

Monday, April 15, 2019
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : Apr 15, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Apr 15, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Apr 15, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Apr 15, 2019 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Bills and Payroll
Meeting : Apr 15, 2019 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Bills and Payroll as presented

Public Content

File Attachments

[Accts Pay 04-15-19.pdf \(310 KB\)](#)
[apsummary 04-15-19.pdf \(383 KB\)](#)
[Balance Sheets 3-31-19.pdf \(331 KB\)](#)
[Budget Perform 3-31-19.pdf \(395 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. St. Mary's Procession of the Cross
Meeting :	Apr 15, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the Petition from St. Mary's Church to hold their annual Procession of the Cross

File Attachments

[St Mary's 2019.pdf \(45 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	C. Payment to Illinois American Water Company for West Fourth Street
Meeting :	Apr 15, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Payment to Illinois American Water Company for West Fourth Street in the amount of \$515,445.02

Public Content

Illinois American Water Company (IAWC) replaced old water mains along W. 4th Street and Griswold in 2018. As we have done in the past, the City partnered with IAWC to resurface the roads after their work is complete rather than just having IAWC patch the roadways. This year, the project included resurfacing Griswold from 4th to 9th, W. 4th from Griswold to Ave M and Ave M from 4th to 3rd. The project was particularly expensive due to 4th Street and Ave M being truck routes requiring a much more robust roadway. The City is thankful to IAWC

for the opportunity to once again coordinate on this work to assist the City in saving on the overall cost of construction by reducing the cost by what IAWC otherwise would have spent patching.

File Attachments

[IAWC-4th St Reconstruct.pdf \(52 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	D. Resolution #R2019-04-07 to close the turn lane onto Second Street from IL Route 40 for the Sterling Main Street Car Show on Sunday, May 5, 2019
Meeting :	Apr 15, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2019-04-07 to close the turn lane onto Second Street from IL Route 40 for the Sterling Main Street Car Show on Sunday, May 5, 2019

Public Content

Sterling Main Street has held the car show for several years. It is held in the parking lot south of Second Street at Second Avenue. To allow for visitors to freely roam viewing cars, Main Street has asked to close Second Street between First Avenue and Second Avenue. The turn lane is state right-of-way, therefore, we are requesting permission to close the turn lane for this event.

File Attachments

[R2019-4-7 car show.pdf \(111 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	E. Resolution #R2019-04-08 to close Fourth Street for Memorial Day Celebration
Meeting :	Apr 15, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)

Recommended Action :

Approve Resolution #R2019-04-08 to close Fourth Street for Memorial Day Celebration on Monday, May 27, 2019

Public Content

Memorial Day Services will be held at Grandon Civic Center on Monday, May 27, 2019, at 11:00 am.

File Attachments

[R2019-4-8 Memorial Day.pdf \(112 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	F. Resolution #R2019-04-09 to close Fourth Street for Municipal Band Concerts
Meeting :	Apr 15, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2019-04-09 to close Fourth Street for Municipal Band Concerts and Jazz Band Concerts

Public Content

Sterling Municipal Band will be conducting concerts on ten Wednesday evenings throughout the summer. Four nights of music entertainment will be also be held on four Saturday evenings.

File Attachments

[R2019-4-9 concerts.pdf \(112 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	G. Resolution #R2019-04-10 to close Fourth Street for Movies at Grandon
Meeting :	Apr 15, 2019 - City Council Meeting at 6:30 pm

Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2019-04-10 to close Fourth Street for Movies at Grandon

Public Content

Sterling Main Street handles the movies at Grandon. Movies are a free event for all to enjoy.

File Attachments

[R2019-4-10 movies.pdf \(111 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	H. Ordinance #2019-04-08 Amending the budget for Fiscal Year beginning May 1, 2018
Meeting :	Apr 15, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends the Council approve Ordinance No. 2019-04-08 amending the FY 2018-2019 budget to more accurately reflect the budget expenditures for the current budget year.

Public Content

Every year in April the City amends the current fiscal year budget to more accurately reflect the actual expenditure levels of City operations. Attached is a copy of Ordinance No. 2019-04-08, which outlines the proposed amendments to the FY 2018-2019 Budget.

File Attachments

[2019-4-8 amended budget.pdf \(18 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject : I. Ordinance No. 2019-04-09 Amending Chapter 94, Section 34 regarding wastewater service charges and Section 35 regarding billing and collection of service charges

Meeting : Apr 15, 2019 - City Council Meeting at 6:30 pm

Type : Action (Consent)

Recommended Action : It is the recommendation of the City staff that the City Council consider Ordinance No. 2019-04-09 and pass if acceptable.

Public Content

Section 34: When the City entered into the loan agreement with the IEPA for the sewer separation project, it was agreed that sanitary sewer rates would need to be evaluated on an annual basis and adjusted to meet debt service and operational requirements. During the budgeting process staff outlined a proposal to amend the current sanitary sewer rates to meet the City's operational, capital repayment requirements, and capital set asides. It was noted that rate charges will be adjusted as follows:

Current Amended

Minimum basic user charge \$8.85 \$9.95

Basic User rate per 100 cu. ft. \$3.10 \$3.55

Debt service minimum charge \$3.00 No change

Debt service user rate per 100 cu.ft. \$0.25 No change

Minimum charge \$11.85 \$12.95

The changes to the ordinance are effective May 1, 2019. A copy of Ordinance No. 2019-04-09 which contains the new changes is attached.

File Attachments

[2019-4-9 sewer.pdf \(79 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject : J. Ordinance No. 2019-04-10 An ordinance amending the Sterling City Code Section 74-14 to establish the cost of refuse collection

Meeting : Apr 15, 2019 - City Council Meeting at 6:30 pm

Type : Action (Consent)

Recommended Action :

Staff recommends the City Council consider Ordinance No. 2019-04-10 and approve if acceptable.

Public Content

With the passing of the new fiscal year budget, the solid waste collection charge is established at \$17.70, which is a 65 cent increase over last fiscal year in keeping up with the contractual increases. Ordinance 2019-04-10 formally adopts the new solid waste monthly charges for Sterling at \$17.70. The change is effective May 1, 2019.

A copy of Ordinance No. 2019-04-10 is attached for your information.

File Attachments

[2019-4-10 garbage.pdf \(118 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	K. Ordinance #2019-04-11 Setting Forth the Fiscal Year 2019-20 Employee Classification and Compensation Plan
Meeting :	Apr 15, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Ordinance #2019-04-11 Setting Forth the Fiscal Year 2019-20 Employee Classification and Compensation Plan

Public Content

The 2019-20 Step & Grade plan for non-union personnel reflects a 2.25% general increase and has been accounted for in the proposed 2019-20 budget. The change is similar to the union contracts and should keep us competitive with other municipalities. No titles or grade changes have been made.

File Attachments

[2019-4-11 Step Grade.pdf \(33 KB\)](#)

[2019-4-11 title & grade.pdf \(68 KB\)](#)

[2019-4-11 Wage Increase.pdf \(76 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation

concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. Recommended Personnel Action

Subject : A. Introduce Police Officer, Alejandro Rivera

Meeting : Apr 15, 2019 - City Council Meeting at 6:30 pm

Type :

6. Presentations and Awards

Subject : A. United Way Presentations

Meeting : Apr 15, 2019 - City Council Meeting at 6:30 pm

Type :

6. Presentations and Awards

Subject : B. Proclamation for Arbor Day

Meeting : Apr 15, 2019 - City Council Meeting at 6:30 pm

Type : Action

Recommended Action : Approve Proclamation declaring April 26, 2019 as Arbor Day in the City of Sterling

File Attachments

[proc-arbor day.pdf \(49 KB\)](#)

6. Presentations and Awards

Subject : C. Proclamation for Public Safety Telecommunicators Week

Meeting : Apr 15, 2019 - City Council Meeting at 6:30 pm

Type : Action

Recommended Action : Approve Proclamation Declaring April 14 - 19 2019 as Public Safety Telecommunicators Week

File Attachments

[proc-telecommunicators.pdf \(59 KB\)](#)

8. Business Items

Subject : A. Ordinance No. 2019-04-12 Adopting Fiscal Year 2019/2020 Budget

Meeting : Apr 15, 2019 - City Council Meeting at 6:30 pm

Type : Action (Consent)

Recommended Action : Staff recommends the City Council pass Ordinance No.

Public Content

As the final step in the Fiscal Year 2019/2020 budgeting process, the Governing Body is required to pass an ordinance which formally adopts the proposed budget. Ordinance No. 2019-04-12 provides the adopting mechanism for the FY 2019-2020 Budget.

As in the past, the ordinance pages attached consist of the first and last page of the budget ordinance. The budget book comprises the body of Section 2 of the budget ordinance.

Staff wishes to thank the City Council for their direction and support in the preparation of the FY 2019/2020 Budget.

Attached is a copy of Ordinance No. 2019-04-12.

File Attachments

[2019-4-12 budget.pdf \(7.207 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. Business Items

Subject :	B. Write-Off uncollectible accounts for public billings for fiscal year 2018-19
Meeting :	Apr 15, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve for write-off the uncollectible accounts totaling \$26,902.28 for fiscal year 2018-2019.

Public Content

Each year old, delinquent sewer, garbage, and public billing accounts are reviewed for collectability. Accounts are written off when all efforts that have been made to collect the money are unsuccessful. The total amount to be written off for the current fiscal year is as follows:

Sewer and garbage charges \$18,653.84
Public billings, misc. 8,248.44

\$26,902.28

Sewer and garbage charges Of the total amount to be written off, \$11,074.25 are amounts that have been closed by either RRCA or IDROP. The RRCA accounts were accounts that were active before the

City took over utility billing. Therefore, these accounts cannot be turned into IDROP. IDROP only tries to collect on accounts for 2 tax seasons, then the accounts are closed. However, through IDROP, the City has collected \$31,059.12 in 2018 and 2019.

Public billings, misc. All of the amounts written off in this category are for lawn mowing. Of the total amount to be written off, \$2,701.24 are for properties that were purchased by the City. The remaining amount was for properties that were sold, however, the liens were expired (only good for 2 years) or no lien was put on the property.

The attached schedules list the individual charges to be written off for this year.

File Attachments

[write-offs mowing.pdf \(196 KB\)](#)

[write-offs utilites.pdf \(223 KB\)](#)

11. Executive Session

Subject :	A. Move to closed session to discuss appointment, employment discipline, performance or dismissal of specific employees of the public body.
Meeting :	Apr 15, 2019 - City Council Meeting at 6:30 pm
Type :	Action, Procedural
Recommended Action :	Motion to move to closed session pursuant to 5ILCS 120/.2 (c)(1) to discuss the appointment employment discipline, performance or dismissal of specific employees of the public body.

Public Content

Pursuant to 5ILCS 120/2(c)(1) to discuss the appointment, employment, discipline, performance or dismissal of specific employees of the public body.