

Monday, April 17, 2017
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : Apr 17, 2017 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Apr 17, 2017 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Apr 17, 2017 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Apr 17, 2017 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Apr 17, 2017 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc040317.pdf \(124 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Apr 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[apsummary 04-17-17.pdf \(925 KB\)](#)
[Accts Pay 04-17-17.pdf \(313 KB\)](#)
[Balance Sheets 3-31-17.pdf \(272 KB\)](#)
[Budget Performance 3-31-17.pdf \(346 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	C. Resolution #R2017-4-7 to Close Street for Municipal Band Concerts
Meeting :	Apr 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2017-4-7 to Close Fourth Street for Municipal Band Concerts

Public Content

This road closure ensures more safety before, during, and after the concerts. It also makes for a better experience without headlights and noise interfering with the concerts.

File Attachments

[R2017-4-7 close street concerts.pdf \(109 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	D. Refer to Plan Commission a petition from Richard Haan, John and Paula Gabor to rezone the property located at 20 E 3rd Street from DB to DB Special Use for the purpose of a tattoo studio.
Meeting :	Apr 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Refer Petition to Plan Commission at the regularly scheduled meeting May 18, 2017.

Public Content

The petition is requesting a Special Use permit to allow for the operation of a tattoo studio.

File Attachments

[PC-Hahn & Gabor DB SU.pdf \(1,527 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. Recommended Personnel Action

Subject :	A. Appointment of Amy Boze to Band Commission
Meeting :	Apr 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Mayor Lee's appointment of Amy Boze to the Band Commission to complete an term, expiring June 30, 2020.

Public Content

As set forth in Chapter 2, Administration, Article V, Boards, Commissions and Committees of the Sterling City Code; and with the advice and consent of the City Council, it is recommended that Amy Boze be appointed to the Band Commission to complete a term expiring June 30, 2020.

5. Recommended Personnel Action

Subject :	B. Employment Contract with Rock Falls for Twin City Joint Command Chief Gary Cook
Meeting :	Apr 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action

Public Content

Through intergovernmental agreements, Gary Cook has served as the Fire Chief since December 2010, following the retirement of past Fire Chief Oetting. Rock Falls remains the employer of Chief Cook, but through the intergovernmental agreement, the City of Sterling contracts with Rock Falls for Chief Cook to act as Chief of both fire departments.

Staff recommends approval of the employment agreement with Gary Cook and the City of Rock Falls to continue employing Cook as Fire Chief

File Attachments

[COOK Employment Agreement FY 18.pdf \(178 KB\)](#)
[cook reimbursement.pdf \(199 KB\)](#)

8. Business Items

Subject :	A. Ordinance #2017-04-04 Amending the Budget for Fiscal Year beginning May 1, 2016
Meeting :	Apr 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends the Council approve Ordinance No. 2017-04-04 amending the FY 2016-2017 budget to more accurately reflect the budget expenditures for the current budget year.

Public Content

Every year in April the City amends the current fiscal year budget to more accurately reflect the actual expenditure levels of City operations. Attached is a copy of Ordinance No. 2017-04-04, which outlines the proposed amendments to the FY 2016-2017 Budget.

File Attachments

[2017-4-4 Amended Budget.pdf \(27 KB\)](#)

8. Business Items

Subject :	B. Ordinance #2017-04-05 Adopting Fiscal Year 2017
-----------	--

/2018 Budget

Meeting :

Apr 17, 2017 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Staff recommends the City Council pass Ordinance No. 2017-04-05 which adopts the proposed FY 2017-2018 budget.

Public Content

As the final step in the Fiscal Year 2017/2018 budgeting process, the Governing Body is required to pass an ordinance which formally adopts the proposed budget. Ordinance No. 2017-04-05 provides the adopting mechanism for the FY 2017-2018 Budget.

As in the past, the ordinance pages attached consist of the first and last page of the budget ordinance. The budget book comprises the body of Section 2 of the budget ordinance.

Staff wishes to thank the City Council for their direction and support in the preparation of the FY 2017/2018 Budget.

Attached is a copy of Ordinance No. 2017-04-05.

File Attachments

[2017-4-5 Budget FY 17-18.pdf \(4.643 KB\)](#)

8. Business Items

Subject :

C. Ordinance #2017-04-06 Amending the Sterling City Code Section 74-14 to establish the cost of refuse collection

Meeting :

Apr 17, 2017 - City Council Meeting at 6:30 pm

Type :

Action (Consent)

Recommended Action :

Staff recommends the City Council consider Ordinance No. 2017-04-06 and approve if acceptable.

Public Content

With the passing of the new fiscal year budget, the solid waste collection charge is established at \$16.76, which is a 70 cent increase over last fiscal year in keeping up with the contractual increases. Ordinance 2017-04-06 formally adopts the new solid waste monthly charge for Sterling at \$16.76. The change is effective May 1, 2017.

A copy of Ordinance No. 2017-04-06 is attached for your information.

The current solid waste, recycling and yard waste contract expires in 2018.

File Attachments

[2017-4-6 Garbage.pdf \(118 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. Business Items

Subject :	D. Ordinance #2017-04-07 Amending Chapter 94, Section 34 regarding wastewater service charges and Section 35 regarding billing and collection of service charges
Meeting :	Apr 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the recommendation of the City staff that the City Council consider Ordinance No. 2017-04-07 and pass if acceptable.

Public Content

Section 34: When the City entered into the loan agreement with the IEPA for the sewer separation project, it was agreed that sanitary sewer rates would need to be evaluated on an annual basis and adjusted to meet debt service and operational requirements. During the budgeting process staff outlined a proposal to amend the current sanitary sewer rates to meet the City's operational, capital repayment requirements, and capital set asides. It was noted that rate charges will be adjusted as follows:

Current Amended

Minimum basic user charge \$5.85 \$7.85

Basic user rate per 100 cu.ft. \$2.10 \$2.75

Debt service minimum charge \$3.00 No change

Debt service user rate per 100 cu.ft. \$0.25 No change

Minimum charge \$8.85 \$10.85

The changes to the ordinance are effective May 1, 2017. A copy of Ordinance No 2017-04-05 which contains the new changes is attached.

File Attachments

[2017-4-7 Sewer Rates.pdf \(80 KB\)](#)

8. Business Items

Subject :	E. Write-off uncollectible accounts for public billings for Fiscal Year 2016-2017
Meeting :	Apr 17, 2017 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Approve for write-off the uncollectible accounts totaling \$12,229.34 for fiscal year 2016-2017.

Public Content

Each year old, delinquent sewer, garbage, and public billing accounts are reviewed for collectability. Accounts are written off when all efforts that have been made to collect the money are unsuccessful. The total amount to be written off for the current fiscal year is as follows:

Sewer and garbage charges \$3,846.06

Public billings, misc. 7,940.00

\$11,786.06

The attached schedules list the individual charges to be written off for this year.

File Attachments

[write offs-Sewer Garbage FY17.pdf \(189 KB\)](#)

[write-offs-FY17 Public Billings.pdf \(192 KB\)](#)

8. Business Items

Subject :

F. Ordinance #2017-04-08 Amending Pay Plan for Fiscal Year 2017-2018

Meeting :

Apr 17, 2017 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Staff recommends approval of the 2017-18 Step & Grade plan as proposed.

Public Content

The 2017-18 Step & Grade plan reflects a 2% general increase and has been accounted for in the proposed 2017-18 budget. 2% was the common increase in several communities in the region. No titles or pay grade changes have been made.

File Attachments

[Pay Step Grade Plan 2017-18.pdf \(64 KB\)](#)

[Pay Titles & Grades 17-18.pdf \(79 KB\)](#)

[2017-4-8 Pay plan.pdf \(76 KB\)](#)

8. Business Items

Subject :

G. Resolution #R2017-04-08 Declaring the Results of the Consolidated Municipal Election April 4, 2017

Meeting :

Apr 17, 2017 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Approve Resolution #2017-04-08 Declaring the Results

Public Content

This resolution declares the results of the April 4, 2017 Election.

Also attached are the results of the canvass performed by the Whiteside County Clerk's office.

File Attachments

[R2017-4-8 electionresults.pdf \(106 KB\)](#)
[election results.pdf \(81 KB\)](#)

8. Business Items

Subject :	H. Ordinance #2017-04-09 Certifying the Results of the Election Regarding the Imposition of a Non-Home Rule Municipal Retailers' Occupation Tax and Non-Home Rule Municipal Service Use Tax
Meeting :	Apr 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Pass Ordinance No. 2017-04-09 Certifying the Results of the Election Regarding the Imposition of a Non-Home Rule Municipal Retailers' Occupation Tax and Non-Home Rule Municipal Service Use Tax

Public Content

This ordinance certifies the results of the election on April 4, 2107 pertaining to the referendum question of imposing another 1/2% sales tax.

File Attachments

[2017-4-9 certify election question.pdf \(106 KB\)](#)
[election results.pdf \(81 KB\)](#)

11. Executive Session

Subject :	A. Pursuant to 5ILCS 120/2(c)(1) to discuss the appointment, employment, discipline, performance or dismissal of specific employees of the pubic body and 5ILCS 120/2(c)(2). "Collective negotiating matters between the public body and its employees or their representatives
Meeting :	Apr 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Moved to closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees pursuant to 5ILCS 120/2(c)(1) and collective negotiating matters pursuant to 5ILCS 120/2(c)(2)

12. New Business Folowing Executive Session

Subject :	A. Collective Bargaining Agreement with Sterling Police Officers/FOP
Meeting :	Apr 17, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends approval of the Collective Bargaining Agreement with the Sterling Police Officers/FOP.

Public Content

Staff has negotiated a collective bargaining agreement with the Sterling Police officers who are represented by the Fraternal Order of Police. Numerous minor changes were made throughout the contract as part of the change from the PBPA union to the FOP union. As noted previously to the Council, the most significant changes are as follows:

A change that allows officers to appeal discipline directly to an arbitrator. Previously, discipline had to go through the Fire and Police Commission. Unions have repeatedly won this in arbitration

The Overtime section was modified to reflect closer to the actual practice

The Leaves of Absence section was brought into line with the Personnel Manual and in response to a new State law governing sick leave usage

The Personal Days section grants an additional 8 hours of personal time to employees not on 12 hour shifts. This is in alignment with the Citys Personnel Manual

Vacations were modified to convert days to hours since people are working different shifts

The Rides to Work section was eliminated at the Citys request as it was seen as antiquated

The salary schedule reflects a 4 year contract with annual general increases of 2.5%/2%/2%/2%. This is in line with whats been agreed to in police contracts.

The term of this contract runs from May 1, 2016 to April 30, 2020.

File Attachments

[police union contract.pdf \(749 KB\)](#)

13. Adjourn to Study Session

Subject :	A. Discussion regarding Consolidated Dispatch Intergovernmental Agreement
Meeting :	Apr 17, 2017 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

[IGA - Dispatch.pdf \(249 KB\)](#)