

Monday, March 15, 2021
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA

Pursuant to Governor Pritzkers Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency, the City Council has chosen to conduct the board meeting remotely.

Please click the link below to join the webinar:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86315839873>

Or iPhone one-tap :

US: +13126266799,,86315839873# or +19292056099,,86315839873#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 863 1583 9873

International numbers available: <https://us02web.zoom.us/j/86315839873>

1. Meeting Opening

Subject :	A. Call to Order
Meeting :	Mar 15, 2021 - City Council Meeting at 6:30 pm
Type :	Procedural

1. Meeting Opening

Subject :	B. Roll Call
Meeting :	Mar 15, 2021 - City Council Meeting at 6:30 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	Mar 15, 2021 - City Council Meeting at 6:30 pm
Type :	Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject :	A. Approval of Minutes
Meeting :	Mar 15, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Minutes as presented

File Attachments

[CC03012021.pdf \(130 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Mar 15, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[admin_20210312_104704.pdf \(398 KB\)](#)

[Accounts Payable by G_L Distribution Report 03_12_2021 11_00_00 AM_Mary McCormick_3D407KA6.pdf \(376 KB\)](#)

[2-28-21 Balance Sheets.pdf \(335 KB\)](#)

[2-28-21 Budget Performance Report.pdf \(402 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	C. Request to waive fees from Sauk Valley Area Chamber of Commerce to hold their member social at Sterling Marketplace on May 27, 2021
Meeting :	Mar 15, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve the request to waive fees from Sauk Valley Area Chamber of Commerce to hold their member social at Sterling Marketplace on May 27, 2021

Public Content

The Sauk Valley Area Chamber of Commerce would like to utilize the Sterling Marketplace as a meeting location to hold a member social.

File Attachments

[sterlingpavillionrequest.pdf \(71 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. Business Items

Subject :	A. Ordinance No. 2021-03-04 Amending Pay Plan for Fiscal Year 2021-2022
Meeting :	Mar 15, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends approval of the 2021-22 Step & Grade plan as proposed.

Public Content

The 2020-21 Step & Grade plan for non-union personnel reflects a 2.50% general increase and has been accounted for in the proposed 2020-21 budget. This increase will be effective March 24, 2021. Because the increase was budgeted for the entire fiscal year but not enacted until the end of March, City staff proposes a one-time check of \$1,600 per non-union employee to compensate them for the delayed wage adjustment and for their patience and understanding during the Covid-19 crisis. There were significant unknowns about the future a year ago at this time and the City appreciates that most employees understood the need to act in a fiscally responsible manner until more was known about all the fiscal impacts of Covid-19.

File Attachments

[Ord 2021-03-04 pay plan ordinance.pdf \(74 KB\)](#)

[JOB TITLES AND PAY GRADES.pdf \(79 KB\)](#)

[Step & Grade Plan 2020-2021 worksheet.pdf \(111 KB\)](#)

8. Business Items

Subject :	B. Acceptance of the bid for demolition of a single-family dwelling located at 1110 7th Avenue.
Meeting :	Mar 15, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the recommendation of the Staff that the City Council award the contract to demolish 1110 7th Avenue to Stichter Construction, Inc., of Erie, Illinois, in the amount of

\$9,875.00.

Public Content

The City of Sterling took ownership of the subject property at 1110 7th Avenue by means of a tax sale, effective January 1, 2019. Bids were advertised for the demolition of the building on February 24, 2021, and two (2) bids were received. The bids were opened on Tuesday, March 9, 2021.

The low bid received was from Stichter Construction, Incorporated, Erie, Illinois, in the amount of \$9,875.00. The bid was found to be in accordance with the Bid Specifications.

Funding for this work will be from the Strong Communities Program (SCP).

File Attachments

[1110 7th Ave photo #01.Jan 2021.pdf \(361 KB\)](#)

[1110 7th Ave photo #02.Jan 2021.pdf \(338 KB\)](#)

[Bid opening minutes - 3.9.21.pdf \(18 KB\)](#)

8. Business Items

Subject :	C. Acceptance of the bid for demolition of a detached, accessory structure at 405 16th Avenue.
Meeting :	Mar 15, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the recommendation of the Staff that the City Council award the contract to demolish the detached, accessory garage at 405 16th Avenue to Burke Excavating, Inc., of Tampico, Illinois, in the amount of \$2,915.00.

Public Content

The City of Sterling acquired the subject property at 405 16th Avenue by means of Judicial Deed, effective June 1, 2020. The property has been abandoned since 2010. Bids were advertised for the demolition of the accessory building on February 24, 2021, and four (4) bids were received. The bids were opened on Tuesday, March 9, 2021.

The low bid received was from Burke Excavating, Incorporated, Tampico, Illinois, in the amount of \$2,915.00. The bid was found to be in accordance with the Bid Specifications.

The residential structure on the property will be scheduled for rehabilitation through a separate bidding process.

Funding for this work is provided with funds from the Strong Communities Program (SCP).

File Attachments

[Bid opening minutes - garage - 3.9.21.pdf \(21 KB\)](#)

[405 16th Ave garage photo #01. Jan 2021.pdf \(133 KB\)](#)

[405 16th Ave garage photo #03. Jan 2021 \(002\).pdf \(123 KB\)](#)

8. Business Items

Subject :	D. Acceptance of the bid for concrete for City curb and sidewalks.
-----------	--

Meeting :	Mar 15, 2021 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	It is the recommendation of the Staff that the City Council award the contract for concrete for City curb and sidewalks to the low bidder Rock River Ready Mix

Public Content

Every year the City bids out the contract for the concrete to be used for the curbs and sidewalks in the city. Attached are the bid minutes.

File Attachments

[2021 Sidewalk & Curb Maint Program.pdf \(101 KB\)](#)
[admin_20210310_105510.pdf \(55 KB\)](#)

8. Business Items

Subject :	E. Approve MFT General Maintenance Bids
Meeting :	Mar 15, 2021 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	City Staff and our Consulting Engineers, Willett, Hofmann & Associates recommend that the City accept bid as presented.

Public Content

Each year the City solicits bids for General Maintenance materials that are purchased with Motor Fuel Tax funds. This year, the City received just one bid.

File Attachments

[admin_20210312_112711.pdf \(379 KB\)](#)
[2021 material proposal.pdf \(112 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. Business Items

Subject :	F. Set Public Hearing for Budget at the 6:30 pm meeting on Monday, April 5, 2021
Meeting :	Mar 15, 2021 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Set Public Hearing for Budget at 6:30 pm meeting on Monday, April 5, 2021

Public Content

The proposed budget will be on display on March 26, 2021, at the Sterling Public Library and Sterling Coliseum prior to the public hearing on Monday, April 5, 2021.

11. Adjourn to Budget Study Session

Subject :

A. Budget Study Session

Meeting :

Mar 15, 2021 - City Council Meeting at 6:30 pm

Type :

Discussion

File Attachments

[1100 General Fund Budget 21-22.pdf \(539 KB\)](#)

[1800 Capital Fund Budget 21-22.pdf \(67 KB\)](#)

[2200 Library Budget 21-22.pdf \(201 KB\)](#)

[8600 Strong Communities Program Fund 21-22.pdf \(43 KB\)](#)

12. Closed Session

Subject :

A. Pursuant to 5ILCS 120/2(c)(2) to discuss collective negotiating matters between the public body and its employees or their representatives

Meeting :

Mar 15, 2021 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Moved to closed session to discuss collective negotiating matters pursuant to 5ILCS 120/2(c)(2)

Public Content

There will be no business after the closed session.

12. Closed Session

Subject :

B. Pursuant to 5ILCS 120/2.06 to review closed session minutes

Meeting :

Mar 15, 2021 - City Council Meeting at 6:30 pm

Type :

Action, Procedural