

Monday, April 6, 2020
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA

Pursuant to Governor Pritzkers Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency and the prohibition of public gathering of 10 or more, the City Council has chosen to conduct the board meeting remotely.

If you would like to listen to the meeting, please go to <https://zoom.us/j/189474867>

To submit questions or comments during the Audience Participation portion of the meeting, please submit your questions prior to the start of the meeting to mrombouts@sterling-il.gov and your questions and/or comments will be read during the meeting and addressed, if appropriate at that time. You may also participate on Zoom by digitally raising a hand during the meeting.

1. Meeting Opening

Subject : A. Call to Order
Meeting : Apr 6, 2020 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Apr 6, 2020 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Apr 6, 2020 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Apr 6, 2020 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Apr 6, 2020 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc031620.pdf \(124 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Accts Pay 4620.pdf \(356 KB\)](#)
[apsummary4620.pdf \(725 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Approval of Plan Commission Minutes
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Plan Commission Minutes as presented

File Attachments

[02 20 20 PC Minutes.pdf \(153 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. Employment Agreement with Gary Cook and the City of Rock Falls to continue employing Cook as Fire Chief
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends approval of the employment agreement with Gary Cook and the City of Rock Falls to continue employing Cook as Fire Chief.

Public Content

Through intergovernmental agreements, Gary Cook has served as the Fire Chief since December 2010, following the retirement of past Fire Chief Oetting. Rock Falls remains the employer of Chief Cook, but through the intergovernmental agreement, the City of Sterling contracts with Rock Falls for Chief Cook to act as Chief of both fire departments.

File Attachments

[COOK Agreement FY 21.pdf \(145 KB\)](#)

[Cook Agreement Reimbursement FY 21.pdf \(93 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Resolution #R2020-04-08 to Close Fourth Street for Memorial Day Services on Monday, May 25, 2020
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2020-04-08 to Close Fourth Street for Memorial Day Services on Monday, May 25, 2020

Public Content

The Association of Clubs hosts the Memorial Day Celebration at Grandon Civic Center on Monday, May 25, 2020, at 11:00 am, weather permitting.

File Attachments

[R2020-4-8 memorial day.pdf \(112 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Resolution #R2020-04-09 to Close Fourth Street for Sterling Municipal Band Concerts
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2020-04-09 to Close Fourth Street for Sterling Municipal Band Concerts

Public Content

Sterling Municipal Band presents Wednesday night concerts, beginning June 3, running through August 5. Saturday night concerts will be June 27, July 11, and July 25.

File Attachments

[R2020-4-9 band.pdf \(111 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Resolution #R2020-04-10 to Close Fourth Street for Sterling Main Street Movies
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2020-04-10 to Close Fourth Street for Sterling Main Street Movies

Public Content

Sterling Main Street will provide movies at Grandon on five Tuesday nights of the summer.

June 2 - Toy Story 4

June 16 - Doolittle

June 30 - Sonic the Hedgehog

July 14 - The Grinch (2018)

July 28 - Frozen 2

File Attachments

[R2020-4-10.pdf \(110 KB\)](#)

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3. Consent Agenda

Subject :	H. Resolution #R2020-04-11 Ratifying Mayor Action and Authorizing Extension of Municipal Fee Deadlines for Annual License and Annual Permit Fees
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends approval of Resolution #R2020-04-11

Public Content

The Coronavirus Disease, COVID-19, pandemic has led to the Governor issuing Executive Orders closing many businesses until at least April 30, 2020. The City wishes to be mindful of the hardship caused by the closures and delay certain annual payments that are due to the City for operating licenses and permits.

The Illinois Liquor Control Commission extended the deadline for license renewals to July 31st. Sterling Resolution #R2020-04-11 extends the local deadlines for liquor license renewals to July 31, aswell. Resolution also allows for other licenses to be extended until July 31,suchas soft drink and amusement licenses. Resolution allows for the Sterling Liquor Commissioner to further delay liquor license payment, or set up payment plans, if deemed necessary, so long as the fees are permanently waived.

File Attachments

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3. Consent Agenda

Subject :	I. Ordinance #2020-04-07 to Annexing Territory Contiguous to the City of Sterling (Steelton Subdivision - Group 4)
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Ordinance #2020-04-07 Annexing Territory Contiguous to the City of Sterling (Steelton Subdivision - Group 4)

Public Content

On March 2, 2020 the City Council referred this matter to the Plan Commission. A public hearing was held at the Plan Commission meeting on April 2, 2020 regarding the proposed annexation and zoning recommendations for the 9 properties. These 9 properties have been connected to city sewer for years and have signed pre-annexation agreements on file. All property owners received notification of the annexation.

File Attachments

[2020-4-7 Annex Steelton 4.pdf \(341 KB\)](#)
[Steelton 4 maps.pdf \(679 KB\)](#)

Consent

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3. Consent Agenda

Subject :	J. Resolution #R2020-04-12 to Refer Consideration to Annex Certain Territory Contiguous to the City of Sterling (Steelton Subdivision - Group 5)
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2020-04-12 to Refer Consideration to Annex Certain Territory Contiguous to the City of Sterling (Steelton Subdivision - Group 5) to the Plan Commission

for a public hearing on April 16, 2020.

Public Content

This is Round 5 of the annexation of the Steelton Subdivision. These 7 properties have connected to city sewer and have annexation agreements to annex once contiguous.

File Attachments

[R2020-4-12 Steelton 5.pdf \(309 KB\)](#)
[Steelton 5 maps.pdf \(721 KB\)](#)

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3. Consent Agenda

Subject :	K. Ordinance #2020-04-08 Annexing Certain Territory Wholly Bounded by the City of Sterling along 16th Avenue and Lynn Boulevard and 2510 Locust
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Ordinance #2020-04-08 Annexing Certain Territory Wholly Bounded by the City of Sterling along 16th Avenue and Lynn Boulevard and 2510 Locust

Public Content

On March 2, 2020, the City Council referred this matter to the Plan Commission. A public hearing was held at the Plan Commission meeting on April 2, 2020, regarding the proposed annexation and zoning recommendations for the 6 properties. All property owners received notification of the annexation. Several of these properties (16th Avenue & Lynn Blvd) have become wholly surrounded by our previous annexations in the area.

File Attachments

[2020-4-8 Annex 16th Ave.pdf \(264 KB\)](#)
[Annex 16th Ave maps.pdf \(1.118 KB\)](#)
[2020-4-8 Annex 16th Ave-legals.pdf \(193 KB\)](#)

Consent

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extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	L. Pay Request #1 for Johnson Avenue Phase 1 to Twin City Construction in the amount of \$19,828.17
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Pay Request #1 for Johnson Avenue Phase 1 to Twin City Construction in the amount of \$19,828.17

Public Content

At the Dec 16, 2019 City Council Meeting, the Council awarded the low bid for Johnson Avenue reconstruction to Twin City Construction in the amount of \$294,777.77. Twin City has begun work on this project and hope to complete it before the end of May.

File Attachments

[PR1 Johnson.pdf \(266 KB\)](#)

Consent

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3. Consent Agenda

Subject :	M. Pay Request #4 for Northland Mall Basin to Martin & Company Excavating in the amount of \$313,843.50
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Pay Request #4 for Northland Mall Basin to Martin & Company Excavating in the amount of \$313,843.50

Public Content

As part of the stormwater improvement projects, stormwater detention near Northland Mall was identified as a priority project. At the August 5, 2019 City Council meeting, the Council approved a bid in the amount of \$2,022,213.45 to Martin and Company Excavating to construct a wet detention pond near Lynn Boulevard that will feed into a larger dry detention basin behind the mall. The excavated dirt is being hauled to two sites, including the riverfront area, where it will be compacted and graded to fill in the area where the warehouse was removed last winter. It will then be seeded with the same native prairie mix as the rest of the site.

File Attachments

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3. Consent Agenda

Subject :	N. Pay Request #3 for Dillon Avenue Phase II for Civil Constructors in the amount of \$232,953.92
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Pay Request #3 for Dillon Avenue Phase II for Civil Constructors in the amount of \$232,953.92

Public Content

As part of the stormwater improvement projects, Dillon Avenue was identified as a priority project for drainage and road improvements. Phase 1 was recently completed from Lefevre to 11th. At the August 5th, 2019 Council meeting, the Council awarded Phase 2 of the Dillon Avenue project from 11th Street to 4th Street to Civil Constructors of Freeport, Illinois in the amount of \$1,242,131.69. Phase 2 includes new storm sewers, roadways and sidewalks.

The contractor has resumed work on the project for the 2020 construction season.

File Attachments

[PR3 Dillon Ave II.pdf \(187 KB\)](#)

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3. Consent Agenda

Subject :	O. Pay Request for Sterling Public Market to Porter Brothers in the amount of \$26,994.88
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Pay Request for Sterling Public Market to Porter Brothers in the amount of \$26,994.88

Public Content

At the May 20, 2019 Council Meeting, Porter Brothers was awarded the bid to build out a parking area and covered structure for use as a Public Market area adjacent to the indoor Twin City Market. The project also includes the reconstruction of 2nd Street including ADA improvements at the corners.

Partial Pay Request #8 includes work through April 1st in the amount of \$26,994.88. The work is mostly complete, with the exception of paving and revisions to some curb work.

The project is funded through TIF Central Business District West funds, Capital Funds and a donation from Sterling Today.

File Attachments

[PR8 Market.pdf \(102 KB\)](#)

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3. Consent Agenda

Subject :	P. Change Order #3 for Sterling Public Market in the amount of \$3156.75
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Change Order #3 for Sterling Public Market in the amount of \$3156.75

Public Content

Public Works replaced some storm drains in the area which required some excavation to find the exact location and new connection from the market area. Change order #3 reflects the work that was done by Porter Brothers to complete this task.

File Attachments

[CO3-Market.pdf \(77 KB\)](#)

Consent

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3. Consent Agenda

Subject :	Q. Engineering Proposal with Wendler Engineering for Retention Pond Evaluation in Meadowlands
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends authorizing the Mayor to sign the service agreement for evaluation of the Meadowlands retention basin

Public Content

The large expansions within the Meadowlands Business Park will put increasing loads on the existing retention base on the north side of the business park. Wendler has proposed an evaluation of the pond to check the volume capacity so it can be further determined whether the basin is large enough to handle the additional runoff.

File Attachments

[Wendler-meadowlands water.pdf \(2,119 KB\)](#)

Consent

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6. Presentations and Awards

Subject :	A. Proclamation recognizing Sexual Assault Awareness Month
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Proclamation declaring April as Sexual Assault Awareness Month

File Attachments

[proc-sexual assault month.pdf \(129 KB\)](#)

6. Presentations and Awards

Subject :	B. Proclamation Declaring Telecommunicators Week
Meeting :	Apr 6, 2020 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Proclamation Declaring April 12 - 18, 2020 as Public Safety Telecommunicators Week

File Attachments

[Proc-dispatchers.pdf \(208 KB\)](#)

8. Business Items

Subject :	A. Public Hearing on FY 2020-2021 Budget
Meeting :	Apr 6, 2020 - City Council Meeting at 6: 30 pm
Type :	Discussion

Public Content

One of the final steps for the adoption of the Annual Budget is for the Governing Body to conduct a public hearing on the proposed budget. The notice of public hearing has been published as required.

The Annual Budget is not set until the City Council adopts the budget ordinance, which is scheduled for April 20th, 2020

Staff prepared and reviewed the budget with the City Council. Unfortunately, the Covid-19 pandemic has changed the outlook for the FY 2020-21 budget in unimaginable terms. Many of our revenue streams lag by months, so it is difficult to project how deeply our revenues will decrease and the direction of the Council will be required prior to adoption of a final budget in terms of changes to the originally presented plan.

Mayor Lee will open up the public hearing as required by state law on the FY 2020-21 Annual Budget.

File Attachments

[FY20-21 Budget.pdf \(8.565 KB\)](#)