

Tuesday, February 20, 2024
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue
Link to join Webinar
<https://us02web.zoom.us/j/89156454841>

1. Meeting Opening

Subject : A. Call to Order
Meeting : Feb 20, 2024 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Feb 20, 2024 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Feb 20, 2024 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Feb 20, 2024 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Feb 20, 2024 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc02052024.pdf \(133 KB\)](#)
[09 21 23 PC Minutes.pdf \(208 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Feb 20, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[admin_20240215_170851.pdf \(588 KB\)](#)
[Accounts Payable by G_L Distribution Report 02_15_2024 4_10_20 PM_Mary McCormick_3D40AJP7.pdf \(353 KB\)](#)
[1-31-24 Budget Performance Report.pdf \(409 KB\)](#)
[1-31-24 Balance Sheets.pdf \(327 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. Business Items

Subject :	A. Ord No 2024-02-03 Amending Chapter 66 Article IV to update Provisions Relating to Mobile Food Vendors
Meeting :	Feb 20, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ord No 2024-02-03 Amending Chapter 66 Article IV to update Provisions Relating to Mobile Food Vendors

Public Content

The previous ordinance focused on food storage and sanitation procedures, this is covered by the health department and was redundant.

Changes in this ordinance include (but aren't limited to)

- Allowing street parking in the business district
- Not allowed to park within 100 feet of a restaurant without permission
- The registration fee increased from \$75 to \$100
- Hours of operation are 6am - 10pm Monday through Thursday and 6am - 2am Friday and Saturday

File Attachments

[Food Truck Permitted Operations Map - 2024 02 09.pdf \(2,507 KB\)](#)
[Ordinance 2024-02-03 Amending Chapter 66 Article IV Relating To Mobile Food Trucks.pdf \(110 KB\)](#)
[foodvendor.doc \(164 KB\)](#)

8. Business Items

Subject :	B. Ord No 2024-02-04 Amending Chapter 66 Article III to update Provisions Relating to Peddlers and Solicitors
Meeting :	Feb 20, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ord No 2024-02-04 Amending Chapter 66 Article III to update Provisions Relating to Peddlers and Solicitors

Public Content

Staff evaluated changes to the existing code to allow for more time to conduct background checks on peddlers and align our ordinance more closely with other municipalities. The changes to the peddlers ordinance include:

- Change in administrative fee for background checks from \$10 to \$25
- One week permit fee from \$75 to \$100
- Permit fees are not refundable if revoked
- Change of review period for permit application from 5 days to 14 days

File Attachments

[Ordinance 2024-02-04 Amending Chapter 66 Article III Relating To Peddlers.pdf \(70 KB\)](#)
[U64871E1X119203_02152024_163537_012417.pdf \(2,391 KB\)](#)

8. Business Items

Subject :	C. Resolution No. 2024-02-02 Authorizing Letter of Objection to Whiteside County Relating to Request by Petition Busy Properties LLC
Meeting :	Feb 20, 2024 - City Council Meeting at 6:30 pm
Type :	Action

Public Content

The petitioner is proposing to expand the existing mini warehouses located at 3705 Emerson Road. The parcel is located within the City's 1.5-mile extraterritorial jurisdiction. The proposed special use/rezoning site is located along Emerson Road at the intersection with Lincoln Highway and adjacent to a residential neighborhood.

The Plan Commission met on Thursday, February 15th, their recommendation to the City Council was to send a letter of no objection for the rezoning of the property 3.5-acres from B-2, General Business to A-1 and a letter of objection to the special use the reasons for the objection is:

- Insufficient development plan information and materials provided for adequate development review.
- Failure to provide safeguards to ensure emergency access and site circulation.
- Failure to mitigate impacts related to lighting, landscaping/screening, and storm water run-off and management.

File Attachments

[Busy Properties Rezoning App and Petition.pdf \(274 KB\)](#)
[Busy Properties Site Plan 01312024.pdf \(8.944 KB\)](#)
[Busy Properties Special Use Permit App and Petition.pdf \(318 KB\)](#)
[ETJ-Busy Properties_Emerson Road Special Use_Petition_2024 02 09.pdf \(583 KB\)](#)
[Resolution 2024-02-02 Authorizing Ltr to Whiteside County Board Rezoning at 3705 Emerson Rd.pdf \(76 KB\)](#)
[letter to Stickle Re 3705 Emerson Road Application for Rezoning.pdf \(58 KB\)](#)

8. Business Items

Subject :	D. Ordinance No 2024-02-05 Approving Real Estate Contract and Authorizing the Purchase of 501 and 503 Avenue B
Meeting :	Feb 20, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Ordinance No 2024-02-05 Approving Real Estate Contract and Authorizing the Purchase of 501 and 503 Avenue B

Public Content

The properties at 501 and 503 Ave B have fallen into disrepair and subject to a number of code complaints and recent condemnation. The site remains as an option for a future fire training facility or other redevelopment purposes. Staff engaged in negotiations under guidance from the Council. The owner of the properties agreed to sell both properties for a total of \$100,000. Staff will attempt to find funds to demolish the properties given their current conditions.

File Attachments

[Ordinance 2024-02-05 Approving Real Estate Contract and Authorizing the Purchase of Real Property.pdf \(72 KB\)](#)
[Real Estate Contract - City of Sterling to Edwin Davis.pdf \(92 KB\)](#)

8. Business Items

Subject :	E. Authorize a Donation to the Sterling Riverfront Foundation
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Meeting :	Feb 20, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Authorize a donation of \$5,000 to the Sterling Riverfront Foundation

Public Content

The Sterling Riverfront Foundation was created in late 2023. The purpose of the Foundation is to raise funds to assist in development and promotion of the Riverfront Park and adjacent areas as well as the creation of a usable spaces for the community. As a 501(c)3, the Sterling Riverfront Foundation will be able to accept donations that might not otherwise be available. The Foundation is asking for a \$5,000 donation as seed money to begin fundraising efforts and offset initial costs incurred to properly incorporate and set up the Foundation.

11. Adjourn To Budget Study Session

Subject :	A. Budget Study Session
Meeting :	Feb 20, 2024 - City Council Meeting at 6:30 pm
Type :	Discussion

Public Content

Staff will present budgets for review at the meeting.

File Attachments

[2100 Motor Fuel Tax Fund Budget 24-25.pdf \(49 KB\)](#)
[2300 Band Commission Budget 24-25.pdf \(67 KB\)](#)
[2400 SIDC Budget 24-25.pdf \(76 KB\)](#)
[2500 Coliseum and 3500 Coliseum Bond Fund Budget 24-25.pdf \(80 KB\)](#)
[2800 Civil Defense Budget 24-25.pdf \(48 KB\)](#)
[5200 Solid Waste 24-25.pdf \(56 KB\)](#)
[8600 Strong Communities Program Fund 23-24.pdf \(43 KB\)](#)

11. Adjourn To Budget Study Session

Subject :	B. Presentation from Sterling Main Street
Meeting :	Feb 20, 2024 - City Council Meeting at 6:30 pm
Type :	

File Attachments

[Infographic for city.pdf \(741 KB\)](#)