fiscal year 2024-2025

Public Content

Each year old, delinquent sewer, garbage and public billing accounts are reviewed for collectability. Accounts are written off when all efforts that have been made to collect the money are unsuccessful. The total amount to be written off for the current fiscal year is as follows:

Sewer and garbage charges \$35,169.11

Public billings, misc. 4,403.50

\$39,572.61

Sewer and garbage charges - Of the total amount to be written off, \$31,597.92, or 89%, are amounts that have been on IDROP for 7 years and were unable to be collected. A total of \$2,503.52, or 7% are being written off due to the death of the property owner.

Through IDROP, the City has collected \$14,071.27 this fiscal year and \$233,321.46 since the City started using the program in 2014.

Public billings, misc - The accounts being written off are for properties that were either sold or purchased by the City.

The attached schedules list the individual charges to be written off for this year.

File Attachments

[FY25 Utility Write-offs.pdf \(180 KB\)](#)

[FY25 LAWN MOWING WRITE OFFS.pdf \(94 KB\)](#)

8. Business Items

Subject :	H. Pay Request #2 to Sjostrom & Sons in the Amount of \$313,296.02 For the Riverfront Park Improvements -
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	Phase I
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Budgeted :	Yes
Budget Source :	Capital Fund
Recommended Action :	Approve Pay Request #2 to Sjostrom & Sons in the Amount of \$313,296.02 For the Riverfront Park Improvements - Phase I

Public Content

Pay Request #2 covers mobilization costs, metal and concrete materials as well as excavation and concrete work for the restroom/shelter facility.

File Attachments

[Sterling Riverfront PR02_2025.04.07.pdf \(3.889 KB\)](#)

[Transmittal 2025.04.07.pdf \(36 KB\)](#)

8. Business Items

Subject :	I. Resolution No. R2025-04-09 Transferring Jurisdiction and Control of Real Property to the Industrial Development Commission
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends approval of Resolution No. R2025-04-09 Transferring Jurisdiction and Control of Real Property to the Industrial Development Commission

Public Content

Public Act 102239 allows for the local industrial development commission to "use or disposal of surplus real estate owned by the municipality." The statutes that govern the Sterling Industrial Development Commission (SIDC) allow for more option in selling surplus property. By transferring jurisdiction and control of various lots in the City to the SIDC, the SIDC can then work to sell and dispose of these lots. By Statute, the SIDC has more flexibility in how lots can be sold.

PIN 11-22-251-008 known as 610 15th Ave

File Attachments

[Resolution 2025-04-09 Transferring to SIDC.pdf \(98 KB\)](#)

8. Business Items

Subject :	J. Resolution 2025-04-11 to Appropriate MFT Funds in the amount of \$2.2 Million for the Reconstruction of East 2nd Street.
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Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action
Budgeted :	Yes
Recommended Action :	Approve Resolution 2025-04-11 to Appropriate MFT Funds for \$2.2 million for the Reconstruction of East 2nd Street.

Public Content

The E. 2nd Street rebuild and multi-use path project is funded through a variety of sources, including:

- 2020 ITEP (Illinois Transportation Enhancement Program) grant \$1,264,888
- Approximately \$1,000,000 in Federal Surface Transportation funds
- Approximately \$2,200,000 in Illinois MFT (Motor Fuel Tax) funds, including the Rebuild Illinois allocations
- The balance will be paid from our Local Option Sales Taxes

To commit the MFT funds to the project, IDOT requires Council pass a resolution authorizing the use of the MFT funds for the specific project.

File Attachments

[1254Z17_Resolution-for-Improvement_blr-09110_USE.pdf \(143 KB\)](#)

11. Adjourn to Executive Session

Subject :	A. Executive Session to review Closed Session Minutes and Personnel Performance
Meeting :	Apr 21, 2025 - City Council Meeting at 6:30 pm
Type :	Action, Procedural
Recommended Action :	Make a motion to adjourn to closed session as provided for under Subsection 1 of 5 ILCS 120/2(c) for discussion of personnel performance and under 5 ILCS 120/2.06 to review closed session minutes.

Public Content

5 ILCS 120/2 provides the Governing Body with certain exceptions to the Open Meetings Act and allows for the conducting of a closed session.

Provisions of 5ILCS 120/2.06 specifically provide for a closed session to review closed session minutes

5 ILCS 120/2(c) provides the Governing Body with certain exceptions to the Open Meetings Act and allows for the conducting of a closed session. Personnel is covered under subsection (1) of 5 ILCS 120/2(c). It is the policy of the City of Sterling to conduct discussions relating to personnel in such a closed session.

5 ILCS Section 120/2a provides A public body may hold a meeting closed to the public, or close a portion of a meeting to the public, upon a majority vote of a quorum present, taken at a meeting open to the public for which notice has been given as required by this Act..

Therefore, the City Council should move by simple majority vote to go into a closed session for the purpose as stated above.