Monday, April 6, 2015
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject :	A. Call to order
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	C. Pledge of Allegiance
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

public comment policy.pdf (75 KB)

3. Consent Agenda

Subject :	A. Approval of Minutes
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Minutes as presented

Public Content

1. Regular meeting of March 2, 2015
2. Regular meeting of March 16, 2015
3. Study session of March 30, 2015

File Attachments

cc031615.pdf (138 KB)
cc030215.pdf (114 KB)
studysession033015.pdf (70 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

apsummary04-06-15.pdf (950 KB)
Accounts Payable 04-06-15.pdf (256 KB)

Consent

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3. Consent Agenda

Subject :	C. Bucket Brigade for Sterling Kiwanis on April 18, 2015
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Petition for Sterling Kiwanis to hold a bucket brigade on April 18, 2015

Public Content

Sterling Kiwanis has submitted a petition to solicit funds for their annual peanut days at the approved intersections in the downtown on Saturday, April 18, 2015 from 7:30 am to 1:30 pm.

File Attachments

bucket brigade Kiwanis.pdf (706 KB)

Consent

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3. Consent Agenda

Subject :	D. Change Order #1 for Hey's Lift Station in the amount of $75,260.67
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Chagne Order #1 in the amount of $75,260.67

Public Content

Change Order #1 to the Heys Lift Station Forcemain was to accommodate the placement of the new forcemain near the new fiber optic line. $75,260.67. The fiber optic line did not show on construction drawings. Once discovered, the line had to be moved and extra excavation performed to maintain separation of the force main and the fiber optic line. IFiber will contribute $10,000 toward this cost.

File Attachments

CO1-Hey's Lift Station.pdf (129 KB)

Consent

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3. Consent Agenda

Subject :	E. Partial Pay Request #2 for Hey's Lift Station in the amount of $77,555.04
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Pay Request #2 in the amount of

$77,555.04

Public Content

This project involved placing a new 14 force main from the Heys lift station, up Freeport Road and then west down Lynn Boulevard alongside the existing 8 forcemain. It will connect to an existing 14 sanitary forcemain along Lynn Boulevard. The new forcemain is taking all the flow from the Windsor Lift Station and bypassing the Heys Lift Station. This will reduce the flow through the Heys Lift Station, located near Freeport and E. 19th Street, by more than half. This project will alleviate backups upstream of the Heys Lift Station.

File Attachments

PPR2-Hey's Lift Station.pdf (70 KB)
PPR2-Hey's Lifst Station app.pdf (141 KB)

Consent

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3. Consent Agenda

Subject :	F. Petition to allow Newman High School to hold running on Faith 5K on Saturday, April 18, 2015 at 9:00 am
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Petition to Close Oak Grove Avenue between Lynn Boulevard and St. Mary's Road on April 18, 2015 from 8:00 am to 10:30 am for Running on Faith 5K

Public Content

Newman High School will be holding their thirdAnnual Running on Faith Run.

The Police Department reviewed the petition and found the date, times and street closures to be acceptable.

File Attachments

newman petition close Oak Grove.pdf (285 KB)

Consent

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3. Consent Agenda

Subject :	G. Resolution #R2015-4-5 to Close Fourth Street for Municipal Band Concerts
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Please pass Resolution #R2015-4-5 to Close Fourth Street for Municipal Band Concerts

Public Content

Attached is the resolution to close Fourth Street for the Municipal Band Concerts throughout the summer.

File Attachments

idotband.pdf (108 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	H. Resolution #R2015-4-6 to Close Fourth Street for Public Movies
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Please pass Resolution #R2015-4-6 to Close Fourth Street for Public Movies

Public Content

Attached is the resolution to close Fourth Street for the movies throughout the summer.

File Attachments

idotmovies.pdf (108 KB)

Consent

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concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	I. Resolution #R2015-4-7 to Close Fourth Street for Memorial Day Services
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Please pass Resolution #R2015-4-7 to Close Fourth Street for Memorial DayServices

Public Content

Attached is the resolution to close Fourth Street for Memorial Day Services on Monday, May 25, 2015.

File Attachments

idotmemorialday.pdf (108 KB)

Consent

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5. Recommended Personnel Action

Subject :	A. Introduce Probationary Firefighter Kurt Landis and Administer Oath of Office
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Presentation

Public Content

Kurt is from Milledgeville where he works on his family farm, he attended Milledgeville Schools, Sauk and Western Illinois university. Kurt has his Firefighter II Certification and is an EMT. He will be a great asset to the fire department.

6. Presentations and Awards

Subject :	A. Proclamation Declaring April 7, 2015, as National Service Recognition Day
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Action

Recommended Action :	Approve Proclamation

Public Content

Joining mayors nationwide and the National League of Cities, Sterlingwould like to engage citizens, improve lives, strengthen communities, and recognize the impact of service on our communities.

File Attachments

proc-2015nationaldayofservice.pdf (260 KB)

6. Presentations and Awards

Subject :	B. Zoning Codes Articles 4 and 6
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Presentation

Public Content

The City staff and Planner have been working on new language for much of the Zoning Code. Large sections of the current language are antiquated and in need of updating.

The Plan Commission has been meeting for a year now reviewing sections of the Zoning Code. They feel at this time Articles 4 and 6 are ready for review and input from City Council.

Please recognize Dustin Wolff City Planner for an introduction to Articles 4 and 6.

File Attachments

Zoning Article 6.pdf (335 KB)
Zoning Article 4.pdf (321 KB)

8. Business Items

Subject :	A. Set Date for Public Hearing Relating to FY 2015-16 Annual Budget
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Set the Public Hearing for proposed FY 2015-16 Annual Budget during the regular City Council meeting on Monday, April 20, 2015.

Public Content

A public hearing is required prior to the adoption of the FY 2015/16 Annual Budget for the City of Sterling. The public hearing should be held during the regular Council meeting of April 20, 2015.

A Notice of Public Hearing is set to be published on or before April 9, 2015. A copyof the budget will be on fileby April 9 in the City Clerk's office and at theSterling PublicLibrary for public review and comment.

8. Business Items

Subject :	B. Employment Agreement for Fire Chief Gary Cook
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve the proposed employment agreement with the City of Rock Falls and Chief Cook.

Public Content

In cooperation with the City of Rock Falls, Fire Chief Gary Cook acts as Chief of each citys fire department under an annual employment agreement. The FY 16 agreement increases our contractual cost to Rock Falls by 3%.

File Attachments

COOK Employment Agreement FY 16.pdf (177 KB)
Fire Chief Proposed Reimbursement FY 16.xlsx (13 KB)

8. Business Items

Subject :	C. Strategic Planning Agreement
Meeting :	Apr 6, 2015 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Accept Dr. Gerald Gabris and Peter Burchards proposal to lead a strategic planning process for the City of Sterling in the amount of $10,800 plus expenses not to exceed $1,280.

Public Content

Strategic planning is a systematic process which enables a communitys leadership to understand the varying future environments in which the community will exist, establish consensus about how best to achieve its most desired vision, and illuminate the actions that will most likely make that happen all within the context of expected available financial and human resources. In short, strategic planning helps communities guide their futures. Dr. Gerald Gabris and Peter Burchard presented their proposal to the Council at the March 30th meeting. The proposal includes a primer on governance. Given the ever increasing fiscal stresses, including those possibly brought on by future State cuts, the need to prioritize the Citys future goals and means to achieving them is more important than ever.

File Attachments

Strategic Plan Agreement - updated.pdf (483 KB)
Strategic Planning Rec.pdf (48 KB)