

Monday, April 4, 2022
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue
Link to join Webinar
<https://us02web.zoom.us/j/86047943312>

1. Meeting Opening

Subject : A. Call to Order
Meeting : Apr 4, 2022 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Apr 4, 2022 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Apr 4, 2022 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Apr 4, 2022 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Bills and Payroll
Meeting : Apr 4, 2022 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Bills and Payroll as presented

Public Content

File Attachments

[admin_20220331_121153.pdf \(621 KB\)](#)

[Accounts Payable by G_L Distribution Report 03_31_2022 12_27_09 PM_Mary McCormick_3D408MS9.pdf \(321 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Minutes
Meeting :	Apr 4, 2022 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Minutes as presented

File Attachments

[CC03212022.pdf \(132 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Resolution No. R2022-04-06 to close Fourth Street for Memorial Day Celebration
Meeting :	Apr 4, 2022 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution No R2022-04-XX to close Fourth Street for Memorial Day Celebration on Monday, May 30, 2022.

Public Content

Memorial Day Services will be held at Grandon Civic Center on Monday, May 30, 2022, at 11:00 am.

File Attachments

[R2022-4-06 memorial day.pdf \(74 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	D. Personnel Manual Revision
Meeting :	Apr 4, 2022 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff Recommends the revision of personal time accrual policy for new hires in the personnel manual

Public Content

The policy for personnel time accrual for new hires reflects accrual of just 2 personal days in the first year of hire. Current policy state employees hired January 1 through February 28 earn 16 hours; employees hired March 1 through July 31 earn 8 hours and employees hired after August 1 receive no personal time until the next calendar year.

The proposed policy revision states that employees hired January 1 through March 31 earn 3 days (24 hours); employees hired April 1 through June 30 earn 2 days (16 hours); employees hired July 1st through September 30 earn 1 day (8 hours); employees hired after October 1 receive no personal time until the next calendar year.

File Attachments

[Council Consent Agenda 4-4.pdf \(661 KB\)](#)

3. Consent Agenda

Subject :	E. Proclamation recognizing Sexual Assault Awareness Month
Meeting :	Apr 4, 2022 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Proclamation declaring April as Sexual Assault Awareness Month

File Attachments

[Sexual Assault Proclamation 2022.pdf \(83 KB\)](#)

5. Recommended Personnel Action

Subject :	A. Introduction and Swearing in of Firefighters
Meeting :	Apr 4, 2022 - City Council Meeting at 6:30 pm

Type :

Information

Public Content

Probationary Firefighter Nicholas Simpson lives in Milledgeville with his wife Emily and two dogs, Hudson and Fitzgerald. Nick was a volunteer with the Milledgeville Fire Department. He has a college degree in Soil and crop science, in his off time Nick enjoys hunting and the spending time outdoors.

Probationary Firefighter Nathaniel Bitterman is from Cisco Texas, and was on the Cisco Fire Department. He lives in Sterling with his fiancé Riley, they will be married in August. In his off time Nathaniel likes to play sports and relax at home watching the Kansas City Chiefs.

Probationary Firefighter Austin Ewing lives in Milledgeville with his wife Marilyn and cat Milton. Austin was a volunteer with the Lanark Fire Department. In his off time Austin enjoys Hunting fishing and spending time outdoors.

8. Business Items

Subject :	A. Budget Hearing - FY 2022-2023 Budget
Meeting :	Apr 4, 2022 - City Council Meeting at 6: 30 pm
Type :	Action

Public Content

One of the final steps for the adoption of the Annual Budget is for the Governing Body to conduct a public hearing on the proposed budget.

The notice of public hearing has been published as required.

The Annual Budget is not set until the City Council adopts the budget ordinance, which is scheduled for April 18th, 2022.

Mayor Lee will open up the public hearing as required by state law on the FY 2022-23 Annual Budget.

File Attachments

[admin_20220325_115348.pdf \(7.700 KB\)](#)

8. Business Items

Subject :	B. Award bid to CPS Construction for removal of the structure at 1008 Ash Avenue in the amount of \$4,000
Meeting :	Apr 4, 2022 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the recommendation of the Staff that the City Council award the contract to demolish 1008 Ash Avenue to Curt Poff, dba CPs Demolition, Sterling, Illinois, in the amount of \$4,000.00.

Public Content

The City of Sterling took ownership of the subject property at 1008 Ash Avenue by means of a Judicial Deed, effective November 22, 2021. Bids were advertised for the demolition of the building on March 3, 2022, and four (4) bids were received. The bids were opened on Tuesday, March 22, 2022. The low bid received was from Curt Poff, dba CPs Demolition Service, Sterling, Illinois, in the amount of \$4,000.00. The bid was found to be in accordance with the Bid Specifications. Funding for this work will be from the Strong Communities Program (SCP).

File Attachments

[1008 Ash Ave demolition bid opening.pdf \(16 KB\)](#)

[Photo 1008 Ash Ave.SW corner.Prior to demolition.jpg \(932 KB\)](#)

8. Business Items

Subject :	C. Waive the Bid Process and Approve Low Quote for Framing, Drywall and Ceiling at Central Memorial Park to Koja Construction in the amount of \$38,020
Meeting :	Apr 4, 2022 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends Waiving the Bid Process and Approve Low Quote for Framing, Drywall and Ceiling at Central Memorial Park to Koja Construction, Inc. in the amount of \$38,020

Public Content

The Project Manager received 3 quotes for framing, drywall and ceiling for the proposed bathroom and concession facility at Central Memorial Park. The work includes installing steel studs and joists, framing the canopy, drywall and acoustic ceiling tiles.Koja Construction provided the lowest quote in the amount of \$38,020.

File Attachments

[Bertel Proposal.pdf \(376 KB\)](#)

[Interior Summary.pdf \(1,024 KB\)](#)

[Koja Rev 2.pdf \(138 KB\)](#)

[Rockwell Proposal 03.16.22.pdf \(302 KB\)](#)

8. Business Items

Subject :	D. Waive the Bid Process and Approve Low Quote for Roofing at Central Memorial Park to McDermaid Roofing in the amount of \$31,975
Meeting :	Apr 4, 2022 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends Waiving the Bid Process and Approve Low Quote for Roofing at Central Memorial Park to McDermaid Roofing & Insulating Company in the amount

of \$31,975

Public Content

The Project Manager received 2 quotes for roofing of the proposed bathroom and concession facility at Central Memorial Park. McDermaid Roofing provided the low quote in the amount of \$31,975.

File Attachments

[Roofing Bids.pdf \(391 KB\)](#)

[Roofing Summary.pdf \(223 KB\)](#)

9. Staff Reports

Subject :	A. Sterling Police Department 2021 Year End Report
Meeting :	Apr 4, 2022 - City Council Meeting at 6:30 pm
Type :	Information, Presentation

Public Content

File Attachments

[2021 Year End Report.pdf \(35.021 KB\)](#)