

Monday, March 20, 2017
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject :	A. Call to Order
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Action, Procedural
Recommended Action :	Approve Reappointment Marie Rombouts to the Fire Pension Board

Public Content

As set forth in Chapter 2, Administration, Article V, Boards, Commissions and Committees of the Sterling City Code; and with the advice and consent of the City Council, Marie Rombouts is recommended for reappointment to the City's Fire Pension Board.

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	C. Pledge of Allegiance
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject :	A. Approval of Minutes
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm

Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc030617.pdf \(540 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject : B. Approval of Bills and Payroll
Meeting : Mar 20, 2017 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Bills and Payroll as presented

Public Content

File Attachments

[Balance Sheet 2-28-17.pdf \(272 KB\)](#)
[Budget Performance 2-28-17.pdf \(345 KB\)](#)
[Accts Pay 03-20-17.pdf \(309 KB\)](#)
[apsummary 03-20-17.pdf \(963 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject : C. Approval of Plan Commission Minutes
Meeting : Mar 20, 2017 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approve Plan Commission Minutes of February 16, 2017

File Attachments

[pcminutes021617.pdf \(199 KB\)](#)

Consent

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3. Consent Agenda

Subject :	D. Resolution #R2017-03-02 Authorizing the Sale of Fire Department Surplus Property
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2017-03-02 Authorizing the Sale of Fire Department Surplus Property

Public Content

Equipment at the Sterling Fire Department is no longer being used. It will be donated to the Northern Illinois Fire Museum in Marengo, Illinois.

File Attachments

[R2017-3-2 fire surplus.pdf \(103 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Approval of Change Order #1 in the amount of \$1,500.00, to the contract to demolish a single-family dwelling and accessory detached garage located at 208 W. 7th Street
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	It is the recommendation of the Staff that the City Council approve Change Order #1 in the amount of \$1,500.00, to the contract for demolition of 208 W. 7th Street by Burke Excavating, Inc.

Public Content

At its meeting on February 20, 2017, the City Council approved the low bid from Burke Excavating, Incorporated, Tampico, Illinois, in the amount of \$13,449.00 for the demolition work.

Prior to Burke Excavating commencing work, it was determined by staff that two trees on the property were hazardous and in jeopardy of falling. Burke was directed by staff to have the trees and the stumps removed. The extra work on the trees was performed by Kobbeman Tree Service of Rock Falls, at a cost of \$1,500.00. This work was not included as part of the original contract with Burke Excavating and raises the total amount for demolition to \$14,949.00.

Funding for this work is being provided through the Blight Reduction Program. A grant awarded to the City of Sterling by the Illinois Housing Development Authority.

File Attachments

[208 W 7th St - CO#1.pdf \(51 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Petition from Marv and Karen Lofgren to vacate 25 of right-of-way in the 300 block of East 23rd Street.
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Refer to Plan Commission at the regularly scheduled meeting April 20, 2017

Public Content

The petition is requesting the vacation of the north side of ROW to allow for the construction of a duplex with a larger front to back footprint.

File Attachments

[PC-Lofgren petition.pdf \(1.569 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Refer to Plan Commission a Petition to rezone property from NB Neighborhood Business to NB with a Special Use to allow for the operation of a sit down restaurant and pub.
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Refer to Plan Commission at the regularly scheduled meeting April 20, 2017

Public Content

The petition is requesting a Special Use permit to allow for the operation of a sit down restaurant and pub.

File Attachments

[PC-Warner.pdf \(453 KB\)](#)

Consent

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3. Consent Agenda

Subject :	H. Refer to Plan Commission a Petition from WC- Sterling LLC for a Special Use, Planned Unit Development and Subdivision Concept Plan
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Refer to Plan Commission at the regularly scheduled meeting April 20, 2017 for a Public Hearing

Public Content

The petitioner,WC-Sterling, is requesting the property be subdivided into 2 parcels with the nursing home on one and the cottages separate. The petition asks the City to grant a Planned Development District on the cottage properties, amend the current zoning on the nursing home to MR-6, and amend the current zoning on the Cottages to MR-10.

File Attachments

[PC-Sterling Cottages.pdf \(2.703 KB\)](#)

Consent

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5. Recommended Personnel Action

Subject :	A. Reappointment to Fire Pension Board
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Mayor Lee's reappointment of Marie Rombouts to the Fire Pension Board for a three-year term

Public Content

As set forth in Chapter 2, Administration, Article V, Boards, Commissions and Committees of the Sterling City Code; and with the advice and consent of the City Council, it is recommended that Marie Romboutsbe reappointed to the Fire Pension Boardfor aterm of three years to expire June 30, 2020.

6. Presentations and Awards

Subject :	A. Discussion regarding Consolidated Dispatch Intergovernmental Agreement
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	

File Attachments

[IGA - Dispatch.pdf \(249 KB\)](#)

6. Presentations and Awards

Subject :	B. Discussion of the creation of the position of Deputy Chief and elimination of lieutenant in the Police Department
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	

Public Content

The relevant State Statute for the position of Deputy Chief is 65 ILCS 5/10-2.1-4:

Notwithstanding any other provision of this Section, a non-home rule municipality of 130,000 or fewer inhabitants, through its council or board of trustees, may, by ordinance, provide for a position of deputy chief to be appointed by the chief of the police department. The ordinance shall provide for no more than one deputy chief position if the police department has fewer than 25 full-time police officers and for no more than 2 deputy chief positions if the police department has 25

or more full-time police officers. The deputy chief position shall be an exempt rank immediately below that of Chief. The deputy chief may be appointed from any rank of sworn, full-time officers of the municipality's police department, but must have at least 5 years of full-time service as a police officer in that department. A deputy chief shall serve at the discretion of the Chief and, if removed from the position, shall revert to the rank currently held, without regard as to whether a vacancy exists in that rank. A deputy chief of police, having been appointed from any rank of sworn full-time officers of that municipality's police department, shall be permitted, regardless of rank, to take promotional exams and be promoted to a higher classified rank than he currently holds, without having to resign as deputy chief of police.

The Police department is the only City department where the second in command is not an appointment of the director. At Public Works, the Superintendent picks the Crew Leaders based on his assessment of who is most qualified. At the Fire Department, the City Manager appoints the Deputy Chief, which is done based on an assessment from the shared Fire Chief. The Wastewater Superintendent chooses his crew leader.

The creation of the position will not add employees, add to the salaries, nor add to the number of people in the command staff. The current Lieutenants titles would be renamed to Deputy Chief and they would continue their same duties at their same wages. The creation of the Deputy Chief position will help ensure the best fit individual for the position is put in the position, and, should the person not work out, individual can be more easily removed from the position. This, as opposed to the current system that relies solely on a list determined by a written test and 30 minute interview that are not necessarily a comprehensive overview of an officers ability or indicative of an officers ability to be the 2nd in command of our Police Department. Based on the current staffing and likely retirement schedule, this is likely to only effect the next Chief of Police.

6. Presentations and Awards

Subject :	C. Local Option Sales Tax Referendum
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	

File Attachments

[Local Option Sales Tax 2017.pdf \(11,869 KB\)](#)

8. Business Items

Subject :	A. Set Public Hearing for Budget at 6:30 pm meeting on Monday, April 3, 2017
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Action, Information
Recommended Action :	Set Public Hearing for Budget at 6:30 pm meeting on Monday, April 3, 2017

Public Content

The proposed budget will be on display March 23, 2017 at the Sterling Public Library and Sterling Coliseum prior to the public hearing on Monday, April 3, 2017.

8. Business Items

Subject :	B. New Community Aggregation Rate, Term and Contract
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Action

Public Content

Mike Mudge of Rock River Energy Services will present the latest bids for the community aggregation.

File Attachments

[muni agg bid 3-16-17.pdf \(192 KB\)](#)

8. Business Items

Subject :	C. Review and approval of community dusk to dawn lighting rates, terms and contract
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Action

Public Content

Mike Mudge of Rock River Energy Services will present the latest bids for electric supply for street lighting.

File Attachments

[ComEd Bid Street lighting-03-16-17.pdf \(77 KB\)](#)

8. Business Items

Subject :	D. IEPA Assistance Resolution #R2017-03-03
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approve Resolution #R2017-03-03 Asking for IEPA Assistance with the Lawrence Brothers/Hardware Building

Public Content

The City of Sterling has made numerous applications to the EPA Brownfield Assessment Grant Program to address environmental concerns at the former Lawrence Brothers/Lawrence Hardware site. While the City has again made application, there is no assurance the grant will be awarded given the number of applicants and the available funds from the EPA. To at least start moving forward, the City may request that IEPA consider providing technical assistance toward assessing the site. The City would still have need to find local funding for much of the work, but IEPA assistance could still reduce the initial costs. IEPA has the potential to do some

exterior test well drilling and to conduct lab testing of samples. IEPA requires a resolution asking for their assistance before they will give consideration. Please approve if acceptable.

File Attachments

[R2017-3-3 Lawrence.pdf \(8 KB\)](#)

8. Business Items

Subject :	E. Ordinance #2017-03-03 Vacating a Portion of Commerce Drive north of West 13th Street
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the recommendation of staff that ordinance #2017-03-03 be adopted vacating a portion of ROW commonly known as Commerce Drive.

Public Content

At its regularly scheduled meeting on February 21, 2017, the City Council referred this matter to the Plan Commission for a public hearing. The Plan Commission conducted said public hearing on March 16, 2017. The petitioners requested the vacation of the ROW known as Commerce Drive to allow for the construction of the new 157,500 square foot Halo office and warehouse in the Meadowlands Industrial park.

File Attachments

[2017-3-3 HALO.pdf \(85 KB\)](#)

[2017-3-3 HALO plat.pdf \(622 KB\)](#)

[2017-3-3 HALO vaca plat.pdf \(168 KB\)](#)

11. Executive Session

Subject :	A. Pursuant to 5ILCS 120/2(c)(1) to discuss the appointment, employment, discipline, performance or dismissal of specific employees of the public body and 5ILCS 120/2(c)(2). "Collective negotiating matters between the public body and its employees or their representatives
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Moved to closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees pursuant to 5ILCS 120/2(c)(1) and collective negotiating matters pursuant to 5ILCS 120/2(c)(2)

12. New Business

Subject :	A. Consideration and approval of a compensation increase for designated employee
Meeting :	Mar 20, 2017 - City Council Meeting at 6:30 pm
Type :	

13. Adjourn

Subject : A. Adjourn to Study Session to Review Budget

Meeting : Mar 20, 2017 - City Council Meeting at 6:30 pm

Type :

File Attachments

[2200 Library 17-18.pdf \(170 KB\)](#)

[1100 General Fund 17-18 \(second\).pdf \(326 KB\)](#)